

December 4, 2015

Transmitted via U.S. Mail and Electronic Mail

Secretary Rick Brajer
North Carolina Department of Health and Human Services
2001 Mail Service Center
Raleigh, NC 27699

RE: Public Records Request Regarding DHHS's Collection, Retention, and Use of Patient Information Under Revised N.C. Gen. Stat. § 14-45.1(b1) and (c).

Dear Secretary Brajer,

I am writing on behalf of the American Civil Liberties Union of North Carolina to request records related to the implementation of Section 7.(a) of the Women and Children's Protection Act of 2015 (H.B. 465), and in particular the revisions to North Carolina General Statute § 14-45.1(b1) and (c). This request is made pursuant to the North Carolina Public Records Act, N.C. Gen. Stat. § 132-1.

Under the revised § 14-45.1, which goes into effect January 1, 2016, physicians who perform abortions after the sixteenth week of pregnancy must provide DHHS with the following information: (1) the method used by the physician to determine the probable gestational age of the fetus at the time the abortion is to be performed; (2) the results of the methodology, including the measurements of the fetus; and (3) an ultrasound image of the fetus that depicts these measurements. N.C. Gen Stat. § 14-45.1(b1). As you likely are aware, this law specifically requires that this information be provided to DHHS "*for statistical purposes only*" and states that the confidentiality of the patient and the reporting physician must be protected. *Id.* (emphasis added). The State Center for Health Statistics of DHHS has generated a revised Confidential Induced Abortion Case Report form for physicians to complete to comply with these reporting requirements. (DHHS 1891 (Revised 11/2015)).

We are making this records request to gain a clear understanding of how DHHS plans to collect, retain, and use the information that physicians are now required to submit to the agency under § 14-45.1(b1), and to understand how DHHS intends to comply with the statutory directive that all information provided pursuant to this section "shall be for statistical purposes only" and shall maintain confidentiality. To that end, pursuant to N.C. Gen. Stat. § 132-1, we request that you provide copies of the following:

- (1) All documents in DHHS's custody, and all DHHS communications, that relate in any way to N.C. Gen Stat. § 14-45.1(b1), including but not limited to DHHS use or anticipated use of the information that a qualified physician must submit pursuant to N.C. Gen Stat. § 14-45.1(b1);
- (2) All documents in DHHS's custody, and all DHHS communications, that relate in any way to the preparation of the revised Confidential Induced Abortion Case Report form;
- (3) All documents in DHHS's custody, and all DHHS communications, that relate in any way to the collection and retention of the Confidential Induced Abortion Case Report form and ultrasound images, including measures to ensure their confidentiality;

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- (4) All documents in DHHS's custody, and all DHHS communications, that relate in any way to any person who will review, analyze, or have any other responsibilities related to the information qualified physicians must submit to DHHS pursuant to § 14-45.1(b1).

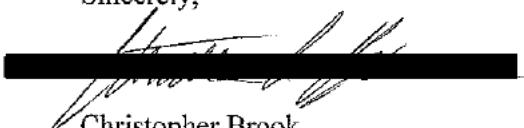
As used in numbers (1) through (4) above, the word "documents" means any and all paper and electronic writings, included but not limited to policies, directives, guidelines, memoranda, protocols, as well as any drafts of such writings.

As used in numbers (1) through (4) above, the phrase "DHHS communications" includes any and all paper or electronic communications received by any DHHS employee, sent by any DHHS employee, or to which any employee of DHHS is a party, and includes any communication between DHHS employees as well as any communication between a DHHS employee and a person not affiliated with DHHS.

Because this request is on a matter of public concern and because it is made on behalf of a non-profit organization, we request a fee waiver. If, however, such a waiver is denied, we will reimburse you for the reasonable cost of copying. Please inform us in advance if the cost will be greater than \$50. Please send us documents in electronic form if at all possible. Should you withhold some portions of the requested documents on the grounds that they are exempt from disclosure, please specify which exemptions apply and release any portions of the records for which you do not claim an exemption.

Please provide all responsive records by December 18, 2015 to the mailing address indicated on this letter or to cbrook@acluofnc.org. Please feel free to contact me with any questions you may have. Thank you for your prompt attention to this matter.

Sincerely,



Christopher Brook
Legal Director
ACLU of North Carolina

cc.

Eleanor Howell, Director, State Center for Health Statistics, DHHS

For internal DHHS use only

N.C. Department of Health and Human Services
State Center for Health Statistics

Facility Code

CONFIDENTIAL INDUCED ABORTION CASE REPORT

DEMOGRAPHIC INFORMATION	1. Name of Facility			2. Date of Today's Pregnancy Termination (MM/DD/CCYY) ____/____/____	
	3. Residence of Patient				
	State	County	City	Zip Code	
	4. Age of Patient (in years)		5. Completed Years of Education (Check the box that best describes the highest degree or level of school completed)		
		<input type="checkbox"/> 1 = 8th grade or less <input type="checkbox"/> 2 = 9th–12th grade; no diploma <input type="checkbox"/> 3 = High school graduate or GED completed <input type="checkbox"/> 4 = Some college credit, but no degree <input type="checkbox"/> 5 = Associate degree (e.g., AA, AS) <input type="checkbox"/> 6 = Bachelor's degree (e.g., BA, AB, BS) <input type="checkbox"/> 7 = Master's degree (e.g., MA, MS, MEng, Med, MSW, MBA) <input type="checkbox"/> 8 = Doctorate (e.g., PhD, EdD) or Professional Degree (e.g., MD, DDS, DVM, LLB, JD)			
6a. Hispanic Origin <input type="checkbox"/> 1 = Yes <input type="checkbox"/> 2 = No		6b. Race of Patient <input type="checkbox"/> 1 = White <input type="checkbox"/> 2 = Black/African American <input type="checkbox"/> 3 = American Indian/ Alaskan Native <input type="checkbox"/> 4 = Asian <input type="checkbox"/> 5 = Native Hawaiian/ Other Pacific Islander <input type="checkbox"/> 6 = Multi-racial			7. Patient Married (At pregnancy termination, conception or any time between): <input type="checkbox"/> 1 = Yes <input type="checkbox"/> 2 = No

PREGNANCY HISTORY	8. Number of Previous Live Births		9. Number of Previous Pregnancy Terminations	
	8a. Now Living Number _____ <input type="checkbox"/> None	8b. Now Dead Number _____ <input type="checkbox"/> None	9a. Spontaneous Number _____ <input type="checkbox"/> None	9b. Induced Number _____ <input type="checkbox"/> None
	10. Date Last Normal Menses Began (MM/DD/CCYY) ____/____/____		11. Clinician's Estimate of Gestational Age, in Completed Weeks (If a fraction of a week is given, round down to the next whole week; e.g., record 6.2 weeks as 6 weeks, record 7.6 weeks as 7 weeks) _____	

MEDICAL INFORMATION	12. Method of Termination (Check only the method that terminated the pregnancy)	
	<input type="checkbox"/> Surgical (Check the type of surgical procedure) <input type="checkbox"/> 1 = D&C (Dilation and Curettage)* <input type="checkbox"/> 2 = D&E (Dilation and Evacuation) <input type="checkbox"/> 3 = Hysterotomy/Hysterectomy <input type="checkbox"/> 4 = Other surgical (Specify) _____ <input type="checkbox"/> 9 = Intrauterine Instillation (intra-amniotic injection, typically with saline, prostaglandin or urea) <input type="checkbox"/> 10 = Unknown	<input type="checkbox"/> Medical/Non-surgical —Includes Early Medical Terminations and Labor Induction (Check the principle medication or medications) <input type="checkbox"/> 5 = Mifepristone (RU-486 or Mifeprex®) <input type="checkbox"/> 6 = Misoprostol (Cytotec®) or another prostaglandin** <input type="checkbox"/> 7 = Methotrexate (Amethopterin, MTX) <input type="checkbox"/> 8 = Other medication (Specify) _____
	* Additional terms that may be used include: aspiration curettage, suction curettage, manual vacuum aspiration, menstrual extraction, and sharp curettage. ** Some commonly used prostaglandins include misoprostol (Cytotec®) and dinoprostone (also known as Cervidil®, prepidil, prostin E2, or dinoprostol).	

Purpose: To comply with General Statute 14-45.1, which requires the North Carolina Department of Health and Human Services to collect statistical summary reports concerning the medical and demographic characteristics of abortions. The reports will be for statistical purposes only and the confidentiality of the patient relationship shall be protected.

Distribution: It is the responsibility of the facility to ensure that case report forms are submitted for all abortions performed, consistent with figures reported to the North Carolina Division of Health Services Regulation (NC DHSR) for licensure renewal. Forms should be transmitted via a means that will allow the facility to track the packages to ensure receipt by DHHS. Completed report forms should be submitted within 30 days of the date of induced termination. Send completed forms to:

State Center for Health Statistics
1908 Mail Service Center
Raleigh, NC 27699-1900

Retention: Original form will be kept at the State Center for Health Statistics for two (2) years, then destroyed.

Additional

Supplies: Order forms from:

State Center for Health Statistics
1908 Mail Service Center
Raleigh, NC 27699-1900
Phone: (919) 733-4728

Purpose: To comply with General Statute 14-45.1(b1), which requires the North Carolina Department of Health and Human Services to collect the following information on abortions performed after the 16th week of a woman's pregnancy: the method used by the qualified physician to determine the probable gestational age of the unborn child at the time the procedure is to be performed; the results of the methodology, including the measurements of the unborn child; and an ultrasound image of the unborn child that depicts the measurements and for abortions performed after the 20th week of a woman's pregnancy, the findings and analysis on which the qualified physician based the determination that there existed a medical emergency as defined by G.S. 90 21.81(5).

Distribution: It is the responsibility of the facility to ensure that the supplemental case report forms are submitted for all abortions performed after the 16th week of a woman's pregnancy along with the corresponding ultrasound image. Forms should be transmitted via a means that will allow the facility to track the packages to ensure receipt by DHHS. Completed report forms and ultrasound images should be submitted within 30 days of the date of induced termination. Send completed forms to:

State Center for Health Statistics
1908 Mail Service Center
Raleigh, NC 27699-1900

Retention: Original form and ultrasound image will be kept at the State Center for Health Statistics for two (2) years, then destroyed.

Additional

Supplies: Order forms from:

State Center for Health Statistics
1908 Mail Service Center
Raleigh, NC 27699-1900
Phone: (919) 733-4728

From: Howell, Eleanor

Sent: Tuesday, December 15, 2015 5:36 PM

To: Dr. Randall Williams <Randall.Williams@dhhs.nc.gov>; Staley, Danny
<Danny.Staley@dhhs.nc.gov>

Cc: Wooten, Maribeth T <Maribeth.Wooten@dhhs.nc.gov>; Martin, Bob
<bob.martin@dhhs.nc.gov>; Hoke, Chris <chris.hoke@dhhs.nc.gov>; Jones-vessey, Kathleen
<kathleen.jones-vessey@dhhs.nc.gov>

Subject: Revised Induced Abortion Case Report Forms

Dr. Williams,

For your review are the revised induced abortion case reporting forms, as well as a draft of the response to the Planned Parenthood letter. We are also submitting the forms to the Office of Communications simultaneously in order to expedite the process, as we need to get the forms to the facilities before January 1. These have all been reviewed by those copied on this e-mail.

Please let us know as soon as possible if you have any feedback so that we can meet the January 1 deadline.

Eleanor

Eleanor Howell, M.S.

Director, State Center for Health Statistics

Division of Public Health

North Carolina Department of Health and Human Services

919 715 7475 office

919 733 8485 fax

Eleanor.Howell@dhhs.nc.gov
<http://www.schs.state.nc.us>

222 N. Dawson Street
Raleigh, NC 27603

1908 Mail Service Center
Raleigh, NC 27699-1900



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North Carolina Department of Health and Human Services
Division of Public Health

Pat McCrory
Governor

Richard O. Brajer
Secretary

Daniel Staley
Division Director

December 15, 2015

Jenny Block
President and CEO
Planned Parenthood South Atlantic
100 South Boylan Avenue
Raleigh, NC 2703

Dear Ms. Block:

In response to your letter of December 1, 2015, attached are copies of the two DHHS forms related to Induced Termination of Pregnancy reporting:

1. **DHHS Form #1891 Confidential Induced Abortion Case Report** (revised December, 2015). This form is effective January 1, 2016, for all abortions performed on or after that date.
2. **DHHS Form #1891-A Session Law 2015-62 Case Report** (revised December, 2015). Pursuant to Session Law 2015-62, effective January 1, 2016, this new case report form along with the ultrasound image shall also be submitted for abortions performed or attempted after the sixteenth week of a woman's pregnancy.

Internal Procedures for Handling and Storing of Information Collected on Form #1891 & #1891A:

1. Completed **Form 1891 Confidential Induced Abortion Case Reports** will be maintained at the State Center for Health Statistics (SCHS) and will only be accessed by SCHS staff and our data entry contractor. Information collected via Form 1891 will only be reported at an aggregate, statistical summary level – no patient level information will be released outside of SCHS. The original forms will be kept at the State Center for Health Statistics for two (2) years and then destroyed.
2. Completed **Form 1891-A Session Law 2015-62 Case Reports** and **ultrasound images** will be stored in secured files at SCHS. Statistical information collected on the Form will be data entered by SCHS staff into a restricted access electronic file in order to generate reports. Information collected via Form 1891-A will only be reported at an aggregate, statistical summary level – no patient level information will be released outside of SCHS. The original forms and ultrasound images will be kept at the State Center for Health Statistics for two (2) years and then destroyed.

Thank you for sharing your concerns with us.

Sincerely,

Eleanor Howell
Director, State Center for Health Statistics

www.ncdhhs.gov • www.publichealth.nc.gov • www.schs.state.nc.us

Tel 919-733-4728 • Fax 919-733-8485

Location: 222 North Dawson Street • Raleigh, NC 27592

Mailing Address: 1908 Mail Service Center • Raleigh, NC 27699-1900

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From: [Edgerton, Laurie](#)
To: [Jones-vessey, Kathleen](#)
Subject: 2011 abortion form update
Date: Friday, March 06, 2015 9:47:00 AM
Attachments: [DHHS 1891 \(Revised 05 2011\).pdf](#)

Here you go...

Laurie L. Edgerton
N.C. Department of Health and Human Services
Statistical Research Assistant
State Center for Health Statistics
Physical Address: 222 N. Dawson St.
Mailing Address:
1908 Mail Service Center
Raleigh, NC 27699-1908
Phone: 919-715-7224
FAX: 919-715-6345
Email: laurie.edgerton@dhhs.nc.gov
Web: www.schs.state.nc.us/SCHS/

From: [Jones-vessey, Kathleen](#)
To: [Howell, Eleanor](#)
Subject: Abortion Reporting Changed for CY2016
Date: Monday, October 12, 2015 12:23:29 PM
Attachments: [DHHS_1891_PP7_20151008.pdf](#)
[INSTRUCTIONS FOR COMPLETING INDUCED ABORTION CASE REPORT FORMS FINAL 10122015.docx](#)

Eleanor,

I don't know why I'm second guessing myself on this email – but please let me know if it sounds okay before I pop this off to Dr. Randall (see below).

Thanks,
KJ-V

Dr. Williams,

The State Center for Health Statistics has modified our induced abortion case report form (Form #1891) pursuant to DHHS abortion reporting changes outlined in House Bill 465 §14-45.1: (<http://www.ncleg.net/gascripts/BillLookUp/BillLookUp.pl?Session=2015&BillID=h465>) These changes will be implemented for all induced abortions occurring from Jan 1, 2016 forward. As we discussed at our meeting awhile back, along with the case report forms, we will now be supplying facilities with detailed instructions outlining how to report this information as well as a brief description about why this information is being collected.

While making the changes related to HB 465, we also took this opportunity to make a few other minor modifications to the form to make it consistent with national reporting standards. A summary of all changes made to the Induced Abortion Case Report form can be found below:

- Modifications to race, marital status, education and method of abortion fields (*to make consistent with national reporting standards*)
- Removal of Date of Last Termination field (*to make consistent with national reporting standards*)
- Addition of fields for recording method of calculating gestational age for gestations ≥ 16 weeks (*to implement House Bill 465*)
- Addition of fields for recording measurements used for calculating gestational age for gestations ≥ 16 weeks (*to implement House Bill 465*)
- Addition of field for recording Ultrasound ID for gestations ≥ 16 weeks (*to implement House Bill 465*)
- Addition of guidance on including Ultrasound image along with form for gestations ≥ 16 weeks (*to implement House Bill 465*)
- Addition of field for specifying the reason for gestations ≥ 20 weeks (*to implement House Bill 465*)

Before we finalize the changes to this form and send to Public Affairs for approval, we were hoping that you might be willing to review the new form for us. Isa Cherin, an ob/gyn Medical Consultant with Women's and Children's Health has reviewed and approved the

changes, however having another set of medical expert eyes on this form would be very helpful to us.

Feel free to get in touch if you have any questions or need any additional information about this.

Best regards,
Kathleen

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

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From: [Jones-vessey, Kathleen](#)
To: [Howell, Eleanor](#)
Subject: Abortion form changes
Date: Tuesday, September 15, 2015 10:52:58 AM
Attachments: [DHHS_1891_20150914 kj-vr FINAL REVISED.pdf](#)
Importance: High

Good news! Ann was able to revise the form for us very quickly. Attached are my suggestions for changes. Just let me know if you have anything else that you'd like to add & I'll have her finalize the form for us ASAP. Then I guess this will go to Marybeth Wooten & Danny for review & then further up the chain. I might also be good to have Randall review this since he's an ob/gyn (Isa Cherin w/ WCH already reviewed the data entry specs but another set of ob/gyn eyes on this certainly couldn't hurt).

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
Phone: 919-715-9692
Fax: 919-733-8485
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www.schs.state.nc.us

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From: [Jones-vessey, Kathleen](#)
To: [Avery, Matt](#)
Subject: Abortion modifications info & facility discrepancies
Date: Thursday, October 08, 2015 11:11:38 AM
Attachments: [INSTRUCTIONS FOR COMPLETING INDUCED ABORTION CASE REPORT FORMS final.docx](#)
[SCHS Investigation into Discrepancies in DHSR Abortion Reporting Totals and Abortion Reporting Forms Submitted to SCHS.docx](#)

Hey Matt,

Attached is a copy of the instructions (in case you notice any changes are needed). Also attached is report I presented at the meeting with Randall a few weeks ago. I think we need to update this report to reflect the latest info coming from facilities.

Thanks!

KJ-V

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
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From: [Jones-vessey, Kathleen](#)
To: [Farmer, Ann](#)
Cc: [Howell, Eleanor](#)
Subject: Abortion reporting form -- changes coming
Date: Monday, June 08, 2015 8:59:20 AM

Hi Ann,

This is just a heads-up that in the next month, we will need to modify our abortion reporting form due to recent legislative required changes in abortion reporting:

<http://www.ncga.state.nc.us/gascripts/BillLookUp/BillLookUp.pl?Session=2015&BillID=H465> The bulk of the form will stay the same - we will just have some fields added to the end of it. These new fields are currently being vetted by medical experts in DPH/DHHS to be sure that they will meet the reporting requirements of the law prior to generating the form. This vetting process is expected to take ~2 weeks & then I'll be back in touch so we can proceed with making the changes to the abortion reporting form. Afterwards, I imagine that we'll need to get the form (re)approved through public affairs as well.

Thanks so much for your help with the abortion form (& all other DPH forms)! ☺

KJ-V

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

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From: [Jones-vessey, Kathleen](#)
To: [Avery, Matt](#); [Howell, Eleanor](#)
Subject: Abortion reporting form revisions - decisions to be made ASAP (before we have Ann revise the form)
Date: Thursday, June 18, 2015 10:04:01 AM
Attachments: [Technical Resource for ITOP Reporting 03 22 2013.pdf](#)
[2016 abortion file layout FINAL 06182015.xlsx](#)
[Proposed Changes to Abortion Reporting Form.docx](#)
[ITOPS forms other states.docx](#)

The additional abortion reporting specs (pursuant to: <http://www.ncga.state.nc.us/gascripts/BillLookup/BillLookup.pl?Session=2015&BillID=H465>) have now been reviewed & approved by a medical consultant for DPH. So now we have to actually revise the form. I've attached the revised layout (Excel doc) & my (admittedly sad looking) suggestion for how we might add this information to the form (the Word doc) – I'm sure Ann can pretty this up on the form. If we need to make the font size smaller to accommodate this additional information, I'm fine with that so that (hopefully) we can still keep the form to one page.

There are just a few final thoughts that I'd like to run past both of you before we pop this off to Ann:

- As I was solidifying the requirements to be added to the new form, I noticed that the layout was missing the cephalic index measurement (not sure how no one noticed this before – but this happens) so I added that to the layout & it has added 3 bytes to the file. To ensure that the cost estimates fall under what we submitted earlier, we could always just reduce the size of the “reason” field to a length of forty. The costs are just slightly different if we add the 3 bytes (by a few hundred dollars).
- One other thought occurred to me as I was doing this is that folks might want to list more than one reason for the abortion (e.g. women's life *and* fetal abnormality or something). I've tentatively said that they can only choose one, but if you think we ought to split that field up (so they can report multiple reasons) then we can – it will just require that we add another 3 bytes to the dataset.
- Additionally, the law technically states that they only have to report the reason for the abortion for 20+ weeks, so I slightly rearranged the layout to accommodate that (b/c I don't want any facilities complaining that we were asking for this when technically the law did not require it to be reported).
- We also might want to take just a bit of time to think about whether or not we have sufficiently addressed the following piece of the law: *A qualified physician who procures or causes a miscarriage or abortion after the twentieth week of a woman's pregnancy shall record the findings and analysis on which the qualified physician based the determination that there existed a medical emergency as defined by G.S.90-21.81(5) and shall provide that information to the Department of Health and Human Services pursuant to G.S.14-45.1(c).* I'm not sure if what we currently have meets the criteria they were looking for b/c I'm not sure what they were looking for exactly – just want your final thoughts on this before we say that it does. It seemed to work for others in DPH – but I'm not sure how closely they examined it.
- I think we also need to consider whether we want to add instructions for facilities. I think the instructions on the form are pretty clear & we've never included instructions before – but might be worth considering given the changes. I don't think we would need to include them as part of the form, but we could perhaps include a

few pages of instructions along with the packet of forms that we send facilities. At the very least, to add legitimacy to the changes, we also might want to have a formal letter from the State Health Director or other DHHS official that go out with the new forms that makes this change official & indicates that compliance is required.

- Lastly, given that we are revising the form anyway, I was wondering if we might want to consider making any other modifications to the form. For example, CDC's Division of Reproductive Health released the attached *Technical Resource for ITOP Reporting* back in 2013 (see attached) & we are currently not consistent with it (& we are currently not capturing race & education abortion data consistent with other Vital Stats data). Should we revise the form to remedy this, or just stick with what we have? I've also attached some web links to abortion reporting forms from other states so we can compare how other states have do this (*ITOPS forms other states.doc* - attached). Unfortunately, like us, it appears that many states do not actually post their ITOP forms to the web.

If you'd like to meet to discuss further – just let me know.

Thanks!

KJ-V

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

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- As I was solidifying the requirements to be added to the new form, I noticed that the layout was missing the cephalic index measurement (not sure how no one noticed this before – but this happens) so I added that to the layout & it has added 3 bytes to the file. To ensure that the cost estimates fall under what we submitted earlier, we could always just reduce the size of the “reason” field to a length of forty. The costs are just slightly different if we add the 3 bytes (by a few hundred dollars).
- One other thought occurred to me as I was doing this is that folks might want to list more than one reason for the abortion (e.g. women's life *and* fetal abnormality or something). I've tentatively said that they can only choose one, but if you think we ought to split that field up (so they can report multiple reasons) then we can – it will just require that we add another 3 bytes to the dataset.
- Additionally, the law technically states that they only have to report the reason for the abortion for 20+ weeks, so I slightly rearranged the layout to accommodate that (b/c I don't want any facilities complaining that we were asking for this when technically the law did not require it to be reported).
- We also might want to take just a bit of time to think about whether or not we have sufficiently addressed the following piece of the law: *A qualified physician who procures or causes a miscarriage or abortion after the twentieth week of a woman's pregnancy shall record the findings and analysis on which the qualified physician based the determination that there existed a medical emergency as defined by G.S.90-21.81(5) and shall provide that information to the Department of Health and Human Services pursuant to G.S.14-45.1(c).* I'm not sure if what we currently have meets the criteria they were looking for b/c I'm not sure what they were looking for exactly – just want your final thoughts on this before we say that it does. It seemed to work for others in DPH – but I'm not sure how closely they examined it.
- I think we also need to consider whether we want to add instructions for facilities. I think the instructions on the form are pretty clear & we've never included instructions before – but might be worth considering given the changes. I don't think we would need to include them as part of the form, but we could perhaps include a

few pages of instructions along with the packet of forms that we send facilities. At the very least, to add legitimacy to the changes, we also might want to have a formal letter from the State Health Director or other DHHS official that go out with the new forms that makes this change official & indicates that compliance is required.

- Lastly, given that we are revising the form anyway, I was wondering if we might want to consider making any other modifications to the form. For example, CDC's Division of Reproductive Health released the attached *Technical Resource for ITOP Reporting* back in 2013 (see attached) & we are currently not consistent with it (& we are currently not capturing race & education abortion data consistent with other Vital Stats data). Should we revise the form to remedy this, or just stick with what we have? I've also attached some web links to abortion reporting forms from other states so we can compare how other states have do this (*ITOPS forms other states.doc* - attached). Unfortunately, like us, it appears that many states do not actually post their ITOP forms to the web.

If you'd like to meet to discuss further – just let me know.

Thanks!

KJ-V

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

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From: [Jones-vessey, Kathleen](#)
To: [Farmer, Ann](#)
Cc: [Avery, Matt](#)
Subject: Changes needed to the abortion form
Date: Friday, September 11, 2015 4:24:18 PM
Attachments: [Proposed Changes to Abortion Reporting Form FINAL.docx](#)
[Technical Resource for ITOP Reporting 03 22 2013.pdf](#)
[284210 1 DHHS 1891 Induced Abortion SH proposed revisions FINALR.pdf](#)

Hi Ann,

As I mentioned to you awhile back, there are some changes needed to our abortion reporting form (DHHS form #1891). Eleanor has finally approved these (yippee!) so I think we're good to begin the process of staging the new form. Many of these changes are necessary in order for us to implement House Bill 465. Simultaneously, we've decided to make a few other modifications to the form as well to make our form more consistent with national induced termination of pregnancy reporting standards. One that we haven't quite decided on (we've been debating it) is moving the Abortion date to the top of the form (your thoughts on that would be greatly appreciated).

So I've attached a copy of the form with revisions noted in yellow, a rundown of all of the major changes needed as a Word doc, and a copy of the national standards. I imagine that you'll probably have some questions that you might need to run past Matt and/or I to discuss, so feel free to stop by as soon as you've had a chance to digest this.

We're hoping to get the form changes complete ASAP & off to leadership for review (no rush, but well – there's probably a rush). It will then need to be blessed by Public Affairs and off to the printer in time for us to have these back by mid-December (at the latest) so that we can get them to all of the abortion facilities in time to meet the Jan 1, 2016 deadline for the legislation.

I figured it was better to give this to you on a Friday afternoon than first thing Monday morning, but just let me know if I was wrong about that. ☺

Hope you have a great weekend!
KJ-V

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

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From: [Wheeler, Deborah](#)
To: [Farmer, Ann](#)
Cc: [Edgerton, Laurie](#); [Avery, Matt](#)
Subject: Correction Enterprise Quote PP-09-12116 DHHS 1891 - Induced Abortion Case Report
Date: Wednesday, March 18, 2015 4:13:01 PM
Attachments: [PP-09-12116 DHHS - DHHS 1981-INDUCED ABORTION CASE REPORT.pdf](#)

Ann,

Attached please find the quote for the above project. Please review and let us know when you are ready to proceed.

Thanks,

Deborah Wheeler
Print Customer Service Supervisor
NC Dept. of Public Safety
Correction Enterprises
MSC 4240
Raleigh, NC 27699
PHONE #(919)324-1345 **NEW NUMBER**
FAX #(919)324-6234 **NEW NUMBER**
E-mail Address - deborah.wheeler@ncdps.gov

"Help improve our products and service, take a short survey at
<http://correctionenterprises.com/customer-feedback>

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From: Farmer, Ann
Sent: Wednesday, March 18, 2015 1:52 PM
To: Wheeler, Deborah
Cc: Edgerton, Laurie; Avery, Matt
Subject: Quote Needed for DHHS 1891 - Induced Abortion Case Report

Hi Deborah,

I have an urgent request and I would appreciate any help you can provide. Our Statistical Services Branch is almost out of its Induced Abortion Case Report forms. Is there any way we can get a quote for 36,000 forms front and back by tomorrow?

The last Ticket No. was 252969-001 (01/22/2014) and the last quote was Estimate Number PP-09-12116. There will be no changes to the previous form and an imposition proof will not be needed this time. We will still need the Shrink Wrap 500 per package. On the estimate Notes REPRINT:222187-1 is listed. I hope this provides you with all the info you need.

I appreciate your facilitating this request for me. I will be out Friday, March 20 through Monday, March 30. It would be wonderful if I could get the purchasing request in place prior to my trip.

Thanks,
Ann

Ann H. Farmer
N.C. Department of Health and Human Services
Publications Coordinator, State Center for Health Statistics — Division of Public Health
222 N. Dawson Street
Raleigh, NC 27603
Phone: 919-715-0262
Fax: 919-733-8485
ann.farmer@dhhs.nc.gov
www.schs.state.nc.us

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From: [Farmer, Ann](#)
To: [Howell, Eleanor](#)
Subject: Earliest Version of Abortion Form
Date: Friday, December 04, 2015 3:55:57 PM
Attachments: [1891_Abortion_19971007.pdf](#)
[image003.png](#)

Hi Eleanor,

The earliest version I could locate of the form on the computer or in my files was October 7, 1997. It was created in PageMaker 6.0. I was able to convert it to InDesign and make you a PDF of it. The only other source besides Vickie, might be Correction Enterprises. If you want me to check with Carolyn Schatz, I would be glad to call to see the oldest version she has on record.

Thanks,
Ann

Ann H. Farmer
Publications Coordinator
Division of Public Health, State Center for Health Statistics
North Carolina Department of Health and Human Services

919 715 0262 office
919 733 8486 fax
ann.farmer@dhhs.nc.gov

222 North Dawson Street, Cotton Building
1908 Mail Service Center
Raleigh, NC 27699-1900



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[Twitter](#) [YouTube](#)

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From: [Avery, Matt](#)
To: [Edgerton, Laurie](#)
Cc: [Evans, Sidney](#); [Duval, April](#)
Subject: FW: Test data for the DHHS Induced Abortion Case
Date: Tuesday, September 15, 2015 2:00:44 PM
Attachments: [NCABORTION_09152015.txt](#)

Hey Laurie,

Do you have copies of these 20? I can check 'em real quick...

Matt Avery
N.C. Department of Health and Human Services
Supervisor, Vital Statistics
State Center for Health Statistics – Division of Public Health
222 N. Dawson Street
Raleigh, NC 27603
Phone: 919-715-4572
Fax: 919-733-8485
Matt.Avery@dhhs.nc.gov
www.schs.state.nc.us

From: Pat Bailey [mailto:patbailey@scdainc.com]
Sent: Tuesday, September 15, 2015 1:16 PM
To: Avery, Matt; Edgerton, Laurie
Cc: Duval, April; Evans, Sidney
Subject: RE: Test data for the DHHS Induced Abortion Case

Hello,

Attached is the test data for the Induced Abortion Case Report forms.

If any questions, please let me know.

Thank you,
Pat

Pat Bailey
Customer Support/Data Entry Manager
SC Data Inc.
919-231-8994 ext. 125
patbailey@scdainc.com

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From: [Avery, Matt](#)
To: [Edgerton, Laurie](#)
Cc: [Sidney, Evans](#); [April, Duval](#)
Subject: FW: Test data for the DHHS Induced Abortion Case
Date: Tuesday, September 15, 2015 2:00:00 PM
Attachments: [NCABORTION_09152015.txt](#)

Hey Laurie,

Do you have copies of these 20? I can check 'em real quick...

Matt Avery
N.C. Department of Health and Human Services
Supervisor, Vital Statistics
State Center for Health Statistics – Division of Public Health
222 N. Dawson Street
Raleigh, NC 27603
Phone: 919-715-4572
Fax: 919-733-8485
Matt.Avery@dhhs.nc.gov
www.schs.state.nc.us

From: Pat Bailey [mailto:patbailey@scdainc.com]
Sent: Tuesday, September 15, 2015 1:16 PM
To: Avery, Matt; Edgerton, Laurie
Cc: Duval, April; Evans, Sidney
Subject: RE: Test data for the DHHS Induced Abortion Case

Hello,

Attached is the test data for the Induced Abortion Case Report forms.

If any questions, please let me know.

Thank you,
Pat

Pat Bailey
Customer Support/Data Entry Manager
SC Data Inc.
919-231-8994 ext. 125
patbailey@scdainc.com

From: [Jones-vessey, Kathleen](#)
To: [Howell, Eleanor](#)
Subject: FW:
Date: Friday, October 23, 2015 8:22:54 AM

FYI – I spoke with Randall last night about the changes to the abortion form. He'll be reviewing this for us now, I believe. I think he just got swamped with other things. So no need to follow-up on this further.

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

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From: Dr. Randall Williams
Sent: Thursday, October 22, 2015 5:28 PM
To: Jones-vessey, Kathleen
Subject:

Kathleen can you call me tonight in response to a media request? Thanks Randall

Randall Williams, M.D., FACOG
Deputy Secretary for Health Services
N.C. Department of Health & Human Services
101 Blair Drive, Adams Building
2001 Mail Service Center
Raleigh, NC 27699-2001
Tel: 919-855-4802
Fax: 919-715-4645
randall.williams@dhhs.nc.gov
www.ncdhhs.gov

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From: [Jones-vessey, Kathleen](#)
To: [Avery, Matt](#); [Edgerton, Laurie](#)
Subject: FW: Abortion Form First Proof
Date: Tuesday, September 15, 2015 9:12:25 AM
Attachments: [Technical Resource for ITOP Reporting 03 22 2013.pdf](#)
[INSTRUCTIONS FOR COMPLETING INDUCED ABORTION CASE REPORT FORMS final.docx](#)
[DHHS 1891 20150914 kj-vr final.pdf](#)

Ann has already generated a new abortion form for us. She did this so quickly for us & I think it looks great!

Before we finalize this puppy & send it up the leadership chain for review, we need to review one last time internally. Attached are my suggestions for changes to the new abortion form. I do think I want to move termination date to the top of the form – even if data entry folks are annoyed with us. It just makes more sense to have it there rather than buried in the center of the form. Please let me know if you think this is a bad idea.

So just let me know your thoughts regarding my suggestions as soon as possible & please add any of your own too. I've also attached a copy of the CDC's "Technical Resource for ITOPS reporting" so you can see the standard & a copy of the Tech notes (based closely on the CDC info) that we'll give to facilities regarding how to fill this form out. I'll modify the item #'s to reflect moving the abortion date to the top of the form if we decide to do that.

I'm hoping for Ann to be able to make all the internal changes to the form by tomorrow or Thursday, and then have this off to DPH leaders for review shortly thereafter. I don't think we will encounter a problem with printing these by our deadline if all goes according to plan.

Thanks!
KJ-V

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

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From: Farmer, Ann
Sent: Monday, September 14, 2015 2:48 PM
To: Jones-vessey, Kathleen
Subject: Abortion Form First Proof

Hi Kathleen,

I'll be up in a minute.

Ann

Ann H. Farmer

N.C. Department of Health and Human Services

Publications Coordinator, State Center for Health Statistics — Division of Public Health

Physical Address: 222 North Dawson Street, Raleigh, NC 27603-1392

Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1900

Phone: 919-715-0262

Fax: 919-733-8485

ann.farmer@dhhs.nc.gov

www.schs.state.nc.us

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From: [Jones-vessey, Kathleen](#)
To: [Howell, Eleanor](#)
Subject: FW: Abortion Form First Proof
Date: Friday, September 25, 2015 8:45:10 AM
Attachments: [DHHS_1891_PP3_20150924.pdf](#)
[INSTRUCTIONS FOR COMPLETING INDUCED ABORTION CASE REPORT FORMS FINAL 09242015.docx](#)
[gs_90-21.81.pdf](#)
[H465v6 2015 Abortion Legislation.pdf](#)

FYI: Attached is the new abortion reporting form. Ann is currently prettying up the instructions for me, but I've attached my draft in case you want to see it (apparently, no instructions have ever been provided for this before). I'm also planning to give facilities copies of the reporting statute & related statutory definitions in order to help assist with reporting. Additionally, with the new form I think we should send a personal letter to the facilities informing them of the changes, reminding them of the statutory mandate(s), and that the forms they submit must be consistent with what they report to DHSR. I'll try to draft that letter today.

Ann should have the PA-2 ready for us when she gets back in the office next week, but I thought it might expedite things if I gave you a preview. Currently, I don't think that there's anything that my staff works on that is more high profile than this as it has great interest from both the Secretary's office as well as the legislature. So I think we really need to be sure that all of our ducks are in a row with the new form before we launch it Jan 1st.

As always, just let me know if you want to discuss any of this further.

Thanks,
Kathleen

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

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From: Farmer, Ann
Sent: Thursday, September 24, 2015 3:19 PM
To: Jones-vessey, Kathleen
Cc: Avery, Matt
Subject: RE: Abortion Form First Proof

Hi Kathleen and Matt,

Please check and see if I made the changes you needed. Kathleen, I should be able to provide you a PDF of your instructions and the two documents tomorrow. One thing I can do while the form is going through the PA2 is to obtain a quote for the printing of the forms. How many copies will you need to have printed? I can ask for ranges (i.e., 5,000, 10,000, 15,000 etc.).

Thanks,
Ann

Ann H. Farmer
N.C. Department of Health and Human Services
Publications Coordinator, State Center for Health Statistics — Division of Public Health
Physical Address: 222 North Dawson Street, Raleigh, NC 27603-1392
Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1900
Phone: 919-715-0262
Fax: 919-733-8485
ann.farmer@dhhs.nc.gov
www.schs.state.nc.us

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From: Jones-vessey, Kathleen
Sent: Thursday, September 24, 2015 1:55 PM
To: Farmer, Ann
Cc: Avery, Matt
Subject: RE: Abortion Form First Proof

Thanks Ann! Attached are my final suggestions (seriously – I promise that I won't be back for more unless someone makes us!). After you've made these changes, we'll have Eleanor review one last time (including the back page comments).

Our plan was to start providing instructions for the form (see my Draft of this attached). One copy of this would be sent to facilities along with every packet of abortion forms. We'd also provide copies of the legislation & a copy of the legal definitions used for defining many of the abortion terms used on the form (the law even spells out how to define a woman, b/c apparently there was some confusion over that one). I'm not sure if these instructions need to go through PA-2 or not since it's not being actually published – just a list of instructions.

Q: No rush on this, but would it be possible to just take out the abortion reporting-related section (**§ 14-45.1**) from House Bill 465? I'd like to be able to give facilities that in a nice clean version so that they can clearly see which part of the legislation abortion reporting comes from (although I do note this in the instructions).

Feel free to get in touch with Matt or I if you have any questions about any of this.

Thanks again,
KJ-V

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street

Raleigh, NC 27603-1392
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

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From: Farmer, Ann
Sent: Thursday, September 24, 2015 11:59 AM
To: Jones-vessey, Kathleen
Cc: Avery, Matt
Subject: RE: Abortion Form First Proof

Hi Kathleen,

I was not sure how you wanted to renumber and I had a few more comments. I have attached a marked-up version and a clean version for you to review. Tomorrow I leave at noon. If we could get the PA2 signed today or tomorrow morning, I could send it to Communications prior to leaving. I will also let them know we will have to take the form through purchasing and printing before January 1, 2016 and I assume have the new form mailed and delivered to the facilities. Will anyone be doing any workshops on the form (i.e., is it needed even earlier than what I just stated?)

Thanks,
Ann

Ann H. Farmer
N.C. Department of Health and Human Services
Publications Coordinator, State Center for Health Statistics — Division of Public Health
Physical Address: 222 North Dawson Street, Raleigh, NC 27603-1392
Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1900
Phone: 919-715-0262
Fax: 919-733-8485
ann.farmer@dhhs.nc.gov
www.schs.state.nc.us

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From: Jones-vessey, Kathleen
Sent: Thursday, September 24, 2015 9:03 AM
To: Farmer, Ann
Cc: Avery, Matt
Subject: RE: Abortion Form First Proof

Hi Ann,

I haven't heard back from Eleanor about these latest changes quite yet (she's very busy).

However I don't think we can wait much longer on this. So attached are my suggestions for changes to the form. After these changes are made, I'll run the final form past her for review (I think we have to any way for PA-2 approval.

Just let me know if you have any questions about any of this.

Thanks!

KJ-V

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

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From: Farmer, Ann
Sent: Monday, September 14, 2015 2:48 PM
To: Jones-vessey, Kathleen
Subject: Abortion Form First Proof

Hi Kathleen,

I'll be up in a minute.

Ann

Ann H. Farmer
N.C. Department of Health and Human Services
Publications Coordinator, State Center for Health Statistics — Division of Public Health
Physical Address: 222 North Dawson Street, Raleigh, NC 27603-1392
Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1900
Phone: 919-715-0262
Fax: 919-733-8485
ann.farmer@dhhs.nc.gov
www.schs.state.nc.us

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From: [Avery, Matt](#)
To: [Kathleen, Jones-vessey](#)
Subject: FW: Abortion Form First Proof
Date: Thursday, September 24, 2015 1:06:00 PM
Attachments: [DHHS 1891 PP2 20150924.pdf](#)
[DHHS 1891 PP2 marked-up 20150924.pdf](#)

The Methods matched the specs -- except our form has Hysterotomy/Hysterectomy and the technical resource it's reversed Hysterectomy/Hysterotomy ☺

Matt Avery
N.C. Department of Health and Human Services
Supervisor, Vital Statistics
State Center for Health Statistics – Division of Public Health
222 N. Dawson Street
Raleigh, NC 27603
Phone: 919-715-4572
Fax: 919-733-8485
Matt.Avery@dhhs.nc.gov
www.schs.state.nc.us

From: Farmer, Ann
Sent: Thursday, September 24, 2015 11:59 AM
To: Jones-vessey, Kathleen
Cc: Avery, Matt
Subject: RE: Abortion Form First Proof

Hi Kathleen,

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Thanks,
Ann

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Physical Address: 222 North Dawson Street, Raleigh, NC 27603-1392
Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1900
Phone: 919-715-0262
Fax: 919-733-8485
ann.farmer@dhhs.nc.gov
www.schs.state.nc.us

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From: Jones-vessey, Kathleen
Sent: Thursday, September 24, 2015 9:03 AM
To: Farmer, Ann
Cc: Avery, Matt
Subject: RE: Abortion Form First Proof

Hi Ann,

I haven't heard back from Eleanor about these latest changes quite yet (she's very busy). However I don't think we can wait much longer on this. So attached are my suggestions for changes to the form. After these changes are made, I'll run the final form past her for review (I think we have to any way for PA-2 approval).

Just let me know if you have any questions about any of this.

Thanks!
KJ-V

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

-
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From: Farmer, Ann
Sent: Monday, September 14, 2015 2:48 PM
To: Jones-vessey, Kathleen
Subject: Abortion Form First Proof

Hi Kathleen,

I'll be up in a minute.

Ann

Ann H. Farmer
N.C. Department of Health and Human Services
Publications Coordinator, State Center for Health Statistics — Division of Public Health
Physical Address: 222 North Dawson Street, Raleigh, NC 27603-1392
Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1900
Phone: 919-715-0262
Fax: 919-733-8485

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From: [Jones-vessey, Kathleen](#)
To: [Howell, Eleanor](#); [Avery, Matt](#)
Subject: FW: Abortion reporting form revisions - decisions to be made ASAP (before we have Ann revise the form)
Date: Tuesday, September 08, 2015 3:32:08 PM
Attachments: [Technical Resouce for ITOP Reporting 03 22 2013.pdf](#)
[Proposed Changes to Abortion Reporting Form.docx](#)
[INSTRUCTIONS FOR COMPLETING INDUCED ABORTION CASE REPORT FORMS.docx](#)
[284210 1 DHHS 1891 Induced Abortion SH proposed revisionsr.pdf](#)
Importance: High

Hi guys,

I think we really need to the new abortion reporting form solidified ASAP. We will need Ann to make the changes, it will have to be approved by PA, and then the forms will have to be sent off to the printer in time for facilities to have them by the 1/1/16 deadline. I don't think the decisions can be delayed any further, so I've taken yet another look at this & attached are my suggestions for changes to the form (per the US ITOPS reporting standards as well as the new legislation). Summary of change:

1. Eliminating 1 field (date of last termination which we do not use in any of our reports & are not part of the US standard for ITOPS reporting)
2. Modifying marital status, race, ethnicity & education fields to match US standard for ITOPS reporting
3. Moving ethnicity field before race field as instructed by ITOPS standards
4. Modifying the look of the Number of Previous Live Births & Number of Previous Pregnancy Terminations fields to match US standard
5. For gestational ages $\geq 16+$ weeks: Adding gestational age measurement type & measurement fields (per House Bill 465)
6. For gestational ages $\geq 16+$ weeks: Adding ultrasound ID so that we can link the form back to the ultrasound image to verify gestational age (per House Bill 465)
7. For gestational ages $\geq 20+$ weeks: Adding reason for abortion field (per House Bill 465)

I've also created a Handbook with Instructions that we'll send to facilities along with each stack of abortion reporting forms (which I based on the US ITOPS instructions & modified for us)>

Questions still to be addressed:

- Should we change the title to include "Confidential"? (see Word doc w/ proposed changes attached)
- Should we modify our methods of termination to match the US Standards (I think we should, but want your opinion)
- Are you okay with all the changes I've proposed?
- Are we okay with having slightly higher data entry costs associated with modifying the race field to US standard?

I meet with Randall at 4 pm today so I'll let you know what I find out after that meeting.

Thanks!
KJ-V

Kathleen Jones-Vessey, M.S.
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From: Jones-vessey, Kathleen
Sent: Thursday, June 18, 2015 10:04 AM
To: Avery, Matt; Howell, Eleanor (eleanor.howell@dhhs.nc.gov)
Subject: Abortion reporting form revisions - decisions to be made ASAP (before we have Ann revise the form)

The additional abortion reporting specs (pursuant to:
<http://www.ncga.state.nc.us/gascripts/BillLookup/BillLookup.pl?Session=2015&BillID=H465>) have now been reviewed & approved by a medical consultant for DPH. So now we have to actually revise the form. I've attached the revised layout (Excel doc) & my (admittedly sad looking) suggestion for how we might add this information to the form (the Word doc) – I'm sure Ann can pretty this up on the form. If we need to make the font size smaller to accommodate this additional information, I'm fine with that so that (hopefully) we can still keep the form to one page.

There are just a few final thoughts that I'd like to run past both of you before we pop this off to Ann:

-
- As I was solidifying the requirements to be added to the new form, I noticed that the layout was missing the cephalic index measurement (not sure how no one noticed this before – but this happens) so I added that to the layout & it has added 3 bytes to the file. To ensure that the cost estimates fall under what we submitted earlier, we could always just reduce the size of the “reason” field to a length of forty. The costs are just slightly different if we add the 3 bytes (by a few hundred dollars).
 - One other thought occurred to me as I was doing this is that folks might want to list more than one reason for the abortion (e.g. women's life and fetal abnormality or something). I've tentatively said that they can only choose one, but if you think we ought to split that field up (so they can report multiple reasons) then we can – it will just require that we add another 3 bytes to the dataset.
 - Additionally, the law technically states that they only have to report the reason for the abortion for 20+ weeks, so I slightly rearranged the layout to accommodate that (b/c I don't want any facilities complaining that we were asking for this when technically the law did not require it to be reported).
 - We also might want to take just a bit of time to think about whether or not we have sufficiently addressed the following piece of the law: *A qualified physician who procures or causes a miscarriage or abortion after the twentieth week of a*

woman's pregnancy shall record the findings and analysis on which the qualified physician based the determination that there existed a medical emergency as defined by G.S.90-21.81(5) and shall provide that information to the Department of Health and Human Services pursuant to G.S.14-45.1(c).

I'm not sure if what we currently have meets the criteria they were looking for b/c I'm not sure what they were looking for exactly – just want your final thoughts on this before we say that it does. It seemed to work for others in DPH – but I'm not sure how closely they examined it.

- I think we also need to consider whether we want to add instructions for facilities. I think the instructions on the form are pretty clear & we've never included instructions before – but might be worth considering given the changes. I don't think we would need to include them as part of the form, but we could perhaps include a few pages of instructions along with the packet of forms that we send facilities. At the very least, to add legitimacy to the changes, we also might want to have a formal letter from the State Health Director or other DHHS official that go out with the new forms that makes this change official & indicates that compliance is required.
- Lastly, given that we are revising the form anyway, I was wondering if we might want to consider making any other modifications to the form. For example, CDC's Division of Reproductive Health released the attached *Technical Resource for ITOP Reporting* back in 2013 (see attached) & we are currently not consistent with it (& we are currently not capturing race & education abortion data consistent with other Vital Stats data). Should we revise the form to remedy this, or just stick with what we have? I've also attached some web links to abortion reporting forms from other states so we can compare how other states have do this (*ITOPS forms other states.doc* - attached). Unfortunately, like us, it appears that many states do not actually post their ITOP forms to the web.

If you'd like to meet to discuss further – just let me know.

Thanks!

KJ-V

Kathleen Jones-Vessey, M.S.

N.C. Department of Health & Human Services

Statistical Services Manager, State Center for Health Statistics-Division of Public Health

222 North Dawson Street

Raleigh, NC 27603-1392

Phone: 919-715-9692

Fax: 919-733-8485

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From: [Jones-vessey, Kathleen](#)
To: [Howell, Eleanor](#); [Avery, Matt](#)
Subject: FW: Abortion reporting form revisions - decisions to be made ASAP (before we have Ann revise the form)
Date: Tuesday, September 08, 2015 3:32:09 PM
Attachments: [Technical Resouce for ITOP Reporting 03 22 2013.pdf](#)
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[INSTRUCTIONS FOR COMPLETING INDUCED ABORTION CASE REPORT FORMS.docx](#)
[284210 1 DHHS 1891 Induced Abortion SH proposed revisionsr.pdf](#)
Importance: High

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I meet with Randall at 4 pm today so I'll let you know what I find out after that meeting.

Thanks!
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From: Jones-vessey, Kathleen
Sent: Thursday, June 18, 2015 10:04 AM
To: Avery, Matt; Howell, Eleanor (eleanor.howell@dhhs.nc.gov)
Subject: Abortion reporting form revisions - decisions to be made ASAP (before we have Ann revise the form)

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-
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If you'd like to meet to discuss further – just let me know.

Thanks!

KJ-V

Kathleen Jones-Vessey, M.S.

N.C. Department of Health & Human Services

Statistical Services Manager, State Center for Health Statistics-Division of Public Health

222 North Dawson Street

Raleigh, NC 27603-1392

Phone: 919-715-9692

Fax: 919-733-8485

Kathleen.Jones-Vessey@dhhs.nc.gov

www.schs.state.nc.us

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From: [Wooten, Maribeth T](#)
To: [Jones-vessey, Kathleen](#); [Howell, Eleanor](#); [Staley, Danny](#)
Cc: [Hoke, Chris](#)
Subject: FW: Abortion reporting meeting this afternoon
Date: Wednesday, September 02, 2015 9:16:52 AM
Attachments: [SCHS Investigation into Discrepancies in DHHS Abortion Reporting Totals and Abortion Reporting Forms Submitted to SCHS.docx](#)
[DHHS Abortion Totals Comparisons FINAL.xlsx](#)
[284210 1 DHHS 1891 Induced Abortion SH.pdf](#)

Kathleen,
Thanks for keeping us in the loop.
MB

Maribeth T. Wooten, MPH, PT
Office of the State Health Director
N.C. Department of Health and Human Services
Division of Public Health
5605 Six Forks Road
Raleigh, NC 27609
Office: 919-707-5051
Fax: 919-870-4829
Maribeth.wooten@dhhs.nc.gov
www.publichealth.nc.gov

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From: Jones-vessey, Kathleen
Sent: Wednesday, September 02, 2015 8:39 AM
To: Wooten, Maribeth T; Staley, Danny
Cc: Howell, Eleanor
Subject: Abortion reporting meeting this afternoon

FYI: Thought I'd share this summary doc I prepared for the meeting with Randall, Azzie, and Emery this afternoon (*which apparently has just been changed to Sept 8th*).

Feel free to get in touch if you have any questions or suggestions for changes/additions.

Thanks,
Kathleen

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
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From: [Jones-vessey, Kathleen](#)
To: [Avery, Matt](#)
Subject: FW: Form 1891
Date: Thursday, November 12, 2015 12:08:36 PM
Attachments: [DHHS_1891_FIN_20151102.pdf](#)
[image003.png](#)
[INSTRUCTIONS FOR COMPLETING INDUCED ABORTION CASE REPORT FORMS final.docx](#)
[image001.png](#)

Attached is the final form & instructions (still not adequately vetted, in my opinion – so please give this once last review before passing along).

Kathleen Jones-Vessey, M.S.

Manager, Statistical Services Branch
Division of Public Health, State Center for Health Statistics
North Carolina Department of Health and Human Services

919 715 9692 office
919 733 8485 fax
Kathleen.Jones-Vessey@dhhs.nc.gov

222 North Dawson Street
Raleigh, NC 27603

1908 Mail Service Center
Raleigh, NC 27699-1900



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-

From: Farmer, Ann
Sent: Thursday, November 12, 2015 12:07 PM
To: Jones-vessey, Kathleen
Subject: RE: Form 1891

Hi Kathleen,

This should be the final file attached.

Thanks,
Ann

Ann H. Farmer

Publications Coordinator
Division of Public Health, State Center for Health Statistics
North Carolina Department of Health and Human Services

919 715 0262 office
919 733 8486 fax
ann.farmer@dhhs.nc.gov

222 North Dawson Street, Cotton Building
1908 Mail Service Center
Raleigh, NC 27699-1900



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From: Jones-vessey, Kathleen
Sent: Thursday, November 12, 2015 12:01 PM
To: Farmer, Ann
Subject: Form 1891
Importance: High

Hi Ann,

Just to make sure that I have the latest copy of this, can you please send me a copy of the new Abortion Reporting form (1891)? Randall is requesting it.

Thanks!
KJ-V

Kathleen Jones-Vessey, M.S.

Manager, Statistical Services Branch
Division of Public Health, State Center for Health Statistics
North Carolina Department of Health and Human Services

919 715 9692 office
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Raleigh, NC 27603

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From: [Howell, Eleanor](#)
To: [Martin, Bob](#)
Subject: FW: Modification to the Induced Abortion Case Report Form
Date: Thursday, October 29, 2015 2:06:00 PM
Attachments: [DHHS_1891_PP7_20151008.pdf](#)
[INSTRUCTIONS FOR COMPLETING INDUCED ABORTION CASE REPORT FORMS FINAL 10122015.docx](#)

FYI

Eleanor Howell, M.S.
N.C. Department of Health and Human Services
Director, State Center for Health Statistics - Division of Public Health
Physical Address: 222 North Dawson Street, Raleigh, NC 27603
Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1900
Phone: 919-715-7475
Fax: 919-733-8485
Eleanor.Howell@dhhs.nc.gov
www.schs.state.nc.us

From: Jones-vessey, Kathleen
Sent: Thursday, October 15, 2015 9:28 AM
To: Dr. Randall Williams
Cc: Wooten, Maribeth T; Staley, Danny; Howell, Eleanor
Subject: Modification to the Induced Abortion Case Report Form

Dr. Williams,

The State Center for Health Statistics has modified our induced abortion case report form (Form #1891) pursuant to DHHS abortion reporting changes outlined in House Bill 465 §14-45.1: (<http://www.ncleg.net/gascripts/BillLookUp/BillLookUp.pl?Session=2015&BillID=h465>) These changes will be implemented for all induced abortions occurring from Jan 1, 2016 forward. As we discussed at our meeting in September, along with the case report forms, we will now be supplying facilities with detailed instructions outlining how to report this information as well as a brief description about why this information is being collected and the importance of this data for public health surveillance. A draft of the revised case report form & instructions are attached.

While making the changes related to HB 465, we also took this opportunity to make a few other minor modifications to the form to make it consistent with national reporting standards. A summary of all changes made to the Induced Abortion Case Report form can be found below:

- Modifications to race, marital status, education and method of abortion fields (*to be consistent with national reporting standards*)
- Removal of Date of Last Termination field (*to be consistent with national reporting standards*)
- Rearrangement of the order of existing fields (*to be consistent with national reporting standards*)
- Addition of fields for recording method of calculating gestational age for gestations ≥ 16 weeks (*to implement House Bill 465*)
- Addition of fields for recording measurements used for calculating gestational age

for gestations ≥ 16 weeks (*to implement House Bill 465*)

- Addition of field for recording Ultrasound ID for gestations ≥ 16 weeks (*to implement House Bill 465*)
- Addition of guidance on including Ultrasound image along with form for gestations ≥ 16 weeks (*to implement House Bill 465*)
- Addition of field for specifying the reason for gestations ≥ 20 weeks (*to implement House Bill 465*)

Before we finalize the changes to this form and send to Public Affairs for approval, we were hoping that you would be willing to review the new form for us. Isa Cherin, an ob/gyn Medical Consultant with Women's and Children's Health Section of DPH, has previously reviewed and approved a draft of the changes to the form, however having another set of medical expert eyes on this form would be very helpful to us.

Please feel free to get in touch if you have any questions or need any additional information about this.

Best regards,
Kathleen

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
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From: [Jones-vessey, Kathleen](#)
To: [Avery, Matt](#)
Subject: FW: Modifications to DHHS 1891 Induced Abortion Case Report form related to House Bill 465
Date: Tuesday, October 06, 2015 9:55:03 AM
Attachments: [DHHS 1891 PP4 20151002.pdf](#)
[PP-09-12116 DHHS - DHHS 1981-INDUCED ABORTION CASE REPORT.pdf](#)

FYI – I probably should have sent this high priority but forgot - hopefully they'll move on this quicker than our own leadership did. :-/

Kathleen Jones-Vessey, M.S.
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Statistical Services Manager, State Center for Health Statistics-Division of Public Health
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From: Jones-vessey, Kathleen
Sent: Tuesday, October 06, 2015 9:29 AM
To: Wooten, Maribeth T; Staley, Danny
Cc: Howell, Eleanor
Subject: Modifications to DHHS 1891 Induced Abortion Case Report form related to House Bill 465

Maribeth & Danny,

Attached is a draft of the modifications to our Induced Abortion case report form (DHHS 1891) along with our quote for printing This has not gone through PA-2 yet – we thought it wise to have DPH & DHHS leadership review prior to submitting to Public Affairs.

While making the changes related to HB 465, we also took this opportunity to make a few other minor modifications to the form to make it consistent with national reporting standards. A summary of changes to the Induced Abortion Case Report form can be found below:

- Modifications to race, marital status, education and method of abortion fields
- Removal of Date of Last Termination field
- Addition of fields for recording method of calculating gestational age for gestations ≥ 16 weeks
- Addition of fields for recording measurements used for calculating gestational age for gestations ≥ 16 weeks
- Addition of field for recording Ultrasound ID for gestations ≥ 16 weeks
- Addition of guidance on including Ultrasound image along with form for gestations ≥ 16 weeks
- Addition of field for specifying the reason for gestations ≥ 20 weeks

Along with the revised forms we will mail to facilities, we will supply a cover letter outlining the changes as well as detailed instructions for reporting each field collected.

Dr. Williams has been very much interested in abortion reporting over the course of the last few months, so it might be a good idea for us to run this past him. He is also an ob/gyn which could prove useful in determining how well we outlined new medical fields – such as clinical method(s) for estimating gestational age. Isa Cherin, an ob/gyn Medical Consultant with the Women's Health Branch, has already reviewed the form, but having another set of ob/gyn eyes look over this could be helpful.

In terms of a timeline, our print quote is good for 60 days after 9/28/15 and we would need time to print the forms & mail them off to facilities prior to the Jan 1, 2016 deadline – so the earlier we could get DHHS & PA approval, the better.

Feel free to give me a call if you'd like to discuss any of this further.

Best regards,
Kathleen

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

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From: [Farmer, Ann](#)
To: [Jones-vessey, Kathleen](#); [Avery, Matt](#)
Cc: [Howell, Eleanor](#)
Subject: FW: PA2 REVIEW: DHHS 1891 Confidential Induced Abortion Case Report
Date: Thursday, November 05, 2015 8:31:11 AM
Attachments: [DHHS 1891 FIN 20151102.pdf](#)
[PA-2-approved-DHHS1891-InducedAbortionCaseReport-NOV2015.pdf](#)
[image003.png](#)
Importance: High

I am forwarding the signed PA2 for DHHS 1891. I will begin the Request to Purchase form first thing.

Thanks,
Ann

Ann H. Farmer
N.C. Department of Health and Human Services
Publications Coordinator, State Center for Health Statistics — Division of Public Health
Physical Address: 222 North Dawson Street, Raleigh, NC 27603-1392
Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1900
Phone: 919-715-0262
Fax: 919-733-8485
ann.farmer@dhhs.nc.gov
www.schs.state.nc.us

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From: Coleman, Scott
Sent: Wednesday, November 04, 2015 5:01 PM
To: Farmer, Ann
Cc: Jones, Jim; Murphy, Kate
Subject: FW: PA2 REVIEW: DHHS 1891 Confidential Induced Abortion Case Report
Importance: High

Document is approved with no changes. Signed PA-2 attached.

Thanks,

Scott Coleman
Communications Manager
Office of Communications, Public Health Division
North Carolina Department of Health and Human Services

919 855 4954 office
Scott.Coleman@dhhs.nc.gov

101 Blair Drive, Adams Building
2001 Mail Service Center
Raleigh, NC 27699-2001



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[Twitter](#) [YouTube](#)

From: Farmer, Ann

Sent: Monday, November 02, 2015 8:43 AM

To: svc_dhhs.pa2 <pa2@dhhs.nc.gov>

Cc: Coleman, Scott <Scott.Coleman@dhhs.nc.gov>; Staley, Danny <Danny.Staley@dhhs.nc.gov>; Jones-vessey, Kathleen <kathleen.jones-vessey@dhhs.nc.gov>; Howell, Eleanor <eleanor.howell@dhhs.nc.gov>

Subject: PA2 REVIEW: DHHS 1891 Confidential Induced Abortion Case Report

Importance: High

Please find attached the signed PA2 and the two-page form for review. Dr. Randall Williams and other DPH staff have reviewed and approved the form. North Carolina Session Law 2015-62 mandates that facilities begin using this updated form on January 1, 2016. The State Center needs to obtain purchasing approval prior to printing and mailing the forms to state facilities.

We appreciate the Office of Communications facilitating the form's approval.

Thank you,
Ann

Ann H. Farmer
N.C. Department of Health and Human Services
Publications Coordinator, State Center for Health Statistics — Division of Public Health
Physical Address: 222 North Dawson Street, Raleigh, NC 27603-1392
Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1900
Phone: 919-715-0262
Fax: 919-733-8485
ann.farmer@dhhs.nc.gov
www.schs.state.nc.us

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From: [Farmer, Ann](#)
To: [Jones-vessey, Kathleen](#); [Avery, Matt](#)
Cc: [Howell, Eleanor](#)
Subject: FW: PA2 REVIEW: DHHS 1891 Confidential Induced Abortion Case Report
Date: Thursday, November 05, 2015 8:31:09 AM
Attachments: [DHHS 1891 FIN 20151102.pdf](#)
[PA-2-approved-DHHS1891-InducedAbortionCaseReport-NOV2015.pdf](#)
[image003.png](#)
Importance: High

I am forwarding the signed PA2 for DHHS 1891. I will begin the Request to Purchase form first thing.

Thanks,
Ann

Ann H. Farmer
N.C. Department of Health and Human Services
Publications Coordinator, State Center for Health Statistics — Division of Public Health
Physical Address: 222 North Dawson Street, Raleigh, NC 27603-1392
Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1900
Phone: 919-715-0262
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ann.farmer@dhhs.nc.gov
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From: Coleman, Scott
Sent: Wednesday, November 04, 2015 5:01 PM
To: Farmer, Ann
Cc: Jones, Jim; Murphy, Kate
Subject: FW: PA2 REVIEW: DHHS 1891 Confidential Induced Abortion Case Report
Importance: High

Document is approved with no changes. Signed PA-2 attached.

Thanks,

Scott Coleman
Communications Manager
Office of Communications, Public Health Division
North Carolina Department of Health and Human Services

919 855 4954 office
Scott.Coleman@dhhs.nc.gov

101 Blair Drive, Adams Building
2001 Mail Service Center
Raleigh, NC 27699-2001



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[Twitter](#) [YouTube](#)

From: Farmer, Ann

Sent: Monday, November 02, 2015 8:43 AM

To: svc_dhhs.pa2 <pa2@dhhs.nc.gov>

Cc: Coleman, Scott <Scott.Coleman@dhhs.nc.gov>; Staley, Danny <Danny.Staley@dhhs.nc.gov>; Jones-vessey, Kathleen <kathleen.jones-vessey@dhhs.nc.gov>; Howell, Eleanor <eleanor.howell@dhhs.nc.gov>

Subject: PA2 REVIEW: DHHS 1891 Confidential Induced Abortion Case Report

Importance: High

Please find attached the signed PA2 and the two-page form for review. Dr. Randall Williams and other DPH staff have reviewed and approved the form. North Carolina Session Law 2015-62 mandates that facilities begin using this updated form on January 1, 2016. The State Center needs to obtain purchasing approval prior to printing and mailing the forms to state facilities.

We appreciate the Office of Communications facilitating the form's approval.

Thank you,
Ann

Ann H. Farmer

N.C. Department of Health and Human Services

Publications Coordinator, State Center for Health Statistics — Division of Public Health

Physical Address: 222 North Dawson Street, Raleigh, NC 27603-1392

Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1900

Phone: 919-715-0262

Fax: 919-733-8485

ann.farmer@dhhs.nc.gov

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From: [Saunders, Emily](#)
To: [Gerlach, Kendra](#)
Cc: [Hogle, Paul](#); [Fitzgerald, Lois](#); [Milliken, Emery](#); [Howell, Eleanor](#)
Subject: FW: Public Record Request
Date: Friday, December 04, 2015 8:26:28 AM
Attachments: [PRR re DHHS Collection of Information Per NCGS 14-45.1\(b1\) & \(c\).pdf](#)
[image002.png](#)

Hi Kendra,

Please see a public records request, attached.

Emily Saunders
Office of the Secretary
North Carolina Department of Health and Human Services

919 855 4800 office
919 715 4645 fax
Emily.Saunders@dhhs.nc.gov

101 Blair Drive
2001 Mail Service Center
Raleigh, NC 27699-2001



 Nothing Compares

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From: Christopher Brook [<mailto:cbrook@acluofnc.org>]
Sent: Friday, December 04, 2015 8:21 AM
To: Brajer, Rick <Rick.Brajer@dhhs.nc.gov>
Cc: Howell, Eleanor <eleanor.howell@dhhs.nc.gov>; Milliken, Emery <emery.milliken@dhhs.nc.gov>
Subject: Public Record Request

Secretary Brajer,

Please find attached a public record request regarding DHHS's collection, retention, and use of patient information under revised N.C. Gen. Stat. 14-45.1(b1) and (c).

Thanks for your attention to this matter and please do not hesitate to be in touch if you have any questions.

Regards,
Chris

--

Christopher Brook
Legal Director
ACLU of North Carolina
P. O. Box 28004
Raleigh, NC 27611-8004
Phone: (919) 834-3466
Fax: (866) 511-1344
E-mail: cbrook@acluofnc.org
Website: www.acluofnc.org

=====

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The views and opinions expressed in this communication do not necessarily reflect the official positions of the staff, management and directors of the American Civil Liberties Union, the American Civil Liberties Union Foundation, its affiliates, or its chapters.

From: [Farmer, Ann](#)
To: [Jones-vessey, Kathleen](#); [Avery, Matt](#)
Cc: [Howell, Eleanor](#)
Subject: FW: Quote for DHHS 1981 - See attached
Date: Tuesday, September 29, 2015 8:31:58 AM
Attachments: [PP-09-12116 DHHS - DHHS 1981-INDUCED ABORTION CASE REPORT.pdf](#)
Importance: High

Hi Kathleen and Matt:

Attached is the quote for DHHS 1981. I think to obtain PA2 approval, receive purchasing approval and to print, we are at a critical time to take action. I am assuming that Laurie will need to have the printed forms in time to send some out to the different facilities prior to January 1. So the sooner we can have the form printed, I think the better. Kathleen, is the form ready for you and Eleanor to approve? If so, let me know and I will submit the PA2 to you.

Thanks,
Ann

Ann H. Farmer
N.C. Department of Health and Human Services
Publications Coordinator, State Center for Health Statistics — Division of Public Health
Physical Address: 222 North Dawson Street, Raleigh, NC 27603-1392
Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1900
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From: Wheeler, Deborah
Sent: Tuesday, September 29, 2015 7:49 AM
To: Farmer, Ann
Subject: Quote for DHHS 1981 - See attached

Ann,

See attached quote for the job you requested yesterday. After sending, I noticed it had Women's Health under your name and I know you do not work there...

Here is the corrected quote..

Thanks,

Deborah Wheeler
Print Customer Service Supervisor
NC Dept. of Public Safety
Correction Enterprises
MSC 4240

Raleigh, NC 27699
PHONE #(919)324-1345 NEW NUMBER
FAX #(919)324-6234 NEW NUMBER
E-mail Address - deborah.wheeler@ncdps.gov

"Help improve our products and service, take a short survey at
<http://correctionenterprises.com/customer-feedback>

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From: [Farmer, Ann](#)
To: [Jones-vessey, Kathleen](#); [Avery, Matt](#)
Cc: [Howell, Eleanor](#)
Subject: FW: Quote for DHHS 1981 - See attached
Date: Tuesday, September 29, 2015 8:31:58 AM
Attachments: [PP-09-12116 DHHS - DHHS 1981-INDUCED ABORTION CASE REPORT.pdf](#)
Importance: High

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Thanks,
Ann

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Sent: Tuesday, September 29, 2015 7:49 AM
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Here is the corrected quote..

Thanks,

Deborah Wheeler
Print Customer Service Supervisor
NC Dept. of Public Safety
Correction Enterprises
MSC 4240

Raleigh, NC 27699
PHONE #(919)324-1345 NEW NUMBER
FAX #(919)324-6234 NEW NUMBER
E-mail Address - deborah.wheeler@ncdps.gov

"Help improve our products and service, take a short survey at
<http://correctionenterprises.com/customer-feedback>

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From: [Farmer, Ann](#)
To: [Edgerton, Laurie](#)
Cc: [Avery, Matt](#)
Subject: FW: URGENT RESPONSE REQUIRED - Correction Enterprise Proof Approval - 284210-1
Date: Tuesday, April 07, 2015 2:00:31 PM
Attachments: [284210 1 DHHS 1891 Induced Abortion SH.pdf](#)
[284210-1 Electronic Proof Approval\(1\).pdf](#)
Importance: High

Hi Laurie,

If you and Matt can agree that the attached file is ready to be printed, I will send the electronic proof approval back today. It is important we get this back to Corrections ASAP in order to ensure we don't run out of forms.

Thanks,
Ann

Ann H. Farmer
N.C. Department of Health and Human Services
Publications Coordinator, State Center for Health Statistics — Division of Public Health
222 N. Dawson Street
Raleigh, NC 27603
Phone: 919-715-0262
Fax: 919-733-8485
ann.farmer@dhhs.nc.gov
www.schs.state.nc.us

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From: SVC_DPS.SVC_DPS.Enterprise_Proofs
Sent: Tuesday, April 07, 2015 1:56 PM
To: Farmer, Ann
Subject: URGENT RESPONSE REQUIRED - Correction Enterprise Proof Approval - 284210-1
Importance: High

Attached is the electronic proof for your project. Also attached is the proof approval form. Instructions on how and where to send back is listed on the form. Once we receive this back, we will process your job.

Thanks,

Deborah Wheeler
Print Customer Service Supervisor
919-324-1345

From: SVC_DPS.Enterprise_Print_Email
Sent: Tuesday, April 07, 2015 8:04 AM
To: SVC_DPS.SVC_DPS.Enterprise_Proofs
Subject: FW: 284210-1

Just confirming you received this proof. The email was returned undeliverable.

Thank you!
Kristin Jones

Composition Department

Correction Enterprises Print Plant
PO Box 600
Nashville, NC 27856

From: SVC_DPS.Enterprise_Print_Email
Sent: Monday, March 30, 2015 2:05 PM
To: proofs@correctionenterprises.com
Subject: 284210-1

Thank you!
Kristin Jones
Composition Department

Correction Enterprises Print Plant
PO Box 600
Nashville, NC 27856

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From: [Jones-vessey, Kathleen](#)
To: [Howell, Eleanor](#)
Subject: FW: bill
Date: Thursday, December 03, 2015 5:08:08 PM
Attachments: [image001.png](#)

FYI

Kathleen Jones-Vessey, M.S.

Manager, Statistical Services Branch
Division of Public Health, State Center for Health Statistics
North Carolina Department of Health and Human Services

919 715 9692 office
919 733 8485 fax
Kathleen.Jones-Vessey@dhhs.nc.gov

222 North Dawson Street
Raleigh, NC 27603

1908 Mail Service Center
Raleigh, NC 27699-1900



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From: Wooten, Maribeth T
Sent: Thursday, June 18, 2015 7:56 AM
To: Jones-vessey, Kathleen
Cc: Howell, Eleanor
Subject: RE: bill

I know you'll go through the PA-2 process but let's run it by Matt at the Secretary's Office as well.
Please send me the final form when you start PA-2 routing.

Maribeth T. Wooten, MPH, PT
Office of the State Health Director
N.C. Department of Health and Human Services
Division of Public Health
5605 Six Forks Road
Raleigh, NC 27609
Office: 919-707-5051
Fax: 919-870-4829
Maribeth.wooten@dhhs.nc.gov
www.publichealth.nc.gov

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From: Jones-vessey, Kathleen
Sent: Thursday, June 18, 2015 7:51 AM
To: Pettiford, Belinda; Wooten, Maribeth T; Andersen, Peter
Cc: Howell, Eleanor; Staley, Danny
Subject: RE: bill

Wonderful – thanks so much to you & Isa for reviewing this for us - I really appreciate it.

So I'll work with SCHS staff to revise the form & get these new forms printed. As it turns out, our abortion data entry request for bids had not gotten out of DHHS yet, so we're working with purchasing to revise the specs to accommodate these changes (it will now be based on bytes of data entered rather than just the # of forms so that we can modify it more easily in the future in case there are any other changes that come up). I think we should have no problem meeting the deadline.

Thanks again,
KJ-V

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

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From: Pettiford, Belinda
Sent: Wednesday, June 17, 2015 6:20 PM
To: Jones-vessey, Kathleen; Wooten, Maribeth T; Andersen, Peter
Cc: Howell, Eleanor; Staley, Danny
Subject: RE: bill

Kathleen – Dr. Isa Cheren, our Medical Consultant, reviewed and these are fine. I know you also spoke with her by phone.

Let us know if you need something further. tx

Belinda Pettiford, MPH
N.C. Department of Health and Human Services
Branch Head, Women's Health Branch - Division of Public Health

5601 Six Forks Road Raleigh, NC 27609
1929 Mail Service Center Raleigh, NC 27699-1929
Office: 919-707-5699
Fax: 919-870-4827
Belinda.pettiford@dhhs.nc.gov
<http://publichealth.nc.gov/>

From: Jones-vessey, Kathleen
Sent: Friday, June 05, 2015 4:27 PM
To: Wooten, Maribeth T; Pettiford, Belinda; Andersen, Peter
Cc: Howell, Eleanor; Staley, Danny
Subject: RE: bill

Belinda & Peter,

Attached is a draft of the proposed new fields that we think would need to be added to the abortion reporting form to meet the requirements of the new legislation. The new fields for all records with gestations ≥ 16 weeks include the types of measurement used for estimating gestational age & the actual measurements. I imagine that we might see some facilities reporting that more than one measurement type was used, therefore each of the measurement types are saved as separate fields. For records with gestations ≥ 20 weeks, there are two new fields for documenting the reason that the abortion occurred.

There's no need to review the cost estimates – we would just need for someone to review the new fields & be sure they cover all of the bases. My main concern is that we have a comprehensive list of measurement types for estimating fetal gestation. I did some research & checked with a colleague at DMA (an ob/gyn nurse) & I *think* I have all of the measurement types covered here. However, before we solidify this, it would make sense for us to have an ob/gyn or two review the list to be sure that we've covered all of the different measurement types & that millimeter measurements are appropriate for all. As for the reasons for abortions occurring at ≥ 20 weeks, I included hard coded fields based on the Guttmacher Institute categories:

(http://www.guttmacher.org/statecenter/spibs/spib_ARR.pdf) I also included an “other specify” field for capturing additional information. Based on how the current legislation is written, I'm not entirely certain which of the reasons would require further elaboration – so feel free to weigh in on that as well.

<Maribeth & Eleanor – I made slight changes to the file layout b/c the legislation is slightly different than what we reviewed earlier. It now only specifies that the reason be recorded for abortions at 20+ weeks gestation>

After we have the fields solidified, I'll work with our forms coordinator, Ann Farmer, to generate the new abortion reporting form & devise new instructions for reporting. We're currently in the midst of sending the abortion data entry out for re-bid, so I may need to halt that process to accommodate these changes.

Feel free to get in touch if you have any questions about any of this or would like to meet to discuss further.

Thank you!

Kathleen

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

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From: Wooten, Maribeth T
Sent: Friday, June 05, 2015 1:12 PM
To: Jones-vessey, Kathleen; Pettiford, Belinda; Andersen, Peter
Cc: Howell, Eleanor; Staley, Danny
Subject: RE: bill

Kathleen, can you please provide a draft form with instructions to Belinda and Peter to review, comment, edit, etc. I expect they can assist with subject matter expertise as you have described

Maribeth T. Wooten, MPH, PT
Office of the State Health Director
N.C. Department of Health and Human Services
Division of Public Health
5605 Six Forks Road
Raleigh, NC 27609
Office: 919-707-5051
Fax: 919-870-4829
Maribeth.Wooten@dhhs.nc.gov
www.publichealth.nc.gov

Sent from my Verizon Wireless 4G LTE smartphone

----- Original message -----

From: "Jones-vessey, Kathleen" <kathleen.jones-vessey@dhhs.nc.gov>
Date: 06/05/2015 1:00 PM (GMT-05:00)
To: "Wooten, Maribeth T" <Maribeth.Wooten@dhhs.nc.gov>
Cc: "Howell, Eleanor" <eleanor.howell@dhhs.nc.gov>
Subject: Re: bill

Would it be possible to have an ob/gyn review the gestational estimation methods that we listed to ensure that they are comprehensive & accurate? I'm not an expert in that area & want to be sure we have this accurate before we finalize the new forms for printing. If you know anyone official that we might turn to for this, that would be wonderful. Otherwise I can try checking with one of my ob

colleagues at UNC.

On Jun 5, 2015, at 12:50 PM, "Wooten, Maribeth T" <Maribeth.Wooten@dhhs.nc.gov> wrote:

<http://www.ncga.state.nc.us/gascripts/BillLookup/BillLookup.pl?Session=2015&BillID=H465>

Ya'll probably need to go ahead and draft changes to form that facilities currently use for reporting stats to SCHS, including any changes in instructions.

Maribeth T. Wooten, MPH, PT
Office of the State Health Director
N.C. Department of Health and Human Services
Division of Public Health
5605 Six Forks Road
Raleigh, NC 27609
Office: 919-707-5051
Fax: 919-870-4829
Maribeth.wooten@dhhs.nc.gov
www.publichealth.nc.gov

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From: [Jones-vessey, Kathleen](#)
To: [Avery, Matt](#)
Subject: FW: bill
Date: Friday, June 05, 2015 4:48:16 PM
Attachments: [Estimating costs of adding fields to abortion reporting form 03092015 \(3\).xlsx](#)

FYI – we are going to need to move this along. Any word on where we are with the abortion data entry bid? We may need to pull & revise it to accommodate this change. :-/

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

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From: Jones-vessey, Kathleen
Sent: Friday, June 05, 2015 4:27 PM
To: Wooten, Maribeth T; Pettiford, Belinda; Andersen, Peter
Cc: Howell, Eleanor; Staley, Danny
Subject: RE: bill

Belinda & Peter,

Attached is a draft of the proposed new fields that we think would need to be added to the abortion reporting form to meet the requirements of the new legislation. The new fields for all records with gestations ≥ 16 weeks include the types of measurement used for estimating gestational age & the actual measurements. I imagine that we might see some facilities reporting that more than one measurement type was used, therefore each of the measurement types are saved as separate fields. For records with gestations ≥ 20 weeks, there are two new fields for documenting the reason that the abortion occurred.

There's no need to review the cost estimates – we would just need for someone to review the new fields & be sure they cover all of the bases. My main concern is that we have a comprehensive list of measurement types for estimating fetal gestation. I did some research & checked with a colleague at DMA (an ob/gyn nurse) & I *think* I have all of the measurement types covered here. However, before we solidify this, it would make sense for us to have an ob/gyn or two review the list to be sure that we've covered all of the different measurement types & that millimeter measurements are appropriate for all. As for the reasons for abortions occurring at ≥ 20 weeks, I included hard coded fields based on the Guttmacher Institute categories:

(http://www.guttmacher.org/statecenter/spibs/spib_ARR.pdf) I also included an “other specify” field for capturing additional information. Based on how the current legislation is written, I'm not entirely certain which of the reasons would require further elaboration – so

feel free to weigh in on that as well.

<Maribeth & Eleanor – I made slight changes to the file layout b/c the legislation is slightly different than what we reviewed earlier. It now only specifies that the reason be recorded for abortions at 20+ weeks gestation>

After we have the fields solidified, I'll work with our forms coordinator, Ann Farmer, to generate the new abortion reporting form & devise new instructions for reporting. We're currently in the midst of sending the abortion data entry out for re-bid, so I may need to halt that process to accommodate these changes.

Feel free to get in touch if you have any questions about any of this or would like to meet to discuss further.

Thank you!
Kathleen

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

—
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From: Wooten, Maribeth T
Sent: Friday, June 05, 2015 1:12 PM
To: Jones-vessey, Kathleen; Pettiford, Belinda; Andersen, Peter
Cc: Howell, Eleanor; Staley, Danny
Subject: RE: bill

Kathleen, can you please provide a draft form with instructions to Belinda and Peter to review, comment, edit, etc. I expect they can assist with subject matter expertise as you have described

Maribeth T.Wooten, MPH, PT
Office of the State Health Director
N.C. Department of Health and Human Services
Division of Public Health
5605 Six Forks Road
Raleigh, NC 27609
Office: 919-707-5051
Fax: 919-870-4829
Maribeth.Wooten@dhhs.nc.gov
www.publichealth.nc.gov

Sent from my Verizon Wireless 4G LTE smartphone

----- Original message -----

From: "Jones-vessey, Kathleen" <kathleen.jones-vessey@dhhs.nc.gov>

Date: 06/05/2015 1:00 PM (GMT-05:00)

To: "Wooten, Maribeth T" <Maribeth.Wooten@dhhs.nc.gov>

Cc: "Howell, Eleanor" <eleonor.howell@dhhs.nc.gov>

Subject: Re: bill

Would it be possible to have an ob/gyn review the gestational estimation methods that we listed to ensure that they are comprehensive & accurate? I'm not an expert in that area & want to be sure we have this accurate before we finalize the new forms for printing. If you know anyone official that we might turn to for this, that would be wonderful. Otherwise I can try checking with one of my ob colleagues at UNC.

On Jun 5, 2015, at 12:50 PM, "Wooten, Maribeth T" <Maribeth.Wooten@dhhs.nc.gov> wrote:

<http://www.ncga.state.nc.us/gascripts/BillLookUp/BillLookUp.pl?Session=2015&BillID=H465>

Ya'll probably need to go ahead and draft changes to form that facilities currently use for reporting stats to SCHS, including any changes in instructions.

Maribeth T. Wooten, MPH, PT
Office of the State Health Director
N.C. Department of Health and Human Services
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5605 Six Forks Road
Raleigh, NC 27609
Office: 919-707-5051
Fax: 919-870-4829
Maribeth.wooten@dhhs.nc.gov
www.publichealth.nc.gov

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From: [Edgerton, Laurie](#)
To: susanodell@unchealth.unc.edu
Subject: Induced Abortion Case Report Forms
Date: Monday, September 21, 2015 4:31:00 PM
Attachments: [DHHS 1891 \(Revised 05 2011\).pdf](#)

Thank you for calling back!

I've attached the current case report form to this email. If you would like to learn more about what we do, please click the Web link below.

If you have any additional questions, please feel free to contact me.

Have a great evening!

Laurie L. Edgerton
N.C. Department of Health and Human Services
Statistical Research Assistant
State Center for Health Statistics
Physical Address: 222 N. Dawson St.
Mailing Address:
1908 Mail Service Center
Raleigh, NC 27699-1908
Phone: 919-715-7224
FAX: 919-715-6345
Email: laurie.edgerton@dhhs.nc.gov
Web: www.schs.state.nc.us/SCHS/

From: [Edgerton, Laurie](#)
To: susan.odell@unchealth.unc.edu
Subject: Induced Abortion Case Report forms
Date: Monday, September 21, 2015 4:37:00 PM
Attachments: [DHHS 1891 \(Revised 05_2011\).pdf](#)

Thank you for calling back!

I've attached the current case report form to this email. If you would like to learn more about what we do, please click the Web link below.

If you have any additional questions, please feel free to contact me.

Have a great evening!

Laurie L. Edgerton
N.C. Department of Health and Human Services
Statistical Research Assistant
State Center for Health Statistics
Physical Address: 222 N. Dawson St.
Mailing Address:
1908 Mail Service Center
Raleigh, NC 27699-1908
Phone: 919-715-7224
FAX: 919-715-6345
Email: laurie.edgerton@dhhs.nc.gov
Web: www.schs.state.nc.us/SCHS/

From: [Avery, Matt](#)
To: emily.adams@ppsat.org
Subject: Induced Abortion form 1891
Date: Thursday, November 12, 2015 12:19:00 PM
Attachments: [DHHS_1891_FIN_20151102.pdf](#)
[image001.png](#)

Hi Emily,

Attached is the updated induced abortion case report form. You will also be receiving, along with the forms in the coming weeks, detailed instructions on filling them out.

If you have any questions please let me know.

Matt

Matt Avery, M.A.
Supervisor, Vital Statistics
Division of Public Health, State Center for Health Statistics
North Carolina Department of Health and Human Services

919 715 4572 office
919 733 8485 fax
Matt.Avery@dhhs.nc.gov

222 North Dawson Street
Raleigh, NC 27603

1908 Mail Service Center
Raleigh, NC 27699-1900



 Nothing Compares 

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From: [Edgerton, Laurie](#)
To: maryann.petrosky@duke.edu
Subject: Induced abortion case report form
Date: Thursday, September 17, 2015 11:08:00 AM
Attachments: [DHHS 1891 \(Revised 05 2011\).pdf](#)

Hello Ms. Petrosky,

Thanks again for calling me back. I've attached an electronic copy of the current Induced abortion case report form.

If you or your successor have any questions about this form or future forms, please feel free to contact me.

It might be helpful to know that there is a box on the form called: Facility Code. Don't worry about that one because I fill in that box.

Also, I'd like to send you a packet of current forms. Can you provide your preferred mailing address?

I realize that this is a lot of unexpected work, thank you so much for taking care of this.

Laurie L. Edgerton

N.C. Department of Health and Human Services

Statistical Research Assistant

State Center for Health Statistics

Physical Address: 222 N. Dawson St.

Mailing Address:

1908 Mail Service Center

Raleigh, NC 27699-1908

Phone: 919-715-7224

FAX: 919-715-6345

Email: laurie.edgerton@dhhs.nc.gov

Web: www.schs.state.nc.us/SCHS/

From: [Edgerton, Laurie](#)
To: robert.lowe@onslow.org
Subject: Induced abortion case report forms
Date: Friday, September 18, 2015 10:10:00 AM
Attachments: [DHHS 1891 \(Revised 05 2011\).pdf](#)

Thank you for returning my call.

I've attached a copy of the reporting form. If necessary, you can use this copy to photocopy more forms. Hopefully you won't have to make too many photocopies because I'm always glad to send forms. The State Center for Health Statistics (SCHS) contact information and the related statute is also on the attached form, but it would be quicker and easier to contact me directly (see my contact information below).

This data is important to both state and local public health organizations. National organizations such as the CDC, the Guttmacher Institute, Planned Parenthood and state-level organizations like the Adolescent Pregnancy Prevention Campaign of North Carolina and the Women's and Children's Health Section of the Division of Public Health rely on comprehensive pregnancy and abortion statistics to support continued funding for public health programs and services for women and adolescents.

Recently, there has been increased scrutiny of abortions. The DHHS licensure organization Division of Health Services Regulation (DHSR) told us that Onslow reported 160 abortions for the Fiscal Year 2015, and I would like our numbers to be as close to that as possible. This is the first year we've had the DHSR number as a metric. As I said before I realize that this might be an unexpected burden, but hopefully we can set up a system that works better in the future. Any help you and your staff can provide would be greatly appreciated, and I will be happy to try and answer any questions that you may have.

Sincerely,
Laurie L. Edgerton
N.C. Department of Health and Human Services
Statistical Research Assistant
State Center for Health Statistics
Physical Address: 222 N. Dawson St.
Mailing Address:
1908 Mail Service Center
Raleigh, NC 27699-1908
Phone: 919-715-7224
FAX: 919-715-6345
Email: laurie.edgerton@dhhs.nc.gov
Web: www.schs.state.nc.us/SCHS/

From: [Jones-vessey, Kathleen](#)
To: [Dr. Randall Williams](#)
Cc: [Wooten, Maribeth T](#); [Staley, Danny](#); [Howell, Eleanor](#)
Subject: Modification to the Induced Abortion Case Report Form
Date: Thursday, October 15, 2015 9:27:38 AM
Attachments: [DHHS_1891_PP7_20151008.pdf](#)
[INSTRUCTIONS FOR COMPLETING INDUCED ABORTION CASE REPORT FORMS FINAL 10122015.docx](#)

Dr. Williams,

The State Center for Health Statistics has modified our induced abortion case report form (Form #1891) pursuant to DHHS abortion reporting changes outlined in House Bill 465 §14-45.1: (<http://www.ncleg.net/gascripts/BillLookup/BillLookup.pl?Session=2015&BillID=h465>) These changes will be implemented for all induced abortions occurring from Jan 1, 2016 forward. As we discussed at our meeting in September, along with the case report forms, we will now be supplying facilities with detailed instructions outlining how to report this information as well as a brief description about why this information is being collected and the importance of this data for public health surveillance. A draft of the revised case report form & instructions are attached.

While making the changes related to HB 465, we also took this opportunity to make a few other minor modifications to the form to make it consistent with national reporting standards. A summary of all changes made to the Induced Abortion Case Report form can be found below:

- Modifications to race, marital status, education and method of abortion fields (*to be consistent with national reporting standards*)
- Removal of Date of Last Termination field (*to be consistent with national reporting standards*)
- Rearrangement of the order of existing fields (*to be consistent with national reporting standards*)
- Addition of fields for recording method of calculating gestational age for gestations ≥ 16 weeks (*to implement House Bill 465*)
- Addition of fields for recording measurements used for calculating gestational age for gestations ≥ 16 weeks (*to implement House Bill 465*)
- Addition of field for recording Ultrasound ID for gestations ≥ 16 weeks (*to implement House Bill 465*)
- Addition of guidance on including Ultrasound image along with form for gestations ≥ 16 weeks (*to implement House Bill 465*)
- Addition of field for specifying the reason for gestations ≥ 20 weeks (*to implement House Bill 465*)

Before we finalize the changes to this form and send to Public Affairs for approval, we were hoping that you would be willing to review the new form for us. Isa Cherin, an ob/gyn Medical Consultant with Women's and Children's Health Section of DPH, has previously reviewed and approved a draft of the changes to the form, however having another set of medical expert eyes on this form would be very helpful to us.

Please feel free to get in touch if you have any questions or need any additional information about this.

Best regards,

Kathleen

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

-
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From: [Jones-vessey, Kathleen](#)
To: [Edgerton, Laurie](#)
Subject: Modification to the Induced Abortion Case Report Form
Date: Thursday, October 15, 2015 11:23:23 AM
Attachments: [DHHS_1891_PP7_20151008.pdf](#)
[INSTRUCTIONS FOR COMPLETING INDUCED ABORTION CASE REPORT FORMS FINAL 10122015.docx](#)

Hi Laurie,

Attached is the latest (& perhaps final?) draft of the Abortion form, along with the instructions that we'll send to facilities along with every batch of forms we mail out. Just let me know what you think of this.

And thanks again for all your help with improving abortion reporting! ☺
Kathleen

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

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From: [Jones-vessey, Kathleen](#)
To: [Wooten, Maribeth T](#); [Staley, Danny](#)
Cc: [Howell, Eleanor](#)
Subject: Modifications to DHHS 1891 Induced Abortion Case Report form related to House Bill 465
Date: Tuesday, October 06, 2015 9:29:17 AM
Attachments: [DHHS 1891 PP4 20151002.pdf](#)
[PP-09-12116 DHHS - DHHS 1981-INDUCED ABORTION CASE REPORT.pdf](#)

Maribeth & Danny,

Attached is a draft of the modifications to our Induced Abortion case report form (DHHS 1891) along with our quote for printing. This has not gone through PA-2 yet – we thought it wise to have DPH & DHHS leadership review prior to submitting to Public Affairs.

While making the changes related to HB 465, we also took this opportunity to make a few other minor modifications to the form to make it consistent with national reporting standards. A summary of changes to the Induced Abortion Case Report form can be found below:

- Modifications to race, marital status, education and method of abortion fields
- Removal of Date of Last Termination field
- Addition of fields for recording method of calculating gestational age for gestations ≥ 16 weeks
- Addition of fields for recording measurements used for calculating gestational age for gestations ≥ 16 weeks
- Addition of field for recording Ultrasound ID for gestations ≥ 16 weeks
- Addition of guidance on including Ultrasound image along with form for gestations ≥ 16 weeks
- Addition of field for specifying the reason for gestations ≥ 20 weeks

Along with the revised forms we will mail to facilities, we will supply a cover letter outlining the changes as well as detailed instructions for reporting each field collected.

Dr. Williams has been very much interested in abortion reporting over the course of the last few months, so it might be a good idea for us to run this past him. He is also an ob/gyn which could prove useful in determining how well we outlined new medical fields – such as clinical method(s) for estimating gestational age. Isa Cherin, an ob/gyn Medical Consultant with the Women's Health Branch, has already reviewed the form, but having another set of ob/gyn eyes look over this could be helpful.

In terms of a timeline, our print quote is good for 60 days after 9/28/15 and we would need time to print the forms & mail them off to facilities prior to the Jan 1, 2016 deadline – so the earlier we could get DHHS & PA approval, the better.

Feel free to give me a call if you'd like to discuss any of this further.

Best regards,
Kathleen

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health

222 North Dawson Street
Raleigh, NC 27603-1392
Phone: 919-715-9692
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www.schs.state.nc.us

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From: [Farmer, Ann](#)
To: [Jones-vessey, Kathleen](#); [Avery, Matt](#)
Cc: [Howell, Eleanor](#)
Subject: PA2 REVIEW: Confidential Induced Abortion Case Report
Date: Friday, October 02, 2015 3:30:49 PM
Attachments: [DHHS_1891_PP4_20151002.pdf](#)
Importance: High

Hi Kathleen,

Eleanor provided her edits to the form and has signed the PA2. She would like you to contact Division folks (Maribeth, Danny and Randall). She thought it would be good for us to have the Division's approval before sending the form and PA2 to the Office of Communication for final approval. I am leaving the edited copy and the revised copy in your mailbox along with the original PA2. I am making an electronic copy for my files so I can send it when we are ready for Departmental approval

Thanks,
Ann

Ann H. Farmer
N.C. Department of Health and Human Services
Publications Coordinator, State Center for Health Statistics — Division of Public Health
Physical Address: 222 North Dawson Street, Raleigh, NC 27603-1392
Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1900
Phone: 919-715-0262
Fax: 919-733-8485
ann.farmer@dhhs.nc.gov
www.schs.state.nc.us

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From: [Farmer, Ann](#)
To: [Jones-vessey, Kathleen](#); [Avery, Matt](#)
Cc: [Howell, Eleanor](#)
Subject: PA2 REVIEW: Confidential Induced Abortion Case Report
Date: Friday, October 02, 2015 3:30:50 PM
Attachments: [DHHS_1891_PP4_20151002.pdf](#)
Importance: High

Hi Kathleen,

Eleanor provided her edits to the form and has signed the PA2. She would like you to contact Division folks (Maribeth, Danny and Randall). She thought it would be good for us to have the Division's approval before sending the form and PA2 to the Office of Communication for final approval. I am leaving the edited copy and the revised copy in your mailbox along with the original PA2. I am making an electronic copy for my files so I can send it when we are ready for Departmental approval

Thanks,
Ann

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Publications Coordinator, State Center for Health Statistics — Division of Public Health
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Fax: 919-733-8485
ann.farmer@dhhs.nc.gov
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From: [Farmer, Ann](#)
To: [svc_dhhs.pa2](#)
Cc: [Coleman, Scott](#); [Staley, Danny](#); [Jones-vessey, Kathleen](#); [Howell, Eleanor](#)
Subject: PA2 REVIEW: DHHS 1891 Confidential Induced Abortion Case Report
Date: Monday, November 02, 2015 8:43:14 AM
Attachments: [PA2_Abortion_20151102.pdf](#)
[DHHS_1891_FIN_20151102.pdf](#)
Importance: High

Please find attached the signed PA2 and the two-page form for review. Dr. Randall Williams and other DPH staff have reviewed and approved the form. North Carolina Session Law 2015-62 mandates that facilities begin using this updated form on January 1, 2016. The State Center needs to obtain purchasing approval prior to printing and mailing the forms to state facilities.

We appreciate the Office of Communications facilitating the form's approval.

Thank you,
Ann

Ann H. Farmer
N.C. Department of Health and Human Services
Publications Coordinator, State Center for Health Statistics — Division of Public Health
Physical Address: 222 North Dawson Street, Raleigh, NC 27603-1392
Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1900
Phone: 919-715-0262
Fax: 919-733-8485
ann.farmer@dhhs.nc.gov
www.schs.state.nc.us

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From: [Farmer, Ann](#)
To: [Currie, Reginald D](#)
Cc: [Edgerton, Laurie](#); [Avery, Matt](#); [Johnson, Peggy](#); [LaMotte, Trasey L](#)
Subject: Paperwork for DHHS 1891 for Purchasing Request
Date: Thursday, March 19, 2015 9:57:50 AM
Attachments: [DHHS 1891_PRT_20110825.pdf](#)
[PP-09-12116 DHHS - DHHS 1981-INDUCED ABORTION CASE REPORT.pdf](#)
[DPH-PRD Abortion Form 20150319.xls](#)

Hi Dion,

Per our conversation, I am attaching items I am aware of that need to be sent to Purchasing.

1. A copy of DHHS 1891
2. A copy of Correction Enterprises Estimate: PP-09-12116 (it will need to be signed)
3. The DPH Purchase Request (I filled out the information I know but will need you to check for missing or incorrect information)

The Statistical Services Branch has two boxes left and needs to replenish its supplies soon.

Please let me know if there is additional information you need from me. I do not have a PA2 for this form, but it has been through

Ann H. Farmer
N.C. Department of Health and Human Services
Publications Coordinator, State Center for Health Statistics — Division of Public Health
222 N. Dawson Street
Raleigh, NC 27603
Phone: 919-715-0262
Fax: 919-733-8485
ann.farmer@dhhs.nc.gov
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From: [Christopher Brook](#)
To: [Brajer, Rick](#)
Cc: [Howell, Eleanor](#); [Milliken, Emery](#)
Subject: Public Record Request
Date: Friday, December 04, 2015 8:21:21 AM
Attachments: [PRR re DHHS Collection of Information Per NCGS 14-45.1\(b1\) & \(c\).pdf](#)

Secretary Brajer,

Please find attached a public record request regarding DHHS's collection, retention, and use of patient information under revised N.C. Gen. Stat. 14-45.1(b1) and (c).

Thanks for your attention to this matter and please do not hesitate to be in touch if you have any questions.

Regards,
Chris

--

Christopher Brook
Legal Director
ACLU of North Carolina
P. O. Box 28004
Raleigh, NC 27611-8004
Phone: (919) 834-3466
Fax: (866) 511-1344
E-mail: cbrook@acluofnc.org
Website: www.acluofnc.org

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From: [Farmer, Ann](#)
To: [Wheeler, Deborah](#)
Cc: [Jones-vessey, Kathleen](#); [Avery, Matt](#)
Subject: Quotes needed for Abortion Form
Date: Friday, September 25, 2015 9:40:39 AM
Attachments: [DHHS_1891_PP3_DRAFT_20150924.pdf](#)

Hi Deborah,

We have had to make changes to the Induced Abortion Case Report form due to updated mandates from the General Assembly. We would appreciate receiving a quote for the form. It is still two pages, but will need to be reset for printing. Our last Jacket# for the old form was 284210-1. Please provide a quote for 24,000, 30,000 and 36,000. I have attached a copy of the draft for the new form. It has not been approved yet.

Thanks,
Ann

Ann H. Farmer
N.C. Department of Health and Human Services
Publications Coordinator, State Center for Health Statistics — Division of Public Health
Physical Address: 222 North Dawson Street, Raleigh, NC 27603-1392
Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1900
Phone: 919-715-0262
Fax: 919-733-8485
ann.farmer@dhhs.nc.gov
www.schs.state.nc.us

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From: [Farmer, Ann](#)
To: [Wheeler, Deborah](#)
Cc: [Jones-vessey, Kathleen](#); [Howell, Eleanor](#); [Avery, Matt](#); [Edgerton, Laurie](#); [Rebold, Judy A](#)
Subject: REQUEST TO PRINT: PP-09-12116 DHHS 1891--Induced Abortion Case Report
Date: Thursday, November 19, 2015 8:52:00 AM
Attachments: [SCHS_1891_Paperwork_20151119.pdf](#)
[DHHS_1891_PRT_20151119.pdf](#)
[image003.png](#)

Hi Deborah:

Please find attached the signed paperwork and the PRT PDF for the Induced Abortion Case Report. This form is required by the General Assembly to be distributed to facilities so they can begin using it on January 1, 2016. While we do not need to request it a rush order, we do appreciate anything Correction Enterprises can do to facilitate the form's printing and delivery to the State Center.

Please let me know if anything is missing that you need to proceed with the job. When the form is delivered, it will need to go to the second floor of the Cotton Building. We do not have an elevator. Corrections may want to have two people make the delivery.

In case we don't talk, I hope you have a wonderful Thanksgiving with your family.

Ann

Ann H. Farmer
Publications Coordinator
Division of Public Health, State Center for Health Statistics
North Carolina Department of Health and Human Services

919 715 0262 office
919 733 8486 fax
ann.farmer@dhhs.nc.gov

222 North Dawson Street, Cotton Building
1908 Mail Service Center
Raleigh, NC 27699-1900



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From: [Farmer, Ann](#)
To: [Wheeler, Deborah](#)
Cc: [Jones-vessey, Kathleen](#); [Howell, Eleanor](#); [Avery, Matt](#); [Edgerton, Laurie](#); [Rebold, Judy A](#)
Subject: REQUEST TO PRINT: PP-09-12116 DHHS 1891--Induced Abortion Case Report
Date: Thursday, November 19, 2015 8:52:00 AM
Attachments: [SCHS_1891_Paperwork_20151119.pdf](#)
[DHHS_1891_PRT_20151119.pdf](#)
[image003.png](#)

Hi Deborah:

Please find attached the signed paperwork and the PRT PDF for the Induced Abortion Case Report. This form is required by the General Assembly to be distributed to facilities so they can begin using it on January 1, 2016. While we do not need to request it a rush order, we do appreciate anything Correction Enterprises can do to facilitate the form's printing and delivery to the State Center.

Please let me know if anything is missing that you need to proceed with the job. When the form is delivered, it will need to go to the second floor of the Cotton Building. We do not have an elevator. Corrections may want to have two people make the delivery.

In case we don't talk, I hope you have a wonderful Thanksgiving with your family.

Ann

Ann H. Farmer
Publications Coordinator
Division of Public Health, State Center for Health Statistics
North Carolina Department of Health and Human Services

919 715 0262 office
919 733 8486 fax
ann.farmer@dhhs.nc.gov

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From: [Pat Bailey](#)
To: [Avery, Matt](#); [Edgerton, Laurie](#)
Cc: [Duval, April](#); [Evans, Sidney](#)
Subject: RE: Test data for the DHHS Induced Abortion Case
Date: Tuesday, September 15, 2015 1:15:45 PM
Attachments: [NCABORTION_09152015.txt](#)

Hello,

Attached is the test data for the Induced Abortion Case Report forms.

If any questions, please let me know.

Thank you,
Pat

Pat Bailey
Customer Support/Data Entry Manager
SC Data Inc.
919-231-8994 ext. 125
patbailey@scdainc.com

From: [Avery, Matt](#)
To: [Pat Bailey](#); [Edgerton, Laurie](#)
Cc: [Duval, April](#); [Evans, Sidney](#)
Subject: RE: Test data for the DHHS Induced Abortion Case
Date: Tuesday, September 15, 2015 3:21:12 PM
Attachments: [New SpecsAbortion DATA ENTRY file layout DHHS 1891 \(Revised 05 2011\) 2015.xls](#)

Hi Pat,

This looks good. One minor thing is that we are not collecting the text field for Procedure 'Other' @132, and the medication 2f @112 should be 15 bytes, so the total bytes in the file is **126** (attached). This may not have matched the specs we sent to you – I think we had two versions of the 'latest' floating around here ☺

I'll let Laurie and you work out the details on scheduling pick up and deliveries.

Thanks!!

Matt

PS Also keep in mind that while it won't impact CY 2015 forms, beginning in January 2016 due to legislative changes in abortion reporting (House Bill 465) the file structure will change. We will notify you when we have a new layout in place.

Matt Avery
N.C. Department of Health and Human Services
Supervisor, Vital Statistics
State Center for Health Statistics – Division of Public Health
222 N. Dawson Street
Raleigh, NC 27603
Phone: 919-715-4572
Fax: 919-733-8485
Matt.Avery@dhhs.nc.gov
www.schs.state.nc.us

From: Pat Bailey [mailto:patbailey@scdainc.com]
Sent: Tuesday, September 15, 2015 1:16 PM
To: Avery, Matt; Edgerton, Laurie
Cc: Duval, April; Evans, Sidney
Subject: RE: Test data for the DHHS Induced Abortion Case

Hello,

Attached is the test data for the Induced Abortion Case Report forms.

If any questions, please let me know.

Thank you,
Pat

Pat Bailey

Customer Support/Data Entry Manager

SC Data Inc.

919-231-8994 ext. 125

patbailey@scdatainc.com

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From: [Pat Bailey](#)
To: [Avery, Matt](#); [Edgerton, Laurie](#)
Cc: [Duval, April](#); [Evans, Sidney](#)
Subject: RE: Test data for the DHHS Induced Abortion Case
Date: Tuesday, September 15, 2015 1:15:46 PM
Attachments: [NCABORTION_09152015.txt](#)

Hello,

Attached is the test data for the Induced Abortion Case Report forms.

If any questions, please let me know.

Thank you,
Pat

Pat Bailey
Customer Support/Data Entry Manager
SC Data Inc.
919-231-8994 ext. 125
patbailey@scdainc.com

From: [Avery, Matt](#)
To: [Pat Bailey](#); [Edgerton, Laurie](#)
Cc: [Duval, April](#); [Evans, Sidney](#)
Subject: RE: Test data for the DHHS Induced Abortion Case
Date: Tuesday, September 15, 2015 3:21:00 PM
Attachments: [New SpecsAbortion DATA ENTRY file layout DHHS 1891 \(Revised 05 2011\) 2015.xls](#)

Hi Pat,

This looks good. One minor thing is that we are not collecting the text field for Procedure 'Other' @132, and the medication 2f @112 should be 15 bytes, so the total bytes in the file is **126** (attached). This may not have matched the specs we sent to you – I think we had two versions of the 'latest' floating around here ☺

I'll let Laurie and you work out the details on scheduling pick up and deliveries.

Thanks!!

Matt

PS Also keep in mind that while it won't impact CY 2015 forms, beginning in January 2016 due to legislative changes in abortion reporting (House Bill 465) the file structure will change. We will notify you when we have a new layout in place.

Matt Avery
N.C. Department of Health and Human Services
Supervisor, Vital Statistics
State Center for Health Statistics – Division of Public Health
222 N. Dawson Street
Raleigh, NC 27603
Phone: 919-715-4572
Fax: 919-733-8485
Matt.Avery@dhhs.nc.gov
www.schs.state.nc.us

From: Pat Bailey [mailto:patbailey@scdainc.com]
Sent: Tuesday, September 15, 2015 1:16 PM
To: Avery, Matt; Edgerton, Laurie
Cc: Duval, April; Evans, Sidney
Subject: RE: Test data for the DHHS Induced Abortion Case

Hello,

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If any questions, please let me know.

Thank you,
Pat

Pat Bailey

Customer Support/Data Entry Manager

SC Data Inc.

919-231-8994 ext. 125

patbailey@scdatainc.com

From: [Duval, April](#)
To: [Evans, Sidney](#); [Avery, Matt](#); [Edgerton, Laurie](#)
Subject: RE: Data for Batch 2 - NC Abortion forms
Date: Tuesday, November 10, 2015 12:33:50 PM

Thanks sidney

April Duval
NC Dept. of Health and Human Services
Vital Statistics-NC Public Health
222 N Dawson Street
Raleigh, NC 27699-1908
Telephone: 919-715-4494
Fax: 919-733-8485
april.duval@dhhs.nc.gov
<http://www.schs.state.nc.us/SCHS>

From: Evans, Sidney
Sent: Tuesday, November 10, 2015 12:25 PM
To: Avery, Matt; Edgerton, Laurie
Cc: Duval, April
Subject: RE: Data for Batch 2 - NC Abortion forms

It's on the mainframe.

Sid Evans
N.C. Department of Health and Human Services
State Center for Health Statistics – Division of Public Health
222 N. Dawson Street
Raleigh, NC 27603
Phone: 919-715-4571
Fax: 919-715-6345
Sidney.Evans@dhhs.nc.gov
www.schs.state.nc.us

From: Pat Bailey [<mailto:patbailey@scdatainc.com>]
Sent: Tuesday, November 10, 2015 11:48 AM
To: Avery, Matt; Edgerton, Laurie
Cc: Duval, April; Evans, Sidney
Subject: RE: Data for Batch 2 - NC Abortion forms

Attached is the data file for the second batch of Abortion forms – Batch (Box) 2 – Form Numbers 03195 – 05992.

File Name: NCABORT_BX2_11102015.txt Records: 2,798

If any questions, please let me know.

If you have a preferred file name, please let me know and we will be glad to send the future files in your naming convention.

Thank you,

Pat

Pat Bailey

Customer Support/Data Entry Manager

SC Data Inc.

919-231-8994 ext. 125

patbailey@scdainc.com

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From: [Pat Bailey](#)
To: [Avery, Matt](#); [Edgerton, Laurie](#)
Cc: [Duval, April](#); [Evans, Sidney](#)
Subject: RE: Data for Batch 2 - NC Abortion forms
Date: Tuesday, November 10, 2015 11:49:33 AM
Attachments: [NCABORT_BX2_11102015.txt](#)

Attached is the data file for the second batch of Abortion forms – Batch (Box) 2 – Form Numbers 03195 – 05992.

File Name: NCABORT_BX2_11102015.txt Records: 2,798

If any questions, please let me know.

If you have a preferred file name, please let me know and we will be glad to send the future files in your naming convention.

Thank you,
Pat

Pat Bailey
Customer Support/Data Entry Manager
SC Data Inc.
919-231-8994 ext. 125
patbailey@scdatainc.com

From: [Pat Bailey](#)
To: [Avery, Matt](#); [Edgerton, Laurie](#)
Cc: [Duval, April](#); [Evans, Sidney](#)
Subject: RE: Data for Batch 2 - NC Abortion forms
Date: Tuesday, November 10, 2015 11:49:33 AM
Attachments: [NCABORT_BX2_11102015.txt](#)

Attached is the data file for the second batch of Abortion forms – Batch (Box) 2 – Form Numbers 03195 – 05992.

File Name: NCABORT_BX2_11102015.txt Records: 2,798

If any questions, please let me know.

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Thank you,
Pat

Pat Bailey
Customer Support/Data Entry Manager
SC Data Inc.
919-231-8994 ext. 125
patbailey@scdatainc.com

From: [Evans, Sidney](#)
To: [Avery, Matt](#); [Edgerton, Laurie](#)
Cc: [Duval, April](#)
Subject: RE: Data for Batch 03
Date: Friday, November 13, 2015 2:58:45 PM
Attachments: [image001.png](#)

On the mainframe.

Sid Evans

Statistician
Division of Public Health, State Center for Health Statistics
North Carolina Department of Health and Human Services

919-715-4571 office
919-715-6345 fax
Sidney.Evans@dhhs.nc.gov

222 N. Dawson Street
1908 Mail Service Center
Raleigh, NC 27699



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From: Pat Bailey [<mailto:patbailey@scdatinc.com>]
Sent: Friday, November 13, 2015 1:23 PM
To: Avery, Matt; Edgerton, Laurie
Cc: Duval, April; Evans, Sidney
Subject: RE: Data for Batch 03

Attached is the data file for Batch 3 (Box 3) of the Abortion forms.

File Name: NCABORT_BX3_11132015.txt Records: 2, 821

If any problems or questions, please let me know.

Thank you,
Pat

Pat Bailey

Customer Support/Data Entry Manager
SC Data Inc.
919-231-8994 ext. 125
patbailey@scdatainc.com

From: [Pat Bailey](#)
To: [Avery, Matt](#); [Edgerton, Laurie](#)
Cc: [Duval, April](#); [Evans, Sidney](#)
Subject: RE: Data for Batch 03
Date: Friday, November 13, 2015 1:24:58 PM
Attachments: [NCABORT_BX3_11132015.txt](#)

Attached is the data file for Batch 3 (Box 3) of the Abortion forms.

File Name: NCABORT_BX3_11132015.txt Records: 2,821

If any problems or questions, please let me know.

Thank you,
Pat

Pat Bailey
Customer Support/Data Entry Manager
SC Data Inc.
919-231-8994 ext. 125
patbailey@scdatainc.com

From: [Pat Bailey](#)
To: [Avery, Matt](#); [Edgerton, Laurie](#)
Cc: [Duval, April](#); [Evans, Sidney](#)
Subject: RE: Data for Batch 03
Date: Friday, November 13, 2015 1:24:59 PM
Attachments: [NCABORT_BX3_11132015.txt](#)

Attached is the data file for Batch 3 (Box 3) of the Abortion forms.

File Name: NCABORT_BX3_11132015.txt Records: 2,821

If any problems or questions, please let me know.

Thank you,
Pat

Pat Bailey
Customer Support/Data Entry Manager
SC Data Inc.
919-231-8994 ext. 125
patbailey@scdatainc.com

From: [Jones-vessey, Kathleen](#)
To: [Edgerton, Laurie](#)
Subject: RE: 2011 abortion form update
Date: Friday, March 06, 2015 9:48:15 AM

Thanks!

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

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From: Edgerton, Laurie
Sent: Friday, March 06, 2015 9:48 AM
To: Jones-vessey, Kathleen
Subject: 2011 abortion form update

Here you go...

Laurie L. Edgerton
N.C. Department of Health and Human Services
Statistical Research Assistant
State Center for Health Statistics
Physical Address: 222 N. Dawson St.
Mailing Address:
1908 Mail Service Center
Raleigh, NC 27699-1908
Phone: 919-715-7224
FAX: 919-715-6345
Email: laurie.edgerton@dhhs.nc.gov
Web: www.schs.state.nc.us/SCHS/

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From: [glorimar.davila](#)
To: [Edgerton, Laurie](#)
Subject: RE: 2015 Abortion Forms: please send what you have
Date: Friday, October 09, 2015 12:18:03 PM

thanks you too! :)

On Oct 9, 2015 12:16 PM, "Edgerton, Laurie" <laurie.edgerton@dhhs.nc.gov> wrote:

Wow, you're psychic ;-)

Thank you so much, take care.

Laurie

From: glorimar.davila [mailto:awcr.glorimar@gmail.com]
Sent: Friday, October 09, 2015 12:08 PM
To: Edgerton, Laurie
Subject: Re: 2015 Abortion Forms: please send what you have

It's ok no problem, I mailed them off yesterday but I will make sure to mail them to you every 8 weeks.

On Oct 9, 2015 11:12 AM, "Edgerton, Laurie" <laurie.edgerton@dhhs.nc.gov> wrote:

Hello Gloria,

Sorry about sending so many emails lately. I know you are busy.

As soon as it is convenient, please drop the 2015 abortion forms that you have on-hand in the mail to me. The last batch of forms we received from AWCR included forms up to May 2015.

A tighter timeline for returning forms to me is part of the increased scrutiny from upper management at DHHS. The new timeline for sending forms is now every 2 months.

Thanks for your help, and I hope you have a good weekend.

Laurie L. Edgerton

N.C. Department of Health and Human Services

Statistical Research Assistant

State Center for Health Statistics

Physical Address: 222 N. Dawson St.

Mailing Address:

1908 Mail Service Center

Raleigh, NC 27699-1908

Phone: [919-715-7224](tel:919-715-7224)

FAX: [919-715-6345](tel:919-715-6345)

Email: laurie.edgerton@dhhs.nc.gov

Web: www.schs.state.nc.us/SCHS/

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From: [Jones-vessey, Kathleen](#)
To: [Farmer, Ann](#)
Cc: [Avery, Matt](#)
Subject: RE: Abortion Form First Proof
Date: Friday, September 25, 2015 9:26:44 AM

The 36,000 figure sounds reasonable & requesting all 3 sounds like a fine idea. I've given Eleanor a heads-up that this is coming so that hopefully we can put this on a fast track for approval.

Thanks again!
KJ-V

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

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From: Farmer, Ann
Sent: Friday, September 25, 2015 9:12 AM
To: Jones-vessey, Kathleen
Cc: Avery, Matt
Subject: RE: Abortion Form First Proof

We have always requested a quote for 24,000, 30,000 and 36,000. We have usually ordered 36,000 for under \$700.00.

I will request the same quote numbers for this time. Usually the 36,000 has held us through a year plus a couple of months before the next order is needed. Let me know if you need a different number priced for printing. I will wait until I hear from you before requesting the quote. It would be good to have the quote ready when the PA2 comes back so we can expedite the approval from purchasing.

Thanks,
Ann

Ann H. Farmer
N.C. Department of Health and Human Services
Publications Coordinator, State Center for Health Statistics — Division of Public Health
Physical Address: 222 North Dawson Street, Raleigh, NC 27603-1392
Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1900
Phone: 919-715-0262

Fax: 919-733-8485

ann.farmer@dhhs.nc.gov

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From: Jones-vessey, Kathleen

Sent: Friday, September 25, 2015 8:37 AM

To: Farmer, Ann

Cc: Avery, Matt

Subject: RE: Abortion Form First Proof

Thanks Ann! This looks perfect & should be ready for PA prep now.

In terms of printing - I'm thinking that we should request at least 15,000 forms, if not more. If DHSR figures are to be believed, we should be receiving ~28,000 abortions reported to us a year. So 15,000 forms wouldn't even get us through a year.

Kathleen Jones-Vessey, M.S.

N.C. Department of Health & Human Services

Statistical Services Manager, State Center for Health Statistics-Division of Public Health

222 North Dawson Street

Raleigh, NC 27603-1392

Phone: 919-715-9692

Fax: 919-733-8485

Kathleen.Jones-Vessey@dhhs.nc.gov

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From: Farmer, Ann

Sent: Thursday, September 24, 2015 3:19 PM

To: Jones-vessey, Kathleen

Cc: Avery, Matt

Subject: RE: Abortion Form First Proof

Hi Kathleen and Matt,

Please check and see if I made the changes you needed. Kathleen, I should be able to provide you a PDF of your instructions and the two documents tomorrow. One thing I can do while the form is going through the PA2 is to obtain a quote for the printing of the forms. How many copies will you need to have printed? I can ask for ranges (i.e., 5,000, 10,000, 15,000 etc.).

Thanks,

Ann

Ann H. Farmer

N.C. Department of Health and Human Services
Publications Coordinator, State Center for Health Statistics — Division of Public Health
Physical Address: 222 North Dawson Street, Raleigh, NC 27603-1392
Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1900
Phone: 919-715-0262
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From: Jones-vessey, Kathleen
Sent: Thursday, September 24, 2015 1:55 PM
To: Farmer, Ann
Cc: Avery, Matt
Subject: RE: Abortion Form First Proof

Thanks Ann! Attached are my final suggestions (seriously – I promise that I won't be back for more unless someone makes us!). After you've made these changes, we'll have Eleanor review one last time (including the back page comments).

Our plan was to start providing instructions for the form (see my Draft of this attached). One copy of this would be sent to facilities along with every packet of abortion forms. We'd also provide copies of the legislation & a copy of the legal definitions used for defining many of the abortion terms used on the form (the law even spells out how to define a woman, b/c apparently there was some confusion over that one). I'm not sure if these instructions need to go through PA-2 or not since it's not being actually published – just a list of instructions.

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Feel free to get in touch with Matt or I if you have any questions about any of this.

Thanks again,
KJ-V

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

–
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From: Farmer, Ann
Sent: Thursday, September 24, 2015 11:59 AM
To: Jones-vessey, Kathleen
Cc: Avery, Matt
Subject: RE: Abortion Form First Proof

Hi Kathleen,

I was not sure how you wanted to renumber and I had a few more comments. I have attached a marked-up version and a clean version for you to review. Tomorrow I leave at noon. If we could get the PA2 signed today or tomorrow morning, I could send it to Communications prior to leaving. I will also let them know we will have to take the form through purchasing and printing before January 1, 2016 and I assume have the new form mailed and delivered to the facilities. Will anyone be doing any workshops on the form (i.e., is it needed even earlier than what I just stated?)

Thanks,
Ann

Ann H. Farmer
N.C. Department of Health and Human Services
Publications Coordinator, State Center for Health Statistics — Division of Public Health
Physical Address: 222 North Dawson Street, Raleigh, NC 27603-1392
Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1900
Phone: 919-715-0262
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Cc: Avery, Matt
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Sent: Monday, September 14, 2015 2:48 PM
To: Jones-vessey, Kathleen
Subject: Abortion Form First Proof

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Ann

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From: [Farmer, Ann](#)
To: [Jones-vessey, Kathleen](#)
Cc: [Avery, Matt](#)
Subject: RE: Abortion Form First Proof
Date: Thursday, September 24, 2015 3:19:02 PM
Attachments: [DHHS_1891_PP3_20150924.pdf](#)

Hi Kathleen and Matt,

Please check and see if I made the changes you needed. Kathleen, I should be able to provide you a PDF of your instructions and the two documents tomorrow. One thing I can do while the form is going through the PA2 is to obtain a quote for the printing of the forms. How many copies will you need to have printed? I can ask for ranges (i.e., 5,000, 10,000, 15,000 etc.).

Thanks,
Ann

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From: [Jones-vessey, Kathleen](#)
To: [Farmer, Ann](#)
Cc: [Avery, Matt](#)
Subject: RE: Abortion Form First Proof
Date: Thursday, September 24, 2015 1:54:51 PM
Attachments: [DHHS_1891_PP2_20150924_KJ-V_revised2.pdf](#)
[INSTRUCTIONS FOR COMPLETING INDUCED ABORTION CASE REPORT FORMS FINAL 09242015.docx](#)
[gs_90-21.81.pdf](#)
[H465v6 2015 Abortion Legislation.pdf](#)

Thanks Ann! Attached are my final suggestions (seriously – I promise that I won't be back for more unless someone makes us!). After you've made these changes, we'll have Eleanor review one last time (including the back page comments).

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From: [Jones-vessey, Kathleen](#)
To: [Avery, Matt](#)
Subject: RE: Abortion Form First Proof
Date: Thursday, September 24, 2015 1:40:53 PM

And Doro (but not in memory)

Kathleen Jones-Vessey, M.S.
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From: Avery, Matt
Sent: Thursday, September 24, 2015 1:19 PM
To: Jones-vessey, Kathleen
Subject: RE: Abortion Form First Proof

I couldn't care less about the switch – pointed it out in memory of Don ☺

Matt Avery
N.C. Department of Health and Human Services
Supervisor, Vital Statistics
State Center for Health Statistics – Division of Public Health
222 N. Dawson Street
Raleigh, NC 27603
Phone: 919-715-4572
Fax: 919-733-8485
Matt.Avery@dhhs.nc.gov
www.schs.state.nc.us

From: Jones-vessey, Kathleen
Sent: Thursday, September 24, 2015 1:13 PM
To: Avery, Matt
Subject: RE: Abortion Form First Proof

I'm okay with the hyster mix up. On another note, in addition to sending me that email, I also got a long call from Ann about this (reiterating what she put in her email). Why do people do that? Email or call. Take your pick, but no need to do both b/c it just wastes my time.

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From: Avery, Matt
Sent: Thursday, September 24, 2015 1:07 PM
To: Jones-vessey, Kathleen
Subject: FW: Abortion Form First Proof

The Methods matched the specs -- except our form has Hysterotomy/Hysterectomy and the technical resource it's reversed Hysterectomy/Hysterotomy ☺

Matt Avery
N.C. Department of Health and Human Services
Supervisor, Vital Statistics
State Center for Health Statistics – Division of Public Health
222 N. Dawson Street
Raleigh, NC 27603
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From: [Farmer, Ann](#)
To: [Jones-vessey, Kathleen](#)
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Subject: RE: Abortion Form First Proof
Date: Thursday, September 24, 2015 11:58:39 AM
Attachments: [DHHS 1891 PP2 20150924.pdf](#)
[DHHS 1891 PP2 marked-up 20150924.pdf](#)

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From: [Jones-vessey, Kathleen](#)
To: [Farmer, Ann](#)
Cc: [Avery, Matt](#)
Subject: RE: Abortion Form First Proof
Date: Thursday, September 24, 2015 9:03:21 AM
Attachments: [DHHS_1891_20150914 kj-vr FINAL REVISEDv.pdf](#)

Hi Ann,

I haven't heard back from Eleanor about these latest changes quite yet (she's very busy). However I don't think we can wait much longer on this. So attached are my suggestions for changes to the form. After these changes are made, I'll run the final form past her for review (I think we have to any way for PA-2 approval.

Just let me know if you have any questions about any of this.

Thanks!
KJ-V

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

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From: Farmer, Ann
Sent: Monday, September 14, 2015 2:48 PM
To: Jones-vessey, Kathleen
Subject: Abortion Form First Proof

Hi Kathleen,

I'll be up in a minute.

Ann

Ann H. Farmer
N.C. Department of Health and Human Services
Publications Coordinator, State Center for Health Statistics — Division of Public Health
Physical Address: 222 North Dawson Street, Raleigh, NC 27603-1392
Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1900
Phone: 919-715-0262
Fax: 919-733-8485

ann.farmer@dhhs.nc.gov

www.schs.state.nc.us

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From: [Edgerton, Laurie](#)
To: [Avery, Matt](#)
Subject: RE: Abortion Form First Proof
Date: Tuesday, September 15, 2015 11:58:00 AM

OK thanks!

From: Avery, Matt
Sent: Tuesday, September 15, 2015 11:56 AM
To: Jones-vessey, Kathleen; Edgerton, Laurie
Subject: RE: Abortion Form First Proof

FYI.

I'm putting all of this current abortion file info in one spot -- I:\Statistical Services Unit\Vital Statistics\Abortion file info\2015-2016 Abortion File Info.

Copies of the letters sent to facilities are in the 'Reporting Discrepancies' folder.

Matt Avery
N.C. Department of Health and Human Services
Supervisor, Vital Statistics
State Center for Health Statistics – Division of Public Health
222 N. Dawson Street
Raleigh, NC 27603
Phone: 919-715-4572
Fax: 919-733-8485
Matt.Avery@dhhs.nc.gov
www.schs.state.nc.us

From: Jones-vessey, Kathleen
Sent: Tuesday, September 15, 2015 9:12 AM
To: Avery, Matt; Edgerton, Laurie
Subject: FW: Abortion Form First Proof

Ann has already generated a new abortion form for us. She did this so quickly for us & I think it looks great!

Before we finalize this puppy & send it up the leadership chain for review, we need to review one last time internally. Attached are my suggestions for changes to the new abortion form. I do think I want to move termination date to the top of the form – even if data entry folks are annoyed with us. It just makes more sense to have it there rather than buried in the center of the form. Please let me know if you think this is a bad idea.

So just let me know your thoughts regarding my suggestions as soon as possible & please add any of your own too. I've also attached a copy of the CDC's "Technical Resource for ITOPS reporting" so you can see the standard & a copy of the Tech notes (based closely on the CDC info) that we'll give to facilities regarding how to fill this form out. I'll modify the item #'s to reflect moving the abortion date to the top of the form if we decide to do that.

I'm hoping for Ann to be able to make all the internal changes to the form by tomorrow or

Thursday, and then have this off to DPH leaders for review shortly thereafter. I don't think we will encounter a problem with printing these by our deadline if all goes according to plan.

Thanks!
KJ-V

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
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From: Farmer, Ann
Sent: Monday, September 14, 2015 2:48 PM
To: Jones-vessey, Kathleen
Subject: Abortion Form First Proof

Hi Kathleen,

I'll be up in a minute.

Ann

Ann H. Farmer
N.C. Department of Health and Human Services
Publications Coordinator, State Center for Health Statistics — Division of Public Health
Physical Address: 222 North Dawson Street, Raleigh, NC 27603-1392
Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1900
Phone: 919-715-0262
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From: [Avery, Matt](#)
To: [Jones-vessey, Kathleen](#); [Edgerton, Laurie](#)
Subject: RE: Abortion Form First Proof
Date: Tuesday, September 15, 2015 10:13:15 AM

So yes, move the date up – rearrange the instructions and put that first, and get rid of the checkboxes for the dates.

On the second page in the purpose section it's not entirely clear when the ultrasound image needs to be submitted (16 or 20 weeks). Maybe add "House Bill 465 also requires, *for any abortions where the estimated gestational is greater than or equal to 16 weeks*, an ultrasound image be submitted to the Department of Health and Human Services with the date on which the ultrasound was performed and with the name of the mother redacted."

Matt Avery
N.C. Department of Health and Human Services
Supervisor, Vital Statistics
State Center for Health Statistics – Division of Public Health
222 N. Dawson Street
Raleigh, NC 27603
Phone: 919-715-4572
Fax: 919-733-8485
Matt.Avery@dhhs.nc.gov
www.schs.state.nc.us

From: Jones-vessey, Kathleen
Sent: Tuesday, September 15, 2015 9:12 AM
To: Avery, Matt; Edgerton, Laurie
Subject: FW: Abortion Form First Proof

Ann has already generated a new abortion form for us. She did this so quickly for us & I think it looks great!

Before we finalize this puppy & send it up the leadership chain for review, we need to review one last time internally. Attached are my suggestions for changes to the new abortion form. I do think I want to move termination date to the top of the form – even if data entry folks are annoyed with us. It just makes more sense to have it there rather than buried in the center of the form. Please let me know if you think this is a bad idea.

So just let me know your thoughts regarding my suggestions as soon as possible & please add any of your own too. I've also attached a copy of the CDC's "Technical Resource for ITOPS reporting" so you can see the standard & a copy of the Tech notes (based closely on the CDC info) that we'll give to facilities regarding how to fill this form out. I'll modify the item #'s to reflect moving the abortion date to the top of the form if we decide to do that.

I'm hoping for Ann to be able to make all the internal changes to the form by tomorrow or Thursday, and then have this off to DPH leaders for review shortly thereafter. I don't think we will encounter a problem with printing these by our deadline if all goes according to plan.

Thanks!

KJ-V

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

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From: Farmer, Ann
Sent: Monday, September 14, 2015 2:48 PM
To: Jones-vessey, Kathleen
Subject: Abortion Form First Proof

Hi Kathleen,

I'll be up in a minute.

Ann

Ann H. Farmer
N.C. Department of Health and Human Services
Publications Coordinator, State Center for Health Statistics — Division of Public Health
Physical Address: 222 North Dawson Street, Raleigh, NC 27603-1392
Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1900
Phone: 919-715-0262
Fax: 919-733-8485
ann.farmer@dhhs.nc.gov
www.schs.state.nc.us

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From: [Avery, Matt](#)
To: [Farmer, Ann](#); [Jones-vessey, Kathleen](#)
Subject: RE: Abortion Form First Proof
Date: Thursday, September 24, 2015 3:41:00 PM

Looks fine to me. Because all clinics will need all new forms I'm inclined to order on the high end but I'll let you decide. I'd definitely want this form stamped as 'FINAL' from higher up before ordering a bunch...but I guess getting a couple quotes would be ok.

Thanks Ann!

Matt

Matt Avery
N.C. Department of Health and Human Services
Supervisor, Vital Statistics
State Center for Health Statistics – Division of Public Health
222 N. Dawson Street
Raleigh, NC 27603
Phone: 919-715-4572
Fax: 919-733-8485
Matt.Avery@dhhs.nc.gov
www.schs.state.nc.us

From: Farmer, Ann
Sent: Thursday, September 24, 2015 3:19 PM
To: Jones-vessey, Kathleen
Cc: Avery, Matt
Subject: RE: Abortion Form First Proof

Hi Kathleen and Matt,

Please check and see if I made the changes you needed. Kathleen, I should be able to provide you a PDF of your instructions and the two documents tomorrow. One thing I can do while the form is going through the PA2 is to obtain a quote for the printing of the forms. How many copies will you need to have printed? I can ask for ranges (i.e., 5,000, 10,000, 15,000 etc.).

Thanks,
Ann

Ann H. Farmer
N.C. Department of Health and Human Services
Publications Coordinator, State Center for Health Statistics — Division of Public Health
Physical Address: 222 North Dawson Street, Raleigh, NC 27603-1392
Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1900
Phone: 919-715-0262
Fax: 919-733-8485
ann.farmer@dhhs.nc.gov
www.schs.state.nc.us

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including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.

From: Jones-vessey, Kathleen
Sent: Thursday, September 24, 2015 1:55 PM
To: Farmer, Ann
Cc: Avery, Matt
Subject: RE: Abortion Form First Proof

Thanks Ann! Attached are my final suggestions (seriously – I promise that I won't be back for more unless someone makes us!). After you've made these changes, we'll have Eleanor review one last time (including the back page comments).

Our plan was to start providing instructions for the form (see my Draft of this attached). One copy of this would be sent to facilities along with every packet of abortion forms. We'd also provide copies of the legislation & a copy of the legal definitions used for defining many of the abortion terms used on the form (the law even spells out how to define a woman, b/c apparently there was some confusion over that one). I'm not sure if these instructions need to go through PA-2 or not since it's not being actually published – just a list of instructions.

Q: No rush on this, but would it be possible to just take out the abortion reporting-related section (§ 14-45.1) from House Bill 465? I'd like to be able to give facilities that in a nice clean version so that they can clearly see which part of the legislation abortion reporting comes from (although I do note this in the instructions).

Feel free to get in touch with Matt or I if you have any questions about any of this.

Thanks again,
KJ-V

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

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From: Farmer, Ann
Sent: Thursday, September 24, 2015 11:59 AM
To: Jones-vessey, Kathleen
Cc: Avery, Matt
Subject: RE: Abortion Form First Proof

Hi Kathleen,

I was not sure how you wanted to renumber and I had a few more comments. I have attached a marked-up version and a clean version for you to review. Tomorrow I leave at noon. If we could get the PA2 signed today or tomorrow morning, I could send it to Communications prior to leaving. I will also let them know we will have to take the form through purchasing and printing before January 1, 2016 and I assume have the new form mailed and delivered to the facilities. Will anyone be doing any workshops on the form (i.e., is it needed even earlier than what I just stated?)

Thanks,
Ann

Ann H. Farmer
N.C. Department of Health and Human Services
Publications Coordinator, State Center for Health Statistics — Division of Public Health
Physical Address: 222 North Dawson Street, Raleigh, NC 27603-1392
Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1900
Phone: 919-715-0262
Fax: 919-733-8485
ann.farmer@dhhs.nc.gov
www.schs.state.nc.us

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From: Jones-vessey, Kathleen
Sent: Thursday, September 24, 2015 9:03 AM
To: Farmer, Ann
Cc: Avery, Matt
Subject: RE: Abortion Form First Proof

Hi Ann,

I haven't heard back from Eleanor about these latest changes quite yet (she's very busy). However I don't think we can wait much longer on this. So attached are my suggestions for changes to the form. After these changes are made, I'll run the final form past her for review (I think we have to any way for PA-2 approval.

Just let me know if you have any questions about any of this.

Thanks!
KJ-V

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
Phone: 919-715-9692
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www.schs.state.nc.us

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From: Farmer, Ann
Sent: Monday, September 14, 2015 2:48 PM
To: Jones-vessey, Kathleen
Subject: Abortion Form First Proof

Hi Kathleen,

I'll be up in a minute.

Ann

Ann H. Farmer
N.C. Department of Health and Human Services
Publications Coordinator, State Center for Health Statistics — Division of Public Health
Physical Address: 222 North Dawson Street, Raleigh, NC 27603-1392
Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1900
Phone: 919-715-0262
Fax: 919-733-8485
ann.farmer@dhhs.nc.gov
www.schs.state.nc.us

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From: [Jones-vessey, Kathleen](#)
To: [Howell, Eleanor](#)
Subject: RE: Abortion Reporting Changed for CY2016
Date: Friday, October 16, 2015 12:50:12 PM

No worries – I figured it was okay. Just second guessing myself on 99% of what I'm doing lately. I think it's related to work overload – hope this gets better soon. ☺

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

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From: Howell, Eleanor
Sent: Friday, October 16, 2015 12:45 PM
To: Jones-vessey, Kathleen
Subject: RE: Abortion Reporting Changed for CY2016

To relieve your concerns I didn't have any comments on the letter.

I don't know if I'll ever get caught up on e-mails. Sigh.

Eleanor Howell, M.S.
N.C. Department of Health and Human Services
Director, State Center for Health Statistics - Division of Public Health
Physical Address: 222 North Dawson Street, Raleigh, NC 27603
Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1900
Phone: 919-715-7475
Fax: 919-733-8485
Eleanor.Howell@dhhs.nc.gov
www.schs.state.nc.us

From: Jones-vessey, Kathleen
Sent: Thursday, October 15, 2015 9:32 AM
To: Howell, Eleanor
Subject: RE: Abortion Reporting Changed for CY2016

FYI – You'll see that I just went ahead & sent this off to Randall – hope that's okay. Time's ticking by quickly & I'm getting worried that it might take him awhile to review this & we'll also need time to get this through PA and printing in order to meet the Jan 1, 2016

deadline. In terms of timelines, I think we'll need to get the new forms off to the facilities sometime in mid-December (at the latest) so that they have time to familiarize themselves with the changes & have the forms ready for them to use on Jan 2, 2016.

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

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From: Jones-vessey, Kathleen
Sent: Monday, October 12, 2015 12:23 PM
To: Howell, Eleanor
Subject: Abortion Reporting Changed for CY2016

Eleanor,

I don't know why I'm second guessing myself on this email – but please let me know if it sounds okay before I pop this off to Dr. Randall (see below).

Thanks,
KJ-V

Dr. Williams,

The State Center for Health Statistics has modified our induced abortion case report form (Form #1891) pursuant to DHHS abortion reporting changes outlined in House Bill 465 §14-45.1: (<http://www.ncleg.net/gascripts/BillLookUp/BillLookUp.pl?Session=2015&BillID=h465>) These changes will be implemented for all induced abortions occurring from Jan 1, 2016 forward. As we discussed at our meeting awhile back, along with the case report forms, we will now be supplying facilities with detailed instructions outlining how to report this information as well as a brief description about why this information is being collected.

While making the changes related to HB 465, we also took this opportunity to make a few other minor modifications to the form to make it consistent with national reporting standards. A summary of all changes made to the Induced Abortion Case Report form can be found below:

- Modifications to race, marital status, education and method of abortion fields (to

make consistent with national reporting standards)

- Removal of Date of Last Termination field (*to make consistent with national reporting standards*)
- Addition of fields for recording method of calculating gestational age for gestations ≥ 16 weeks (*to implement House Bill 465*)
- Addition of fields for recording measurements used for calculating gestational age for gestations ≥ 16 weeks (*to implement House Bill 465*)
- Addition of field for recording Ultrasound ID for gestations ≥ 16 weeks (*to implement House Bill 465*)
- Addition of guidance on including Ultrasound image along with form for gestations ≥ 16 weeks (*to implement House Bill 465*)
- Addition of field for specifying the reason for gestations ≥ 20 weeks (*to implement House Bill 465*)

Before we finalize the changes to this form and send to Public Affairs for approval, we were hoping that you might be willing to review the new form for us. Isa Cherin, an ob/gyn Medical Consultant with Women's and Children's Health has reviewed and approved the changes, however having another set of medical expert eyes on this form would be very helpful to us.

Feel free to get in touch if you have any questions or need any additional information about this.

Best regards,
Kathleen

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Raleigh, NC 27603-1392
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From: [Avery, Matt](#)
To: [Jones-vessey, Kathleen](#)
Subject: RE: Abortion form changes - looks likely
Date: Thursday, June 04, 2015 1:00:00 PM

Cool – thanks. I'll still check w/Judy to see where we are.

Matt Avery
N.C. Department of Health and Human Services
Supervisor, Vital Statistics
State Center for Health Statistics – Division of Public Health
222 N. Dawson Street
Raleigh, NC 27603
Phone: 919-715-4572
Fax: 919-733-8485
Matt.Avery@dhhs.nc.gov
www.schs.state.nc.us

From: Jones-vessey, Kathleen
Sent: Thursday, June 04, 2015 12:56 PM
To: Avery, Matt
Subject: RE: Abortion form changes - looks likely

That's funny! No problem working from home. It looks there's a 99.9% chance that the law will pass but it doesn't take effect for awhile so we have time. We will probably have to have an ob/gyn review the new abortion reporting specs to be sure that my draft is capturing all the different ways that gestation can be measured properly. I told the powers that be that I was just guessing at how to do this & that they really needed to an ob/gyn to review before we solidified it, but I doubt that they did this. So I'll check in with Maribeth Wooten about that & then after the fields have been solidified, we can have Ann redo the form. I imagine that this whole process might take a month or more to pull off. :-/

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
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Phone: 919-715-9692
Fax: 919-733-8485
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www.schs.state.nc.us

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From: Avery, Matt
Sent: Thursday, June 04, 2015 12:50 PM
To: Jones-vessey, Kathleen
Subject: RE: Abortion form changes - looks likely

Ok. I know Judy is working on it but no idea where she is in the process. I'll check with her.

On another note the dentist ran longer than I was thinking – I'm at home and can VPN for a couple hours and use leave for the rest of my time if you're ok with that? Poor Trevor – mouth totally numb. But he said he was cool as a bucket of drool fell out of his mouth – too funny.

Matt Avery
N.C. Department of Health and Human Services
Supervisor, Vital Statistics
State Center for Health Statistics – Division of Public Health
222 N. Dawson Street
Raleigh, NC 27603
Phone: 919-715-4572
Fax: 919-733-8485
Matt.Avery@dhhs.nc.gov
www.schs.state.nc.us

From: Jones-vessey, Kathleen
Sent: Thursday, June 04, 2015 10:15 AM
To: Edgerton, Laurie; Avery, Matt
Subject: Abortion form changes - looks likely

FYI – In case you missed it, it looks like it's a go: <http://www.wral.com/abortion-bill-heading-to-mccrory/14688073/> Matt - if they haven't submitted the bids for abortion data entry yet, we may need to discuss whether to add these changes to the specs (assuming that McCrory signs it).

Kathleen Jones-Vessey, M.S.
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From: [Jones-vessey, Kathleen](#)
To: [Avery, Matt](#)
Subject: RE: Abortion modifications info & facility discrepancies
Date: Thursday, October 08, 2015 2:12:06 PM

Ha! Maddy's getting the shot too. Supposedly it works better?

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

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From: Avery, Matt
Sent: Thursday, October 08, 2015 12:42 PM
To: Jones-vessey, Kathleen
Subject: RE: Abortion modifications info & facility discrepancies

I'll sort through the documentation and update this form. Getting a splitting headache and hoping it's work related and not from all this crap going around :-/

My boys getting their flu shots this afternoon and said this morning we're getting the spray right?!?
I said not sure you have to wait to see (they have no spray -- they're totally getting the shot ☺)
Suckers.

Matt Avery
N.C. Department of Health and Human Services
Supervisor, Vital Statistics
State Center for Health Statistics – Division of Public Health
222 N. Dawson Street
Raleigh, NC 27603
Phone: 919-715-4572
Fax: 919-733-8485
Matt.Avery@dhhs.nc.gov
www.schs.state.nc.us

From: Jones-vessey, Kathleen
Sent: Thursday, October 08, 2015 11:12 AM
To: Avery, Matt
Subject: Abortion modifications info & facility discrepancies

Hey Matt,

Attached is a copy of the instructions (in case you notice any changes are needed). Also attached is report I presented at the meeting with Randall a few weeks ago. I think we need to update this report to reflect the latest info coming from facilities.

Thanks!

KJ-V

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
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-
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From: [Avery, Matt](#)
To: [Jones-vessey, Kathleen](#)
Subject: RE: Abortion reporting form revisions - decisions to be made ASAP (before we have Ann revise the form)
Date: Thursday, June 18, 2015 4:06:00 PM

I was thinking that if they do an abortion at over 20 weeks they had to give us documentation to back up the reason (guess not) – the ultrasound will confirm its 20+ weeks. I'd have to do the race-bridging on the multiple race abortions rather than NCHS, which probably no biggie.

Matt Avery
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State Center for Health Statistics – Division of Public Health
222 N. Dawson Street
Raleigh, NC 27603
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Matt.Avery@dhhs.nc.gov
www.schs.state.nc.us

From: Jones-vessey, Kathleen
Sent: Thursday, June 18, 2015 3:58 PM
To: Avery, Matt; Howell, Eleanor
Subject: RE: Abortion reporting form revisions - decisions to be made ASAP (before we have Ann revise the form)

My comments on your comments. In **Red**. ☺

- The text in red is confusing, unless someone can 1) explain what findings and analysis exactly are and then 2) how to record and send to us. Ultrasound? **According to Maribeth, it appears that they want to send the ultrasounds to us. We'll review them to make sure that the gestation noted on the ultrasound (should be at the top of the image) matches the gestation on the form they send us. We'll also make sure that they haven't inadvertently sent us names of patients or any other identifying information (if they do, we'll have to ask them to redact it). Then we'll store them according to Archives policy. Should be less than 500 per year. How do you do analysis for reason #2? I'm picturing that we'll do a proc freq with a list of reasons cited for 20+ weekers (since this would likely be very small numbers that could perhaps identify the patient, we would not report any of this information on our web table reports – just have it ready if someone asked for it). I'm just not certain if this will meet the needs of what the legislators had in mind for this but apparently we aren't allowed to ask them.**
- The bytes can be reduced by shortening the reason field and also the medication 2f field @112. **I'm cool with this**
- I agree that a formal letter from the State Health Director or other DHHS to the facilities is a good idea.
- If we modify the race/ethnicity categories we end up with a multi-race category; then have to bridge back ourselves when creating the pregnancy file. Probably won't be many though. **Fetal & birth data now both include multi-race collection. So if possible, I think we should reconsider collecting multi-race in abortion. Not saying we have to add it to the abortion file right now, but it's something we should consider. My only hesitation is that it will add more bytes of data (> data entry \$) & likely force the form to spill over into 2 pages**

(> printing \$). So juice may not be worth the squeeze.

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From: Avery, Matt
Sent: Thursday, June 18, 2015 12:10 PM
To: Jones-vessey, Kathleen; Howell, Eleanor
Subject: RE: Abortion reporting form revisions - decisions to be made ASAP (before we have Ann revise the form)

A few thoughts, overall this looks fine to me:

- The text in red is confusing, unless someone can 1) explain what findings and analysis exactly are and then 2) how to record and send to us. Ultrasound? How do you do analysis for reason #2?
- The bytes can be reduced by shortening the reason field and also the medication 2f field @112.
- I agree that a formal letter from the State Health Director or other DHHS to the facilities is a good idea.
- If we modify the race/ethnicity categories we end up with a multi-race category; then have to bridge back ourselves when creating the pregnancy file. Probably won't be many though.

Matt

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Fax: 919-733-8485
Matt.Avery@dhhs.nc.gov
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From: Jones-vessey, Kathleen

Sent: Thursday, June 18, 2015 10:04 AM

To: Avery, Matt; Howell, Eleanor

Subject: Abortion reporting form revisions - decisions to be made ASAP (before we have Ann revise the form)

The additional abortion reporting specs (pursuant to:

<http://www.ncga.state.nc.us/gascripts/BillLookUp/BillLookUp.pl?Session=2015&BillID=H465>) have

now been reviewed & approved by a medical consultant for DPH. So now we have to actually revise the form. I've attached the revised layout (Excel doc) & my (admittedly sad looking) suggestion for how we might add this information to the form (the Word doc) – I'm sure Ann can pretty this up on the form. If we need to make the font size smaller to accommodate this additional information, I'm fine with that so that (hopefully) we can still keep the form to one page.

There are just a few final thoughts that I'd like to run past both of you before we pop this off to Ann:

-

- As I was solidifying the requirements to be added to the new form, I noticed that the layout was missing the cephalic index measurement (not sure how no one noticed this before – but this happens) so I added that to the layout & it has added 3 bytes to the file. To ensure that the cost estimates fall under what we submitted earlier, we could always just reduce the size of the “reason” field to a length of forty. The costs are just slightly different if we add the 3 bytes (by a few hundred dollars).
- One other thought occurred to me as I was doing this is that folks might want to list more than one reason for the abortion (e.g. women's life and fetal abnormality or something). I've tentatively said that they can only choose one, but if you think we ought to split that field up (so they can report multiple reasons) then we can – it will just require that we add another 3 bytes to the dataset.
- Additionally, the law technically states that they only have to report the reason for the abortion for 20+ weeks, so I slightly rearranged the layout to accommodate that (b/c I don't want any facilities complaining that we were asking for this when technically the law did not require it to be reported).
- We also might want to take just a bit of time to think about whether or not we have sufficiently addressed the following piece of the law: *A qualified physician who procures or causes a miscarriage or abortion after the twentieth week of a woman's pregnancy shall record the findings and analysis on which the qualified physician based the determination that there existed a medical emergency as defined by G.S.90-21.81(5) and shall provide that information to the Department of Health and Human Services pursuant to G.S.14-45.1(c).* I'm not sure if what we currently have meets the criteria they were looking for b/c I'm not sure what they were looking for exactly – just want your final thoughts on this before we say that it does. It seemed to work for others in DPH – but I'm not sure how closely they examined it.
- I think we also need to consider whether we want to add instructions for facilities. I think the instructions on the form are pretty clear & we've never included instructions before – but might be worth considering given the changes. I don't think we would need to include them as part of the form, but we could perhaps include a few pages of instructions along with the packet of forms that we send facilities. At the very least, to add legitimacy to the changes, we also might want to have a formal letter from the State Health Director or other DHHS official that go out with

the new forms that makes this change official & indicates that compliance is required.

- Lastly, given that we are revising the form anyway, I was wondering if we might want to consider making any other modifications to the form. For example, CDC's Division of Reproductive Health released the attached *Technical Resource for ITOP Reporting* back in 2013 (see attached) & we are currently not consistent with it (& we are currently not capturing race & education abortion data consistent with other Vital Stats data). Should we revise the form to remedy this, or just stick with what we have? I've also attached some web links to abortion reporting forms from other states so we can compare how other states have do this (*ITOPS forms other states.doc* - attached). Unfortunately, like us, it appears that many states do not actually post their ITOP forms to the web.

If you'd like to meet to discuss further – just let me know.

Thanks!

KJ-V

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From: [Jones-vessey, Kathleen](#)
To: [Howell, Eleanor](#); [Avery, Matt](#)
Subject: RE: Abortion reporting form revisions - decisions to be made ASAP (before we have Ann revise the form)
Date: Friday, September 11, 2015 2:51:04 PM
Attachments: [284210 1 DHHS 1891 Induced Abortion SH proposed revisions FINALR.pdf](#)
[INSTRUCTIONS FOR COMPLETING INDUCED ABORTION CASE REPORT FORMS final.docx](#)
[Proposed Changes to Abortion Reporting Form FINAL.docx](#)
Importance: High

Me again. Just to make sure we're all on the same page, I've modified this slightly (see attached).

Changes I've made since the last time I sent this include:

- keeping race as is but switching the "unknown" field to "multi-race".
- keeping ethnicity field as it was before (no longer suggesting any changes).
- I was thinking of moving date of abortion to the top of the form just as the US standard does, however thinking about this more, I'm afraid that it might throw off our data entry folks so I won't do that unless you think it's imperative. I still like having it at the top of the form, but perhaps it's not strictly necessary. Matt – do you think we should ask SC data about this? No matter what, they are going to be changing their data entry specs as a result of this, so perhaps it doesn't matter.

Eleanor – as we discussed over the phone the other day, if you can just give this your official leadership-y blessing, then we can pass this onto Ann for staging. ☺

Thanks!
KJ-V

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From: Jones-vessey, Kathleen
Sent: Tuesday, September 08, 2015 3:32 PM
To: Howell, Eleanor (eleanor.howell@dhhs.nc.gov); Avery, Matt
Subject: FW: Abortion reporting form revisions - decisions to be made ASAP (before we have Ann revise the form)
Importance: High

Hi guys,

I think we really need to the new abortion reporting form solidified ASAP. We will need Ann to make the changes, it will have to be approved by PA, and then the forms will have to be sent off to the printer in time for facilities to have them by the 1/1/16 deadline. I don't think the decisions can be delayed any further, so I've taken yet another look at this & attached are my suggestions for changes to the form (per the US ITOPS reporting standards as well as the new legislation). Summary of change:

1. Eliminating 1 field (date of last termination which we do not use in any of our reports & are not part of the US standard for ITOPS reporting)
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3. Moving ethnicity field before race field as instructed by ITOPS standards
4. Modifying the look of the Number of Previous Live Births & Number of Previous Pregnancy Terminations fields to match US standard
5. For gestational ages $\geq 16+$ weeks: Adding gestational age measurement type & measurement fields (per House Bill 465)
6. For gestational ages $\geq 16+$ weeks: Adding ultrasound ID so that we can link the form back to the ultrasound image to verify gestational age (per House Bill 465)
7. For gestational ages $\geq 20+$ weeks: Adding reason for abortion field (per House Bill 465)

I've also created a Handbook with Instructions that we'll send to facilities along with each stack of abortion reporting forms (which I based on the US ITOPS instructions & modified for us)>

Questions still to be addressed:

- Should we change the title to include "Confidential"? (see Word doc w/ proposed changes attached)
- Should we modify our methods of termination to match the US Standards (I think we should, but want your opinion)
- Are you okay with all the changes I've proposed?
- Are we okay with having slightly higher data entry costs associated with modifying the race field to US standard?

I meet with Randall at 4 pm today so I'll let you know what I find out after that meeting.

Thanks!

KJ-V

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222 North Dawson Street
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Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

From: Jones-vessey, Kathleen

Sent: Thursday, June 18, 2015 10:04 AM

To: Avery, Matt; Howell, Eleanor (eleonor.howell@dhhs.nc.gov)

Subject: Abortion reporting form revisions - decisions to be made ASAP (before we have Ann revise the form)

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- One other thought occurred to me as I was doing this is that folks might want to list more than one reason for the abortion (e.g. women's life *and* fetal abnormality or something). I've tentatively said that they can only choose one, but if you think we ought to split that field up (so they can report multiple reasons) then we can – it will just require that we add another 3 bytes to the dataset.
- Additionally, the law technically states that they only have to report the reason for the abortion for 20+ weeks, so I slightly rearranged the layout to accommodate that (b/c I don't want any facilities complaining that we were asking for this when technically the law did not require it to be reported).
- We also might want to take just a bit of time to think about whether or not we have sufficiently addressed the following piece of the law: *A qualified physician who procures or causes a miscarriage or abortion after the twentieth week of a woman's pregnancy shall record the findings and analysis on which the qualified physician based the determination that there existed a medical emergency as defined by G.S.90-21.81(5) and shall provide that information to the Department of Health and Human Services pursuant to G.S.14-45.1(c).* I'm not sure if what we currently have meets the criteria they were looking for b/c I'm not sure what they were looking for exactly – just want your final thoughts on this before we say that it does. It seemed to work for others in DPH – but I'm not sure how closely they examined it.
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If you'd like to meet to discuss further – just let me know.

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Raleigh, NC 27603-1392

Phone: 919-715-9692

Fax: 919-733-8485

Kathleen.Jones-Vessey@dhhs.nc.gov

www.schs.state.nc.us

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From: [Jones-vessey, Kathleen](#)
To: [Howell, Eleanor](#); [Avery, Matt](#)
Subject: RE: Abortion reporting form revisions - decisions to be made ASAP (before we have Ann revise the form)
Date: Friday, September 11, 2015 4:08:37 PM

Thanks! Hope all goes well & you have a nice relaxing weekend!

I'll pass the form changes on to Ann.

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
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From: Howell, Eleanor
Sent: Friday, September 11, 2015 3:15 PM
To: Jones-vessey, Kathleen; Avery, Matt
Subject: Re: Abortion reporting form revisions - decisions to be made ASAP (before we have Ann revise the form)

I'm good with the changes and will take a final critical review once Ann creates the final form.

Eleanor Howell, M.S.
N. C. Department of Health and Human Services
Director, State Center for Health Statistics - Division of Public Health
Physical Address: 222 North Dawson Street, Raleigh, NC 27603
Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1908
Phone: 919-715-7475
Fax: 919-733-8485
Eleanor.Howell@dhhs.nc.gov
www.schs.state.nc.us/schs/

From: Jones-vessey, Kathleen
Sent: Friday, September 11, 2015 2:51 PM
To: Howell, Eleanor; Avery, Matt
Subject: RE: Abortion reporting form revisions - decisions to be made ASAP (before we have Ann revise the form)

Me again. Just to make sure we're all on the same page, I've modified this slightly (see

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From: Jones-vessey, Kathleen
Sent: Thursday, June 18, 2015 10:04 AM
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Subject: Abortion reporting form revisions - decisions to be made ASAP (before we have Ann revise the form)

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Raleigh, NC 27603-1392
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
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From: [Avery, Matt](#)
To: [Jones-vessey, Kathleen](#); [Howell, Eleanor](#)
Subject: RE: Abortion reporting form revisions - decisions to be made ASAP (before we have Ann revise the form)
Date: Friday, September 11, 2015 3:12:10 PM

I do think that having the date at the top makes more sense but don't think its imperative (the instructions would have to be modified a little). I can't recall if we talked about this but should we remove the sentence at the top 'Patient completes all information except the following.....' to get the clinics to complete these by asking the patient the information?

Matt Avery
N.C. Department of Health and Human Services
Supervisor, Vital Statistics
State Center for Health Statistics – Division of Public Health
222 N. Dawson Street
Raleigh, NC 27603
Phone: 919-715-4572
Fax: 919-733-8485
Matt.Avery@dhhs.nc.gov
www.schs.state.nc.us

From: Jones-vessey, Kathleen
Sent: Friday, September 11, 2015 2:51 PM
To: Howell, Eleanor; Avery, Matt
Subject: RE: Abortion reporting form revisions - decisions to be made ASAP (before we have Ann revise the form)
Importance: High

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- keeping race as is but switching the "unknown" field to "multi-race".
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Eleanor – as we discussed over the phone the other day, if you can just give this your official leadership-y blessing, then we can pass this onto Ann for staging. ☺

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From: Jones-vessey, Kathleen
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To: Howell, Eleanor (eleanor.howell@dhhs.nc.gov); Avery, Matt
Subject: FW: Abortion reporting form revisions - decisions to be made ASAP (before we have Ann revise the form)
Importance: High

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Sent: Thursday, June 18, 2015 10:04 AM
To: Avery, Matt; Howell, Eleanor (eleanor.howell@dhhs.nc.gov)
Subject: Abortion reporting form revisions - decisions to be made ASAP (before we have Ann revise the form)

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To: [Howell, Eleanor](#); [Avery, Matt](#)
Subject: RE: Abortion reporting form revisions - decisions to be made ASAP (before we have Ann revise the form)
Date: Friday, September 11, 2015 2:51:04 PM
Attachments: [284210 1 DHHS 1891 Induced Abortion SH proposed revisions FINALR.pdf](#)
[INSTRUCTIONS FOR COMPLETING INDUCED ABORTION CASE REPORT FORMS final.docx](#)
[Proposed Changes to Abortion Reporting Form FINAL.docx](#)
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From: Jones-vessey, Kathleen

Sent: Thursday, June 18, 2015 10:04 AM

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From: [Avery, Matt](#)
To: [Jones-vessey, Kathleen](#)
Subject: RE: Abortion reporting form revisions - decisions to be made ASAP (before we have Ann revise the form)
Date: Wednesday, September 09, 2015 9:26:00 AM

How was the meeting?

Matt Avery
N.C. Department of Health and Human Services
Supervisor, Vital Statistics
State Center for Health Statistics – Division of Public Health
222 N. Dawson Street
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From: Jones-vessey, Kathleen
Sent: Tuesday, September 08, 2015 3:32 PM
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Subject: FW: Abortion reporting form revisions - decisions to be made ASAP (before we have Ann revise the form)
Importance: High

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KJ-V

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services

Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

-
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From: [Jones-vessey, Kathleen](#)
To: [Farmer, Ann](#)
Cc: [Howell, Eleanor](#); [Avery, Matt](#); [Edgerton, Laurie](#); [Rebold, Judy A](#)
Subject: RE: Approval of Proof for Confidential Induced Abortion Case Report (DHHS 1891)
Date: Monday, November 30, 2015 11:34:49 AM
Attachments: [image001.png](#)
[image002.png](#)

Great – thanks for all your help with this Ann!

Kathleen Jones-Vessey, M.S.

Manager, Statistical Services Branch
Division of Public Health, State Center for Health Statistics
North Carolina Department of Health and Human Services

919 715 9692 office
919 733 8485 fax
Kathleen.Jones-Vessey@dhhs.nc.gov

222 North Dawson Street
Raleigh, NC 27603

1908 Mail Service Center
Raleigh, NC 27699-1900



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From: Farmer, Ann
Sent: Monday, November 30, 2015 11:29 AM
To: Jones-vessey, Kathleen
Cc: Howell, Eleanor; Avery, Matt; Edgerton, Laurie; Rebold, Judy A
Subject: Approval of Proof for Confidential Induced Abortion Case Report (DHHS 1891)
Importance: High

Hi Kathleen:

I spoke with Deborah Wheeler at Correction Enterprises. She will have one of her drivers pick up the approved form tomorrow and it will be delivered to Christ Jones at the Nash Plant tomorrow afternoon (December 1). If we had sent it through FED EX ground it would be later this week before the plant received it. Unfortunately, the Nash Plant will not accept a PDF of the proof approval form. Deborah said this should not throw us off schedule too much in receiving the printed materials. I think we are in good shape to have the form in house for distribution to the facilities prior to January 1.

Thanks,
Ann

Ann H. Farmer

Publications Coordinator
Division of Public Health, State Center for Health Statistics
North Carolina Department of Health and Human Services

919 715 0262 office
919 733 8486 fax
ann.farmer@dhhs.nc.gov

222 North Dawson Street, Cotton Building
1908 Mail Service Center
Raleigh, NC 27699-1900



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From: [Wheeler, Deborah](#)
To: [Farmer, Ann](#)
Cc: [Edgerton, Laurie](#); [Avery, Matt](#)
Subject: RE: Correction Enterprise Quote PP-09-12116 DHHS 1891 - Induced Abortion Case Report
Date: Thursday, March 19, 2015 8:07:40 AM

Thank you Ann...Enjoy your vacation!!

Thanks,

Deborah Wheeler
Print Customer Service Supervisor
NC Dept. of Public Safety
Correction Enterprises
MSC 4240
Raleigh, NC 27699
PHONE #(919)324-1345 **NEW NUMBER**
FAX #(919)324-6234 **NEW NUMBER**
E-mail Address - deborah.wheeler@ncdps.gov

"Help improve our products and service, take a short survey at
<http://correctionenterprises.com/customer-feedback>

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From: Farmer, Ann
Sent: Thursday, March 19, 2015 8:02 AM
To: Wheeler, Deborah
Cc: Edgerton, Laurie; Avery, Matt
Subject: RE: Correction Enterprise Quote PP-09-12116 DHHS 1891 - Induced Abortion Case Report

Deborah,

We appreciate your going the extra mile for us and facilitating the estimate for the Induced Abortion Case Report.

Thanks,
Ann

Ann H. Farmer
N.C. Department of Health and Human Services
Publications Coordinator, State Center for Health Statistics — Division of Public Health
222 N. Dawson Street
Raleigh, NC 27603
Phone: 919-715-0262
Fax: 919-733-8485
ann.farmer@dhhs.nc.gov
www.schs.state.nc.us

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From: Wheeler, Deborah
Sent: Wednesday, March 18, 2015 4:13 PM
To: Farmer, Ann
Cc: Edgerton, Laurie; Avery, Matt
Subject: Correction Enterprise Quote PP-09-12116 DHHS 1891 - Induced Abortion Case Report

Ann,

Attached please find the quote for the above project. Please review and let us know when you are ready to proceed.

Thanks,

Deborah Wheeler
Print Customer Service Supervisor
NC Dept. of Public Safety
Correction Enterprises
MSC 4240
Raleigh, NC 27699
PHONE #(919)324-1345 **NEW NUMBER**
FAX #(919)324-6234 **NEW NUMBER**
E-mail Address - deborah.wheeler@ncdps.gov

"Help improve our products and service, take a short survey at
<http://correctionenterprises.com/customer-feedback>

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From: Farmer, Ann
Sent: Wednesday, March 18, 2015 1:52 PM
To: Wheeler, Deborah
Cc: Edgerton, Laurie; Avery, Matt
Subject: Quote Needed for DHHS 1891 - Induced Abortion Case Report

Hi Deborah,

I have an urgent request and I would appreciate any help you can provide. Our Statistical Services Branch is almost out of its Induced Abortion Case Report forms. Is there any way we can get a quote for 36,000 forms front and back by tomorrow?

The last Ticket No. was 252969-001 (01/22/2014) and the last quote was Estimate Number PP-09-12116. There will be no changes to the previous form and an imposition proof will not be needed this time. We will still need the Shrink Wrap 500 per package. On the estimate Notes REPRINT:222187-1 is listed. I hope this provides you with all the info you need.

I appreciate your facilitating this request for me. I will be out Friday, March 20 through Monday, March 30. It would be wonderful if I could get the purchasing request in place prior to my trip.

Thanks,

Ann

Ann H. Farmer
N.C. Department of Health and Human Services
Publications Coordinator, State Center for Health Statistics — Division of Public Health
222 N. Dawson Street
Raleigh, NC 27603
Phone: 919-715-0262
Fax: 919-733-8485
ann.farmer@dhhs.nc.gov
www.schs.state.nc.us

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From: [Jones-vessey, Kathleen](#)
To: [Howell, Eleanor](#)
Cc: [Martin, Bob](#); [Farmer, Ann](#)
Subject: RE: Current Abortion Form
Date: Thursday, October 29, 2015 2:19:22 PM
Attachments: [DHHS 1891 \(Revised 05 2011\).pdf](#)

No problem - it's attached. I've cc'd Ann just in case the pdf file that I have is the correct one. We typically receive this information hand written by the facility on these forms (although recently a few facilities have sent us some of this data electronically).

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
Physical Address: 222 North Dawson Street, Raleigh, NC 27603
Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1900
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

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From: Howell, Eleanor
Sent: Thursday, October 29, 2015 2:11 PM
To: Jones-vessey, Kathleen
Cc: Martin, Bob
Subject: Current Abortion Form

Kathleen,

Bob Martin would like a copy of our existing abortion form (I already forwarded to him the one being reviewed by Dr. Williams) as he has received questions from Pyreddy about what is currently collected. I'm not sure which is the current form on the shared drive, so could you send him a copy of it?

Thanks!
Eleanor

Eleanor Howell, M.S.
N.C. Department of Health and Human Services
Director, State Center for Health Statistics - Division of Public Health
Physical Address: 222 North Dawson Street, Raleigh, NC 27603
Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1900
Phone: 919-715-7475
Fax: 919-733-8485
Eleanor.Howell@dhhs.nc.gov
www.schs.state.nc.us

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From: [Martin, Bob](#)
To: [Farmer, Ann](#); [Jones-vessey, Kathleen](#); [Howell, Eleanor](#)
Subject: RE: Current Abortion Form
Date: Thursday, October 29, 2015 2:46:48 PM

Thanks everyone!

Bob Martin
Public Health Program Manager
NC Division of Health and Human Services
Division of Public Health
5605 Six Forks Rd, Raleigh NC 27699
Mail Service Center 1931
Phone: 919 707-5179
Fax: 919 870-4840
bob.martin@dhhs.nc.gov
<http://publichealth.nc.gov/>

From: Farmer, Ann
Sent: Thursday, October 29, 2015 2:24 PM
To: Jones-vessey, Kathleen; Howell, Eleanor
Cc: Martin, Bob
Subject: RE: Current Abortion Form

Hi Kathleen,

Reviewed my files and the form you attached is the one we are presently using.

Thanks,
Ann

Ann H. Farmer
N.C. Department of Health and Human Services
Publications Coordinator, State Center for Health Statistics — Division of Public Health
Physical Address: 222 North Dawson Street, Raleigh, NC 27603-1392
Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1900
Phone: 919-715-0262
Fax: 919-733-8485
ann.farmer@dhhs.nc.gov
www.schs.state.nc.us

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From: Jones-vessey, Kathleen
Sent: Thursday, October 29, 2015 2:19 PM
To: Howell, Eleanor
Cc: Martin, Bob; Farmer, Ann
Subject: RE: Current Abortion Form

No problem - it's attached. I've cc'd Ann just in case the pdf file that I have is the correct one. We typically receive this information hand written by the facility on these forms

(although recently a few facilities have sent us some of this data electronically).

Kathleen Jones-Vessey, M.S.

N.C. Department of Health & Human Services

Statistical Services Manager, State Center for Health Statistics-Division of Public Health

Physical Address: 222 North Dawson Street, Raleigh, NC 27603

Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1900

Phone: 919-715-9692

Fax: 919-733-8485

Kathleen.Jones-Vessey@dhhs.nc.gov

www.schs.state.nc.us

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From: Howell, Eleanor

Sent: Thursday, October 29, 2015 2:11 PM

To: Jones-vessey, Kathleen

Cc: Martin, Bob

Subject: Current Abortion Form

Kathleen,

Bob Martin would like a copy of our existing abortion form (I already forwarded to him the one being reviewed by Dr. Williams) as he has received questions from Pyreddy about what is currently collected. I'm not sure which is the current form on the shared drive, so could you send him a copy of it?

Thanks!

Eleanor

Eleanor Howell, M.S.

N.C. Department of Health and Human Services

Director, State Center for Health Statistics - Division of Public Health

Physical Address: 222 North Dawson Street, Raleigh, NC 27603

Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1900

Phone: 919-715-7475

Fax: 919-733-8485

Eleanor.Howell@dhhs.nc.gov

www.schs.state.nc.us

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From: [Jones-vessey, Kathleen](#)
To: [Avery, Matt](#)
Subject: RE: Form 1891
Date: Thursday, November 12, 2015 12:10:00 PM
Attachments: [image002.png](#)
[image003.png](#)

Yep – form is final & approved by PA.

Kathleen Jones-Vessey, M.S.

Manager, Statistical Services Branch
Division of Public Health, State Center for Health Statistics
North Carolina Department of Health and Human Services

919 715 9692 office
919 733 8485 fax
Kathleen.Jones-Vessey@dhhs.nc.gov

222 North Dawson Street
Raleigh, NC 27603

1908 Mail Service Center
Raleigh, NC 27699-1900



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-

From: Avery, Matt
Sent: Thursday, November 12, 2015 12:10 PM
To: Jones-vessey, Kathleen
Subject: RE: Form 1891

I'll look it over. I can send the form right?

Matt

Matt Avery, M.A.

Supervisor, Vital Statistics
Division of Public Health, State Center for Health Statistics
North Carolina Department of Health and Human Services

919 715 4572 office
919 733 8485 fax
Matt.Avery@dhhs.nc.gov

222 North Dawson Street
Raleigh, NC 27603

1908 Mail Service Center
Raleigh, NC 27699-1900



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From: Jones-vessey, Kathleen
Sent: Thursday, November 12, 2015 12:09 PM
To: Avery, Matt
Subject: FW: Form 1891

Attached is the final form & instructions (still not adequately vetted, in my opinion – so please give this once last review before passing along).

Kathleen Jones-Vessey, M.S.
Manager, Statistical Services Branch
Division of Public Health, State Center for Health Statistics
North Carolina Department of Health and Human Services

919 715 9692 office
919 733 8485 fax
Kathleen.Jones-Vessey@dhhs.nc.gov

222 North Dawson Street
Raleigh, NC 27603

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-

From: Farmer, Ann
Sent: Thursday, November 12, 2015 12:07 PM
To: Jones-vessey, Kathleen
Subject: RE: Form 1891

Hi Kathleen,

This should be the final file attached.

Thanks,
Ann

Ann H. Farmer
Publications Coordinator
Division of Public Health, State Center for Health Statistics
North Carolina Department of Health and Human Services

919 715 0262 office
919 733 8486 fax
ann.farmer@dhhs.nc.gov

222 North Dawson Street, Cotton Building
1908 Mail Service Center
Raleigh, NC 27699-1900



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From: Jones-vessey, Kathleen
Sent: Thursday, November 12, 2015 12:01 PM
To: Farmer, Ann

Subject: Form 1891

Importance: High

Hi Ann,

Just to make sure that I have the latest copy of this, can you please send me a copy of the new Abortion Reporting form (1891)? Randall is requesting it.

Thanks!

KJ-V

Kathleen Jones-Vessey, M.S.

Manager, Statistical Services Branch

Division of Public Health, State Center for Health Statistics

North Carolina Department of Health and Human Services

919 715 9692 office

919 733 8485 fax

Kathleen.Jones-Vessey@dhhs.nc.gov

222 North Dawson Street

Raleigh, NC 27603

1908 Mail Service Center

Raleigh, NC 27699-1900



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From: [Jones-vessey, Kathleen](#)
To: [Wooten, Maribeth T](#); [Howell, Eleanor](#)
Subject: RE: H465
Date: Tuesday, June 09, 2015 10:49:31 AM

Sounds good – if all goes according to plan, I hope to have the new form solidified within the next month & then off to PA. I'll let you know when this happens.

Hope you have a great week!
KJ-V

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

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From: Wooten, Maribeth T
Sent: Tuesday, June 09, 2015 10:44 AM
To: Howell, Eleanor; Jones-vessey, Kathleen
Subject: H465

Chris and I looked at the effective dates of the abortion bill and agree that the additional reporting requirements for the centers are effective January 1, 2016. Once ya'll settle on an updated form and get it routing through the regular PA-2 process, I'll touch base w/ Matt McKillip in the Secretary's Office to see if he wants to review also.

Maribeth T. Wooten, MPH, PT
Office of the State Health Director
N.C. Department of Health and Human Services
Division of Public Health
5605 Six Forks Road
Raleigh, NC 27609
Office: 919-707-5051
Fax: 919-870-4829
Maribeth.wooten@dhhs.nc.gov
www.publichealth.nc.gov

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From: [Maryann Petrosky](#)
To: [Edgerton, Laurie](#)
Subject: RE: Induced abortion case report form
Date: Thursday, September 17, 2015 2:23:26 PM

Laurie,

Once again, I apologize for the misunderstanding which has led to a delay in submission. I have reviewed our data banks for 2014 and 2015 up to today and we did not perform any procedure described on form DHS 1891. I verified this with two other source: our medical coder and our clinical staff.

Thank you,
Maryann

Maryann Petrosky, MHA/MBA, BSN, RN, CGRN, NEA-BC

Duke University Health System
NMO: Davis Ambulatory Surgical Center
120 E. Carver St
Durham, NC 27704
maryann.petrosky@duke.edu
Work: (919) 470-1064
Fax: (919) 470 - 1055

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From: Edgerton, Laurie [<mailto:laurie.edgerton@dhhs.nc.gov>]
Sent: Thursday, September 17, 2015 11:08 AM
To: Maryann Petrosky
Subject: Induced abortion case report form

Hello Ms. Petrosky,

Thanks again for calling me back. I've attached an electronic copy of the current Induced abortion case report form.

If you or your successor have any questions about this form or future forms, please feel free to contact me.

It might be helpful to know that there is a box on the form called: Facility Code. Don't worry about that one because I fill in that box.

Also, I'd like to send you a packet of current forms. Can you provide your preferred mailing address?

I realize that this is a lot of unexpected work, thank you so much for taking care of this.

Laurie L. Edgerton

N.C. Department of Health and Human Services

Statistical Research Assistant

State Center for Health Statistics

Physical Address: 222 N. Dawson St.

Mailing Address:

1908 Mail Service Center

Raleigh, NC 27699-1908

Phone: 919-715-7224

FAX: 919-715-6345

Email: laurie.edgerton@dhhs.nc.gov

Web: www.schs.state.nc.us/SCHS/

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From: [Robert Lowe](#)
To: [Edgerton, Laurie](#)
Subject: RE: Induced abortion case report forms
Date: Friday, September 18, 2015 10:53:01 AM

Yes, thanks,
R

Thanks for the opportunity,

Robert Lowe II RHIA HCRM
Director of Health Information Management
Onslow Memorial Hospital
317 Western Blvd
Jacksonville, NC 28546

910.577.2320 office
910.353-0276 fax



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From: Edgerton, Laurie [mailto:laurie.edgerton@dhhs.nc.gov]
Sent: Friday, September 18, 2015 10:50 AM
To: Robert Lowe
Subject: RE: Induced abortion case report forms

Thank you.

I can send packets of paper forms, if you want them. Is Robert Lowe II RHIA HCRM at 317 Western Blvd address the best one to use for this?
Take care,
Laurie

From: Robert Lowe [mailto:Robert.Lowe@onslow.org]
Sent: Friday, September 18, 2015 10:38 AM
To: Edgerton, Laurie
Subject: RE: Induced abortion case report forms

Thanks, I did received the information, my contact information is below.

Thanks for the opportunity,

Robert Lowe II RHIA HCRM
Director of Health Information Management
Onslow Memorial Hospital
317 Western Blvd
Jacksonville, NC 28546

910.577.2320 office
910.353-0276 fax



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Please consider the environment before printing this e-mail.

From: Edgerton, Laurie [<mailto:laurie.edgerton@dhhs.nc.gov>]

Sent: Friday, September 18, 2015 10:10 AM

To: Robert Lowe

Subject: Induced abortion case report forms

Thank you for returning my call.

I've attached a copy of the reporting form. If necessary, you can use this copy to photocopy more forms. Hopefully you won't have to make too many photocopies because I'm always glad to send forms. The State Center for Health Statistics (SCHS) contact information and the related statute is also on the attached form, but it would be quicker and easier to contact me directly (see my contact information below).

This data is important to both state and local public health organizations. National organizations such as the CDC, the Guttmacher Institute, Planned Parenthood and state-level organizations like the Adolescent Pregnancy Prevention Campaign of North Carolina and the Women's and Children's Health Section of the Division of Public Health rely on comprehensive pregnancy and abortion statistics to support continued funding for public health programs and services for women and adolescents.

Recently, there has been increased scrutiny of abortions. The DHHS licensure organization Division of Health Services Regulation (DHSR) told us that Onslow reported 160 abortions for the Fiscal Year 2015, and I would like our numbers to be as close to that as possible. This is the first year we've had the DHSR number as a metric. As I said before I realize that this might be an unexpected burden, but hopefully we can set up a system that works better in the future. Any help you and your staff can provide would be greatly appreciated, and I will be happy to try and answer any questions that you may have.

Sincerely,

Laurie L. Edgerton

N.C. Department of Health and Human Services

Statistical Research Assistant

State Center for Health Statistics

Physical Address: 222 N. Dawson St.

Mailing Address:

1908 Mail Service Center
Raleigh, NC 27699-1908
Phone: 919-715-7224
FAX: 919-715-6345
Email: laurie.edgerton@dhhs.nc.gov
Web: www.schs.state.nc.us/SCHS/

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From: [Jones-vessey, Kathleen](#)
To: [Farmer, Ann](#)
Cc: [Howell, Eleanor](#)
Subject: RE: Modifications to DHHS 1891 Induced Abortion Case Report form related to House Bill 465
Date: Thursday, October 08, 2015 4:03:39 PM

Yes, I think this will work just perfectly. Thanks so much! Matt & Sid are doing one final review of the form and instructions & then (hopefully) I can send this puppy up the chain to Randall.

Thanks so much for all your help with this form! I feel like it's one, in a rather long series of seemingly never-ending projects that you've helped us with & been so patient and nice about. I really appreciate it.

Hope you have a great night!
KJ-V

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
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From: Farmer, Ann
Sent: Thursday, October 08, 2015 3:56 PM
To: Jones-vessey, Kathleen
Cc: Howell, Eleanor
Subject: RE: Modifications to DHHS 1891 Induced Abortion Case Report form related to House Bill 465

Hi Kathleen,

See if this looks better to you (PP7). I also took out the vertical lines in Nos. 12 and 13. Also on No. 12, I changed the wording in No. 2 from "Dilation and Evacuation" to "D&E (Dilation and Evacuation)". That is what was listed on the national standard. Let me know if other tweaks are needed.

Ann

Ann H. Farmer
N.C. Department of Health and Human Services
Publications Coordinator, State Center for Health Statistics — Division of Public Health
Physical Address: 222 North Dawson Street, Raleigh, NC 27603-1392

Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1900
Phone: 919-715-0262
Fax: 919-733-8485
ann.farmer@dhhs.nc.gov
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Thanks Ann! I think this looks great! I noticed one small thing in the method of abortion field. The national standard tech notes (attached) say that Intrauterine Instillation should be separate from surgical & medical/non-surgical. I don't know anything about abortions, but I think we should probably try to mirror that. Is there any way to move "Intrauterine Instillation" to some separate area at the bottom (like they do in the national standard)? If not, just let me know.

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To: Howell, Eleanor; Jones-vessey, Kathleen
Subject: RE: Modifications to DHHS 1891 Induced Abortion Case Report form related to House Bill 465

Hi Kathleen and Eleanor,

Please find attached the revised form. Eleanor, I also provided your suggestion for making the title one line and adding a box to the signature line at the bottom. This does make the signature appear more as a part of the form versus the footer. Thanks for the suggestion.

Ann

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Subject: RE: Modifications to DHHS 1891 Induced Abortion Case Report form related to House Bill 465

Kathleen,

I've given Ann some wording changes:

Four-digit unique and unduplicated ID that links this form to the Required Ultrasound Image submitted to N.C. DHHS: _ _ _ _
Facility name and the four-digit ID must also be present on the ultrasound image submitted by your facility.
* Attach to this form a copy or screenshot of the ultrasound, intact with the date on which the ultrasound was performed, and with the name and other identifying information of the mother redacted.

I also suggested making the title one line so that there is more space for the employee's name.

Eleanor

Eleanor Howell, M.S.
N.C. Department of Health and Human Services
Director, State Center for Health Statistics - Division of Public Health
Physical Address: 222 North Dawson Street, Raleigh, NC 27603
Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1900
Phone: 919-715-7475
Fax: 919-733-8485
Eleanor.Howell@dhhs.nc.gov
www.schs.state.nc.us

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them to be. I tweaked a few format things to try to give more room for the signature at the bottom of the form. I also thought the wrapping of the text in number 11 was a bit awkward so I stacked the lines better. Number 11 is strange in that I need its space to make sure the grey box extends correctly. Let me know if you need anything else.

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To: Farmer, Ann; Howell, Eleanor
Subject: RE: Modifications to DHHS 1891 Induced Abortion Case Report form related to House Bill 465

I don't know why I'm struggling with this – juts been a crazy week. So what about this (on the main form, not on the back):

Four-digit unique and unduplicated ID generated by your facility that can anonymously link this form to the Required Ultrasound Image submitted to N.C. DHHS. Facility name and this ID should also be present on the Ultrasound image submitted by your facility.

It won't matter if multiple facilities use the same ID for their ultrasound images, as long as the ID is unique within each facility.

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Kathleen,

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Should we also mention the importance of keeping a tracking system so digits will not accidentally be repeated from a facility?

Do we need to reemphasize on the back of the form (bold IMPORTANT) that the 4-digit code on the form must also be the 4-digit code placed on the ultrasound image?

Just a little more fodder for thought.

BTW, Good morning!

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From: Jones-vessey, Kathleen
Sent: Wednesday, October 07, 2015 4:48 PM
To: Farmer, Ann; Howell, Eleanor
Subject: FW: Modifications to DHHS 1891 Induced Abortion Case Report form related to House Bill 465

Hi Ann & Eleanor,

Any ideas regarding how we might make it clear that the ultrasound ID should match what is reported on the ultrasound image would be great. All I can think of is this:

All abortions with estimated gestation ≥ 16 weeks are required to submit ultrasound images along with this report. The 4 digit ID reported here should also match the 4 digit ID supplied with the ultrasound image.

However, I'm not sure that's any clearer than what's on here. :-/

After we have this solidified, I'll send it off to Randall & cc Maribeth, Danny, and both of you.

Thanks!
KJ-V

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From: Wooten, Maribeth T
Sent: Wednesday, October 07, 2015 4:39 PM
To: Jones-vessey, Kathleen; Staley, Danny
Cc: Howell, Eleanor
Subject: RE: Modifications to DHHS 1891 Induced Abortion Case Report form related to House Bill 465

I would prefer ya'll be explicit on the form (re: US ID). If you'll make that edit and send to Randall (cc Danny/me) to see if he has suggestions then move to PA-2.

Thank you!

Maribeth T. Wooten, MPH, PT
Office of the State Health Director
N.C. Department of Health and Human Services
Division of Public Health
5605 Six Forks Road
Raleigh, NC 27609
Office: 919-707-5051
Fax: 919-870-4829
Maribeth.wooten@dhhs.nc.gov
www.publichealth.nc.gov

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From: Jones-vessey, Kathleen
Sent: Tuesday, October 06, 2015 11:03 AM
To: Wooten, Maribeth T; Staley, Danny
Cc: Howell, Eleanor
Subject: RE: Modifications to DHHS 1891 Induced Abortion Case Report form related to House Bill 465

Good questions. So we took the 7.6 rounded to 7 weeks directly from the national standard (see attached). I think they err on rounding down so that they don't risk overestimating gestation – although they don't specify exactly why they suggest that.

Yes, we would definitely want the ultrasound image to include an ID that we can match back to the case report form. Perhaps we need to spell that out more clearly in the form as well. We do spell that out in the instructions (draft also attached).

Just let me know if you have any other questions or need any additional info on any of this.

Thanks,
Kathleen

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Cc: Howell, Eleanor
Subject: RE: Modifications to DHHS 1891 Induced Abortion Case Report form related to House Bill 465

Thank you Kathleen.

Agree on routing for Randall to read/edit before PA-2 done.

I have a couple of edits/questions below in red.

MB

Clinician's Estimate of Gestational Age, in Completed Weeks

*(If a fraction of a week is given, round down to the next whole week; e.g., record 6.2 weeks as 6 weeks, **record 7.6 weeks as 7 weeks**) Wouldn't 7.6 weeks be rounded up to 8 weeks?*

1 Four-digit ID that can anonymously link this form to the Required Ultrasound Image submitted to N.C. DHHS: _ _ _ _

** Attach to this form a copy or screenshot of the ultrasound, intact with the date on which the ultrasound was performed, and with the name of the mother redacted.*

Would you want the 4 digit ID also included on the copy/screenshot?

Maribeth T. Wooten, MPH, PT
Office of the State Health Director
N.C. Department of Health and Human Services
Division of Public Health
5605 Six Forks Road
Raleigh, NC 27609
Office: 919-707-5051
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To: Wooten, Maribeth T; Staley, Danny
Cc: Howell, Eleanor
Subject: Modifications to DHHS 1891 Induced Abortion Case Report form related to House Bill 465

Maribeth & Danny,

Attached is a draft of the modifications to our Induced Abortion case report form (DHHS 1891) along with our quote for printing. This has not gone through PA-2 yet – we thought it wise to have DPH & DHHS leadership review prior to submitting to Public Affairs.

While making the changes related to HB 465, we also took this opportunity to make a few other minor modifications to the form to make it consistent with national reporting standards. A summary of changes to the Induced Abortion Case Report form can be found below:

- Modifications to race, marital status, education and method of abortion fields
- Removal of Date of Last Termination field
- Addition of fields for recording method of calculating gestational age for gestations ≥ 16 weeks
- Addition of fields for recording measurements used for calculating gestational age for gestations ≥ 16 weeks
- Addition of field for recording Ultrasound ID for gestations ≥ 16 weeks
- Addition of guidance on including Ultrasound image along with form for gestations ≥ 16 weeks
- Addition of field for specifying the reason for gestations ≥ 20 weeks

Along with the revised forms we will mail to facilities, we will supply a cover letter outlining the changes as well as detailed instructions for reporting each field collected.

Dr. Williams has been very much interested in abortion reporting over the course of the last few months, so it might be a good idea for us to run this past him. He is also an ob/gyn which could prove useful in determining how well we outlined new medical fields – such as

clinical method(s) for estimating gestational age. Isa Cherin, an ob/gyn Medical Consultant with the Women's Health Branch, has already reviewed the form, but having another set of ob/gyn eyes look over this could be helpful.

In terms of a timeline, our print quote is good for 60 day after 9/28/15 and we would need time to print the forms & mail them off to facilities prior to the Jan 1, 2016 deadline – so the earlier we could get DHHS & PA approval, the better.

Feel free to give me a call if you'd like to discuss any of this further.

Best regards,
Kathleen

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To: [Jones-vessey, Kathleen](#)
Cc: [Howell, Eleanor](#)
Subject: RE: Modifications to DHHS 1891 Induced Abortion Case Report form related to House Bill 465
Date: Thursday, October 08, 2015 3:56:13 PM
Attachments: [DHHS 1891 PP7 20151008.pdf](#)

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Ann

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Eleanor

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Should we also mention the importance of keeping a tracking system so digits will not accidentally be repeated from a facility?

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BTW, Good morning!

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Subject: FW: Modifications to DHHS 1891 Induced Abortion Case Report form related to House Bill 465

Hi Ann & Eleanor,

Any ideas regarding how we might make it clear that the ultrasound ID should match what is reported on the ultrasound image would be great. All I can think of is this:

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However, I'm not sure that's any clearer than what's on here. :-/

After we have this solidified, I'll send it off to Randall & cc Maribeth, Danny, and both of you.

Thanks!
KJ-V

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

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From: Wooten, Maribeth T
Sent: Wednesday, October 07, 2015 4:39 PM
To: Jones-vessey, Kathleen; Staley, Danny
Cc: Howell, Eleanor
Subject: RE: Modifications to DHHS 1891 Induced Abortion Case Report form related to House Bill 465

I would prefer ya'll be explicit on the form (re: US ID). If you'll make that edit and send to Randall (cc Danny/me) to see if he has suggestions then move to PA-2.

Thank you!

Maribeth T. Wooten, MPH, PT
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Cc: Howell, Eleanor
Subject: RE: Modifications to DHHS 1891 Induced Abortion Case Report form related to House Bill 465

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** Attach to this form a copy or screenshot of the ultrasound, intact with the date on which the ultrasound was performed, and with the name of the mother redacted.*

Would you want the 4 digit ID also included on the copy/screenshot?

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Cc: Howell, Eleanor

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Feel free to give me a call if you'd like to discuss any of this further.

Best regards,
Kathleen

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From: [Farmer, Ann](#)
To: [Howell, Eleanor](#); [Jones-vessey, Kathleen](#)
Subject: RE: Modifications to DHHS 1891 Induced Abortion Case Report form related to House Bill 465
Date: Thursday, October 08, 2015 2:09:31 PM
Attachments: [DHHS_1891_PP6_20151008.pdf](#)

Hi Kathleen and Eleanor,

Please find attached the revised form. Eleanor, I also provided your suggestion for making the title one line and adding a box to the signature line at the bottom. This does make the signature appear more as a part of the form versus the footer. Thanks for the suggestion.

Ann

Ann H. Farmer
N.C. Department of Health and Human Services
Publications Coordinator, State Center for Health Statistics — Division of Public Health
Physical Address: 222 North Dawson Street, Raleigh, NC 27603-1392
Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1900
Phone: 919-715-0262
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From: Howell, Eleanor
Sent: Thursday, October 08, 2015 1:47 PM
To: Farmer, Ann; Jones-vessey, Kathleen
Subject: RE: Modifications to DHHS 1891 Induced Abortion Case Report form related to House Bill 465

Kathleen,

I've given Ann some wording changes:

Four-digit unique and unduplicated ID that links this form to the Required Ultrasound Image submitted to N.C. DHHS: _ _ _ _
Facility name and the four-digit ID must also be present on the ultrasound image submitted by your facility.
* Attach to this form a copy or screenshot of the ultrasound, intact with the date on which the ultrasound was performed, and with the name and other identifying information of the mother redacted.

I also suggested making the title one line so that there is more space for the employee's name.

Eleanor

Eleanor Howell, M.S.
N.C. Department of Health and Human Services

Director, State Center for Health Statistics - Division of Public Health
Physical Address: 222 North Dawson Street, Raleigh, NC 27603
Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1900
Phone: 919-715-7475
Fax: 919-733-8485
Eleanor.Howell@dhhs.nc.gov
www.schs.state.nc.us

From: Farmer, Ann
Sent: Thursday, October 08, 2015 11:34 AM
To: Jones-vessey, Kathleen; Howell, Eleanor
Subject: RE: Modifications to DHHS 1891 Induced Abortion Case Report form related to House Bill 465

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Thanks,
Ann

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Sent: Thursday, October 08, 2015 10:12 AM
To: Farmer, Ann; Howell, Eleanor
Subject: RE: Modifications to DHHS 1891 Induced Abortion Case Report form related to House Bill 465

I don't know why I'm struggling with this – juts been a crazy week. So what about this (on the main form, not on the back):

Four-digit unique and unduplicated ID generated by your facility that can anonymously link this form to the Required Ultrasound Image submitted to N.C. DHHS. Facility name and this ID should also be present on the Ultrasound image submitted by your facility.

It won't matter if multiple facilities use the same ID for their ultrasound images, as long as

the ID is unique within each facility.

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Just a little more fodder for thought.

BTW, Good morning!

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Attachments: [DHHS_1891_PP5_20151008.pdf](#)

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Ann H. Farmer

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222 North Dawson Street
Raleigh, NC 27603-1392
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

-
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From: Wooten, Maribeth T
Sent: Wednesday, October 07, 2015 4:39 PM
To: Jones-vessey, Kathleen; Staley, Danny
Cc: Howell, Eleanor
Subject: RE: Modifications to DHHS 1891 Induced Abortion Case Report form related to House Bill 465

I would prefer ya'll be explicit on the form (re: US ID). If you'll make that edit and send to Randall (cc Danny/me) to see if he has suggestions then move to PA-2.

Thank you!

Maribeth T. Wooten, MPH, PT
Office of the State Health Director
N.C. Department of Health and Human Services
Division of Public Health
5605 Six Forks Road
Raleigh, NC 27609
Office: 919-707-5051
Fax: 919-870-4829
Maribeth.wooten@dhhs.nc.gov
www.publichealth.nc.gov

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From: Jones-vessey, Kathleen

Sent: Tuesday, October 06, 2015 11:03 AM

To: Wooten, Maribeth T; Staley, Danny

Cc: Howell, Eleanor

Subject: RE: Modifications to DHHS 1891 Induced Abortion Case Report form related to House Bill 465

Good questions. So we took the 7.6 rounded to 7 weeks directly from the national standard (see attached). I think they err on rounding down so that they don't risk overestimating gestation – although they don't specify exactly why they suggest that.

Yes, we would definitely want the ultrasound image to include an ID that we can match back to the case report form. Perhaps we need to spell that out more clearly in the form as well. We do spell that out in the instructions (draft also attached).

Just let me know if you have any other questions or need any additional info on any of this.

Thanks,
Kathleen

Kathleen Jones-Vessey, M.S.

N.C. Department of Health & Human Services

Statistical Services Manager, State Center for Health Statistics-Division of Public Health

222 North Dawson Street

Raleigh, NC 27603-1392

Phone: 919-715-9692

Fax: 919-733-8485

Kathleen.Jones-Vessey@dhhs.nc.gov

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From: Wooten, Maribeth T

Sent: Tuesday, October 06, 2015 10:03 AM

To: Jones-vessey, Kathleen; Staley, Danny

Cc: Howell, Eleanor

Subject: RE: Modifications to DHHS 1891 Induced Abortion Case Report form related to House Bill 465

Thank you Kathleen.

Agree on routing for Randall to read/edit before PA-2 done.

I have a couple of edits/questions below in red.

MB

Clinician's Estimate of Gestational Age, in Completed Weeks

*(If a fraction of a week is given, round down to the next whole week; e.g., record 6.2 weeks as 6 weeks, **record 7.6 weeks as 7 weeks**) **Wouldn't 7.6 weeks be rounded up to 8 weeks?***

1 Four-digit ID that can anonymously link this form to the Required Ultrasound Image submitted to N.C. DHHS: ____

** Attach to this form a copy or screenshot of the ultrasound, intact with the date on which the ultrasound was performed, and with the name of the mother redacted. **Would you want the 4 digit ID also included on the copy/screenshot?***

Maribeth T. Wooten, MPH, PT
Office of the State Health Director
N.C. Department of Health and Human Services
Division of Public Health
5605 Six Forks Road
Raleigh, NC 27609
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From: Jones-vessey, Kathleen
Sent: Tuesday, October 06, 2015 9:29 AM
To: Wooten, Maribeth T; Staley, Danny
Cc: Howell, Eleanor
Subject: Modifications to DHHS 1891 Induced Abortion Case Report form related to House Bill 465

Maribeth & Danny,

Attached is a draft of the modifications to our Induced Abortion case report form (DHHS 1891) along with our quote for printing This has not gone through PA-2 yet – we thought it wise to have DPH & DHHS leadership review prior to submitting to Public Affairs.

While making the changes related to HB 465, we also took this opportunity to make a few other minor modifications to the form to make it consistent with national reporting standards. A summary of changes to the Induced Abortion Case Report form can be found below:

- Modifications to race, marital status, education and method of abortion fields
- Removal of Date of Last Termination field
- Addition of fields for recording method of calculating gestational age for gestations ≥ 16 weeks
- Addition of fields for recording measurements used for calculating gestational age for gestations ≥ 16 weeks
- Addition of field for recording Ultrasound ID for gestations ≥ 16 weeks

- Addition of guidance on including Ultrasound image along with form for gestations ≥ 16 weeks
- Addition of field for specifying the reason for gestations ≥ 20 weeks

Along with the revised forms we will mail to facilities, we will supply a cover letter outlining the changes as well as detailed instructions for reporting each field collected.

Dr. Williams has been very much interested in abortion reporting over the course of the last few months, so it might be good idea for us to run this past him. He is also an ob/gyn which could prove useful in determining how well we outlined new medical fields – such as clinical method(s) for estimating gestational age. Isa Cherin, an ob/gyn Medical Consultant with the Women's Health Branch, has already reviewed the form, but having another set of ob/gyn eyes look over this could be helpful.

In terms of a timeline, our print quote is good for 60 day after 9/28/15 and we would need time to print the forms & mail them off to facilities prior to the Jan 1, 2016 deadline – so the earlier we could get DHHS & PA approval, the better.

Feel free to give me a call if you'd like to discuss any of this further.

Best regards,
Kathleen

Kathleen Jones-Vessey, M.S.
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From: [Jones-vessey, Kathleen](#)
To: [Wooten, Maribeth T](#); [Staley, Danny](#)
Cc: [Howell, Eleanor](#)
Subject: RE: Modifications to DHHS 1891 Induced Abortion Case Report form related to House Bill 465
Date: Tuesday, October 06, 2015 11:03:16 AM
Attachments: [Technical Resouce for ITOP Reporting 03 22 2013.pdf](#)
[INSTRUCTIONS FOR COMPLETING INDUCED ABORTION CASE REPORT FORMS final.docx](#)

Good questions. So we took the 7.6 rounded to 7 weeks directly from the national standard (see attached). I think they err on rounding down so that they don't risk overestimating gestation – although they don't specify exactly why they suggest that.

Yes, we would definitely want the ultrasound image to include an ID that we can match back to the case report form. Perhaps we need to spell that out more clearly in the form as well. We do spell that out in the instructions (draft also attached).

Just let me know if you have any other questions or need any additional info on any of this.

Thanks,
Kathleen

Kathleen Jones-Vessey, M.S.
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Sent: Tuesday, October 06, 2015 10:03 AM
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Cc: Howell, Eleanor
Subject: RE: Modifications to DHHS 1891 Induced Abortion Case Report form related to House Bill 465

Thank you Kathleen.

Agree on routing for Randall to read/edit before PA-2 done.

I have a couple of edits/questions below in red.

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*(If a fraction of a week is given, round down to the next whole week; e.g., record 6.2 weeks as 6 weeks, **record 7.6 weeks as 7 weeks**) Wouldn't 7.6 weeks be rounded*

up to 8 weeks?

1 **Four-digit ID** that can anonymously link this form to the Required Ultrasound Image submitted to N.C. DHHS: ____ _

** Attach to this form a copy or screenshot of the ultrasound, intact with the date on which the ultrasound was performed, and with the name of the mother redacted.*

Would you want the 4 digit ID also included on the copy/screenshot?

Maribeth T. Wooten, MPH, PT
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From: Jones-vessey, Kathleen
Sent: Tuesday, October 06, 2015 9:29 AM
To: Wooten, Maribeth T; Staley, Danny
Cc: Howell, Eleanor
Subject: Modifications to DHHS 1891 Induced Abortion Case Report form related to House Bill 465

Maribeth & Danny,

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In terms of a timeline, our print quote is good for 60 days after 9/28/15 and we would need time to print the forms & mail them off to facilities prior to the Jan 1, 2016 deadline – so the earlier we could get DHHS & PA approval, the better.

Feel free to give me a call if you'd like to discuss any of this further.

Best regards,
Kathleen

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N.C. Department of Health & Human Services
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222 North Dawson Street
Raleigh, NC 27603-1392
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
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From: [Jones-vessey, Kathleen](#)
To: [Farmer, Ann](#)
Cc: [Howell, Eleanor](#)
Subject: RE: Modifications to DHHS 1891 Induced Abortion Case Report form related to House Bill 465
Date: Thursday, October 29, 2015 2:26:27 PM

I have not (but he did ask me to send it to him again late last week). Eleanor mentioned that she was planning to mention it to him on Monday, but I haven't heard anything yet.

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
Physical Address: 222 North Dawson Street, Raleigh, NC 27603
Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1900
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

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From: Farmer, Ann
Sent: Thursday, October 29, 2015 2:18 PM
To: Jones-vessey, Kathleen
Cc: Howell, Eleanor
Subject: RE: Modifications to DHHS 1891 Induced Abortion Case Report form related to House Bill 465

Hi Kathleen,

Have we heard from Randall about the form? We will still need department approval, have it printed and then have it sent to all the abortion providers before January 1. We need to make sure we don't collide with the holidays.

Thanks,
Ann

Ann H. Farmer
N.C. Department of Health and Human Services
Publications Coordinator, State Center for Health Statistics — Division of Public Health
Physical Address: 222 North Dawson Street, Raleigh, NC 27603-1392
Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1900
Phone: 919-715-0262
Fax: 919-733-8485
ann.farmer@dhhs.nc.gov
www.schs.state.nc.us

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From: Farmer, Ann
Sent: Monday, October 12, 2015 1:40 PM
To: Jones-vessey, Kathleen
Cc: Howell, Eleanor
Subject: RE: Modifications to DHHS 1891 Induced Abortion Case Report form related to House Bill 465

That is great, Kathleen. Let me know if you would like for me to be making the changes to the instructions.

Thanks,
Ann

Ann H. Farmer
N.C. Department of Health and Human Services
Publications Coordinator, State Center for Health Statistics — Division of Public Health
Physical Address: 222 North Dawson Street, Raleigh, NC 27603-1392
Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1900
Phone: 919-715-0262
Fax: 919-733-8485
ann.farmer@dhhs.nc.gov
www.schs.state.nc.us

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From: Jones-vessey, Kathleen
Sent: Monday, October 12, 2015 12:08 PM
To: Farmer, Ann
Cc: Howell, Eleanor
Subject: RE: Modifications to DHHS 1891 Induced Abortion Case Report form related to House Bill 465

Thanks Ann! Sid & Matt came back with some changes, but all were to the Instructions, not the actual form. So I will send the form off to Randall today & let you know when it's ready for prime time....

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
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From: Farmer, Ann
Sent: Thursday, October 08, 2015 3:56 PM

To: Jones-vessey, Kathleen

Cc: Howell, Eleanor

Subject: RE: Modifications to DHHS 1891 Induced Abortion Case Report form related to House Bill 465

Hi Kathleen,

See if this looks better to you (PP7). I also took out the vertical lines in Nos. 12 and 13. Also on No. 12, I changed the wording in No. 2 from "Dilation and Evacuation" to "D&E (Dilation and Evacuation)". That is what was listed on the national standard. Let me know if other tweaks are needed.

Ann

Ann H. Farmer

N.C. Department of Health and Human Services

Publications Coordinator, State Center for Health Statistics — Division of Public Health

Physical Address: 222 North Dawson Street, Raleigh, NC 27603-1392

Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1900

Phone: 919-715-0262

Fax: 919-733-8485

ann.farmer@dhhs.nc.gov

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From: Jones-vessey, Kathleen

Sent: Thursday, October 08, 2015 3:26 PM

To: Farmer, Ann

Subject: RE: Modifications to DHHS 1891 Induced Abortion Case Report form related to House Bill 465

Thanks Ann! I think this looks great! I noticed one small thing in the method of abortion field. The national standard tech notes (attached) say that Intrauterine Instillation should be separate from surgical & medical/non-surgical. I don't know anything about abortions, but I think we should probably try to mirror that. Is there any way to move "Intrauterine Instillation" to some separate area at the bottom (like they do in the national standard)? If not, just let me know.

Kathleen Jones-Vessey, M.S.

N.C. Department of Health & Human Services

Statistical Services Manager, State Center for Health Statistics-Division of Public Health

222 North Dawson Street

Raleigh, NC 27603-1392

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Fax: 919-733-8485

Kathleen.Jones-Vessey@dhhs.nc.gov

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From: Farmer, Ann
Sent: Thursday, October 08, 2015 2:09 PM
To: Howell, Eleanor; Jones-vessey, Kathleen
Subject: RE: Modifications to DHHS 1891 Induced Abortion Case Report form related to House Bill 465

Hi Kathleen and Eleanor,

Please find attached the revised form. Eleanor, I also provided your suggestion for making the title one line and adding a box to the signature line at the bottom. This does make the signature appear more as a part of the form versus the footer. Thanks for the suggestion.

Ann

Ann H. Farmer
N.C. Department of Health and Human Services
Publications Coordinator, State Center for Health Statistics — Division of Public Health
Physical Address: 222 North Dawson Street, Raleigh, NC 27603-1392
Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1900
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Fax: 919-733-8485
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From: Howell, Eleanor
Sent: Thursday, October 08, 2015 1:47 PM
To: Farmer, Ann; Jones-vessey, Kathleen
Subject: RE: Modifications to DHHS 1891 Induced Abortion Case Report form related to House Bill 465

Kathleen,

I've given Ann some wording changes:

Four-digit unique and unduplicated ID that links this form to the Required Ultrasound Image submitted to N.C. DHHS: ____

Facility name and the four-digit ID must also be present on the ultrasound image submitted by your facility.

* Attach to this form a copy or screenshot of the ultrasound, intact with the date on which the ultrasound was performed, and with the name and other identifying information of the mother redacted.

I also suggested making the title one line so that there is more space for the employee's name.

Eleanor

Eleanor Howell, M.S.
N.C. Department of Health and Human Services
Director, State Center for Health Statistics - Division of Public Health
Physical Address: 222 North Dawson Street, Raleigh, NC 27603
Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1900
Phone: 919-715-7475
Fax: 919-733-8485
Eleanor.Howell@dhhs.nc.gov
www.schs.state.nc.us

From: Farmer, Ann
Sent: Thursday, October 08, 2015 11:34 AM
To: Jones-vessey, Kathleen; Howell, Eleanor
Subject: RE: Modifications to DHHS 1891 Induced Abortion Case Report form related to House Bill 465

Hi Kathleen,

I have made the changes per your last email. Please check and see if I made the changes as you need them to be. I tweaked a few format things to try to give more room for the signature at the bottom of the form. I also thought the wrapping of the text in number 11 was a bit awkward so I stacked the lines better. Number 11 is strange in that I need its space to make sure the grey box extends correctly. Let me know if you need anything else.

Thanks,
Ann

Ann H. Farmer
N.C. Department of Health and Human Services
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From: Jones-vessey, Kathleen
Sent: Thursday, October 08, 2015 10:12 AM
To: Farmer, Ann; Howell, Eleanor
Subject: RE: Modifications to DHHS 1891 Induced Abortion Case Report form related to House Bill 465

I don't know why I'm struggling with this – juts been a crazy week. So what about this (on the main form, not on the back):

Four-digit unique and unduplicated ID generated by your facility that can anonymously link this form to the Required Ultrasound Image submitted to N.C. DHHS. Facility name and this ID should also be present on the Ultrasound image submitted by your facility.

It won't matter if multiple facilities use the same ID for their ultrasound images, as long as the ID is unique within each facility.

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From: Farmer, Ann
Sent: Thursday, October 08, 2015 9:05 AM
To: Jones-vessey, Kathleen; Howell, Eleanor
Subject: RE: Modifications to DHHS 1891 Induced Abortion Case Report form related to House Bill 465

Kathleen,

My original thought was that each year a facility would start with 0001, however, would that leave it open for an outside person to narrow down info to a particular patient? Also, do we view 4-digits as numbers or could it be a mixture of numbers and letters? We may want to clarify (i.e., a 4-digit [numbers and/or letters] code).

Should we also mention the importance of keeping a tracking system so digits will not accidentally be repeated from a facility?

Do we need to reemphasize on the back of the form (bold IMPORTANT) that the 4-digit code on the form must also be the 4-digit code placed on the ultrasound image?

Just a little more fodder for thought.

BTW, Good morning!

Ann H. Farmer
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From: Jones-vessey, Kathleen
Sent: Wednesday, October 07, 2015 4:48 PM
To: Farmer, Ann; Howell, Eleanor
Subject: FW: Modifications to DHHS 1891 Induced Abortion Case Report form related to House Bill 465

Hi Ann & Eleanor,

Any ideas regarding how we might make it clear that the ultrasound ID should match what is reported on the ultrasound image would be great. All I can think of is this:

All abortions with estimated gestation ≥ 16 weeks are required to submit ultrasound images along with this report. The 4 digit ID reported here should also match the 4 digit ID supplied with the ultrasound image.

However, I'm not sure that's any clearer than what's on here. :-/

After we have this solidified, I'll send it off to Randall & cc Maribeth, Danny, and both of you.

Thanks!
KJ-V

Kathleen Jones-Vessey, M.S.
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From: Wooten, Maribeth T
Sent: Wednesday, October 07, 2015 4:39 PM
To: Jones-vessey, Kathleen; Staley, Danny
Cc: Howell, Eleanor
Subject: RE: Modifications to DHHS 1891 Induced Abortion Case Report form related to House Bill 465

I would prefer ya'll be explicit on the form (re: US ID). If you'll make that edit and send to Randall (cc Danny/me) to see if he has suggestions then move to PA-2.

Thank you!

Maribeth T. Wooten, MPH, PT

Office of the State Health Director
N.C. Department of Health and Human Services
Division of Public Health
5605 Six Forks Road
Raleigh, NC 27609
Office: 919-707-5051
Fax: 919-870-4829
Maribeth.wooten@dhhs.nc.gov
www.publichealth.nc.gov

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From: Jones-vessey, Kathleen
Sent: Tuesday, October 06, 2015 11:03 AM
To: Wooten, Maribeth T; Staley, Danny
Cc: Howell, Eleanor
Subject: RE: Modifications to DHHS 1891 Induced Abortion Case Report form related to House Bill 465

Good questions. So we took the 7.6 rounded to 7 weeks directly from the national standard (see attached). I think they err on rounding down so that they don't risk overestimating gestation – although they don't specify exactly why they suggest that.

Yes, we would definitely want the ultrasound image to include an ID that we can match back to the case report form. Perhaps we need to spell that out more clearly in the form as well. We do spell that out in the instructions (draft also attached).

Just let me know if you have any other questions or need any additional info on any of this.

Thanks,
Kathleen

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

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From: Wooten, Maribeth T
Sent: Tuesday, October 06, 2015 10:03 AM
To: Jones-vessey, Kathleen; Staley, Danny
Cc: Howell, Eleanor
Subject: RE: Modifications to DHHS 1891 Induced Abortion Case Report form related to House Bill 465

Thank you Kathleen.

Agree on routing for Randall to read/edit before PA-2 done.

I have a couple of edits/questions below in red.

MB

Clinician's Estimate of Gestational Age, in Completed Weeks

*(If a fraction of a week is given, round down to the next whole week; e.g., record 6.2 weeks as 6 weeks, **record 7.6 weeks as 7 weeks**) Wouldn't 7.6 weeks be rounded up to 8 weeks?*

1 Four-digit ID that can anonymously link this form to the Required Ultrasound Image submitted to N.C. DHHS: _ _ _ _

** Attach to this form a copy or screenshot of the ultrasound, intact with the date on which the ultrasound was performed, and with the name of the mother redacted.*

Would you want the 4 digit ID also included on the copy/screenshot?

Maribeth T. Wooten, MPH, PT
Office of the State Health Director
N.C. Department of Health and Human Services
Division of Public Health
5605 Six Forks Road
Raleigh, NC 27609
Office: 919-707-5051
Fax: 919-870-4829
Maribeth.wooten@dhhs.nc.gov
www.publichealth.nc.gov

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From: Jones-vessey, Kathleen

Sent: Tuesday, October 06, 2015 9:29 AM

To: Wooten, Maribeth T; Staley, Danny

Cc: Howell, Eleanor

Subject: Modifications to DHHS 1891 Induced Abortion Case Report form related to House Bill 465

Maribeth & Danny,

Attached is a draft of the modifications to our Induced Abortion case report form (DHHS 1891) along with our quote for printing This has not gone through PA-2 yet – we thought it wise to have DPH & DHHS leadership review prior to submitting to Public Affairs.

While making the changes related to HB 465, we also took this opportunity to make a few other minor modifications to the form to make it consistent with national reporting standards. A summary of changes to the Induced Abortion Case Report form can be found

below:

- Modifications to race, marital status, education and method of abortion fields
- Removal of Date of Last Termination field
- Addition of fields for recording method of calculating gestational age for gestations ≥ 16 weeks
- Addition of fields for recording measurements used for calculating gestational age for gestations ≥ 16 weeks
- Addition of field for recording Ultrasound ID for gestations ≥ 16 weeks
- Addition of guidance on including Ultrasound image along with form for gestations ≥ 16 weeks
- Addition of field for specifying the reason for gestations ≥ 20 weeks

Along with the revised forms we will mail to facilities, we will supply a cover letter outlining the changes as well as detailed instructions for reporting each field collected.

Dr. Williams has been very much interested in abortion reporting over the course of the last few months, so it might be good idea for us to run this past him. He is also an ob/gyn which could prove useful in determining how well we outlined new medical fields – such as clinical method(s) for estimating gestational age. Isa Cherin, an ob/gyn Medical Consultant with the Women's Health Branch, has already reviewed the form, but having another set of ob/gyn eyes look over this could be helpful.

In terms of a timeline, our print quote is good for 60 day after 9/28/15 and we would need time to print the forms & mail them off to facilities prior to the Jan 1, 2016 deadline – so the earlier we could get DHHS & PA approval, the better.

Feel free to give me a call if you'd like to discuss any of this further.

Best regards,
Kathleen

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

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From: [Jones-vessey, Kathleen](#)
To: [Farmer, Ann](#); [Avery, Matt](#)
Cc: [Howell, Eleanor](#)
Subject: RE: PA2 REVIEW: DHHS 1891 Confidential Induced Abortion Case Report
Date: Thursday, November 12, 2015 9:14:44 AM
Attachments: [image001.png](#)

Hi Ann,

I think the most appropriate funding source for abortion forms printing would be: **1171 1613 AP**

Just let me know if you have any questions or need any additional information regarding this.

Best regards,
Kathleen

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
Physical Address: 222 North Dawson Street, Raleigh, NC 27603
Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1900
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

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From: Jones-vessey, Kathleen
Sent: Thursday, November 12, 2015 8:57 AM
To: Farmer, Ann; Avery, Matt
Cc: Howell, Eleanor
Subject: RE: PA2 REVIEW: DHHS 1891 Confidential Induced Abortion Case Report

Randall approved the revised abortion reporting form at our meeting late Tuesday afternoon. So we can proceed with the printing of the new forms.

Thanks!
KJ-V

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
Physical Address: 222 North Dawson Street, Raleigh, NC 27603
Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1900
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

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From: Jones-vessey, Kathleen
Sent: Thursday, November 05, 2015 8:44 AM
To: Farmer, Ann; Avery, Matt
Cc: Howell, Eleanor
Subject: RE: PA2 REVIEW: DHHS 1891 Confidential Induced Abortion Case Report

Great – Thanks!

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
Physical Address: 222 North Dawson Street, Raleigh, NC 27603
Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1900
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

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From: Farmer, Ann
Sent: Thursday, November 05, 2015 8:42 AM
To: Jones-vessey, Kathleen; Avery, Matt
Cc: Howell, Eleanor
Subject: RE: PA2 REVIEW: DHHS 1891 Confidential Induced Abortion Case Report

Hi Kathleen,

Thanks for letting me know. I will proceed in doing as much of the paperwork as I can, but will hold until you provide the okay.

Ann

Ann H. Farmer
N.C. Department of Health and Human Services
Publications Coordinator, State Center for Health Statistics — Division of Public Health
Physical Address: 222 North Dawson Street, Raleigh, NC 27603-1392
Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1900
Phone: 919-715-0262
Fax: 919-733-8485
ann.farmer@dhhs.nc.gov
www.schs.state.nc.us

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error, please notify the sender immediately and delete all records of this e-mail.

From: Jones-vessey, Kathleen
Sent: Thursday, November 05, 2015 8:40 AM
To: Farmer, Ann; Avery, Matt
Cc: Howell, Eleanor
Subject: RE: PA2 REVIEW: DHHS 1891 Confidential Induced Abortion Case Report

Please hold off on printing b/c apparently Randall is still reviewing this.

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
Physical Address: 222 North Dawson Street, Raleigh, NC 27603
Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1900
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

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From: Farmer, Ann
Sent: Thursday, November 05, 2015 8:31 AM
To: Jones-vessey, Kathleen; Avery, Matt
Cc: Howell, Eleanor
Subject: FW: PA2 REVIEW: DHHS 1891 Confidential Induced Abortion Case Report
Importance: High

I am forwarding the signed PA2 for DHHS 1891. I will begin the Request to Purchase form first thing.

Thanks,
Ann

Ann H. Farmer
N.C. Department of Health and Human Services
Publications Coordinator, State Center for Health Statistics — Division of Public Health
Physical Address: 222 North Dawson Street, Raleigh, NC 27603-1392
Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1900
Phone: 919-715-0262
Fax: 919-733-8485
ann.farmer@dhhs.nc.gov
www.schs.state.nc.us

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From: Coleman, Scott
Sent: Wednesday, November 04, 2015 5:01 PM
To: Farmer, Ann

Cc: Jones, Jim; Murphy, Kate

Subject: FW: PA2 REVIEW: DHHS 1891 Confidential Induced Abortion Case Report

Importance: High

Document is approved with no changes. Signed PA-2 attached.

Thanks,

Scott Coleman

Communications Manager

Office of Communications, Public Health Division

North Carolina Department of Health and Human Services

919 855 4954 office

Scott.Coleman@dhhs.nc.gov

101 Blair Drive, Adams Building

2001 Mail Service Center

Raleigh, NC 27699-2001



 Nothing Compares

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[Twitter](#) [YouTube](#)

From: Farmer, Ann

Sent: Monday, November 02, 2015 8:43 AM

To: svc_dhhs.pa2 <pa2@dhhs.nc.gov>

Cc: Coleman, Scott <Scott.Coleman@dhhs.nc.gov>; Staley, Danny <Danny.Staley@dhhs.nc.gov>;

Jones-vessey, Kathleen <kathleen.jones-vessey@dhhs.nc.gov>; Howell, Eleanor

<eleanor.howell@dhhs.nc.gov>

Subject: PA2 REVIEW: DHHS 1891 Confidential Induced Abortion Case Report

Importance: High

Please find attached the signed PA2 and the two-page form for review. Dr. Randall Williams and other DPH staff have reviewed and approved the form. North Carolina Session Law 2015-62 mandates that facilities begin using this updated form on January 1, 2016. The State Center needs to obtain purchasing approval prior to printing and mailing the forms to state facilities.

We appreciate the Office of Communications facilitating the form's approval.

Thank you,

Ann

Ann H. Farmer
N.C. Department of Health and Human Services
Publications Coordinator, State Center for Health Statistics — Division of Public Health
Physical Address: 222 North Dawson Street, Raleigh, NC 27603-1392
Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1900
Phone: 919-715-0262
Fax: 919-733-8485
ann.farmer@dhhs.nc.gov
www.schs.state.nc.us

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From: [Gerlach, Kendra](#)
To: [Howell, Eleanor](#)
Cc: [Hogle, Paul](#); [Murphy, Kate](#)
Subject: RE: Public Record Request
Date: Monday, December 07, 2015 10:04:15 AM
Attachments: [image002.png](#)
[image003.png](#)

Good morning, Eleanor,

I've asked Paul Hogle from our team to give you a call and talk you through this process. He'll be able to assist with the request and any questions you have.

Thank you! I hope you all are doing well.

Kendra

Kendra Gerlach
Director
Office of Communications and Public Affairs
North Carolina Department of Health and Human Services

919-855-4840 office
919-733-7447 fax
Kendra.Gerlach@dhhs.nc.gov

101 Blair Drive, Adams Building
Raleigh, NC 27603

2001 Mail Service Center
Raleigh, NC 27699



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From: Howell, Eleanor
Sent: Monday, December 07, 2015 10:01 AM
To: Gerlach, Kendra <Kendra.Gerlach@dhhs.nc.gov>
Subject: RE: Public Record Request

Kendra,

Please let me know what we need to do. This is my first formal public records request.

Eleanor

Eleanor Howell, M.S.

Director, State Center for Health Statistics
Division of Public Health
North Carolina Department of Health and Human Services

919 715 7475 office
919 733 8485 fax
Eleanor.Howell@dhhs.nc.gov
<http://www.schs.state.nc.us>

222 N. Dawson Street
Raleigh, NC 27603

1908 Mail Service Center
Raleigh, NC 27699-1900



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From: Gerlach, Kendra
Sent: Friday, December 04, 2015 10:38 AM
To: Saunders, Emily
Cc: Hogle, Paul; Fitzgerald, Lois; Milliken, Emery; Howell, Eleanor
Subject: Re: Public Record Request

Thanks, Emily. We've got it.

Kendra

Sent from my iPhone

On Dec 4, 2015, at 8:26 AM, Saunders, Emily <Emily.Saunders@dhhs.nc.gov> wrote:

Hi Kendra,

Please see a public records request, attached.

Emily Saunders
Office of the Secretary
North Carolina Department of Health and Human Services

919 855 4800 office
919 715 4645 fax
Emily.Saunders@dhhs.nc.gov

101 Blair Drive
2001 Mail Service Center
Raleigh, NC 27699-2001

<image002.png>

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From: Christopher Brook [<mailto:cbrook@acluofnc.org>]
Sent: Friday, December 04, 2015 8:21 AM
To: Brajer, Rick <Rick.Brajer@dhhs.nc.gov>
Cc: Howell, Eleanor <eleanor.howell@dhhs.nc.gov>; Milliken, Emery <emery.milliken@dhhs.nc.gov>
Subject: Public Record Request

Secretary Brajer,

Please find attached a public record request regarding DHHS's collection, retention, and use of patient information under revised N.C. Gen. Stat. 14-45.1(b1) and (c).

Thanks for your attention to this matter and please do not hesitate to be in touch if you have any questions.

Regards,
Chris

--

Christopher Brook
Legal Director
ACLU of North Carolina
P. O. Box 28004
Raleigh, NC 27611-8004
Phone: (919) 834-3466
Fax: (866) 511-1344
E-mail: cbrook@acluofnc.org
Website: www.acluofnc.org

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<PRR re DHHS Collection of Information Per NCGS 14-45.1(b1) & (c).pdf>

From: [Wheeler, Deborah](#)
To: [Farmer, Ann](#)
Cc: [Edgerton, Laurie](#); [Avery, Matt](#)
Subject: RE: Quote Needed for DHHS 1891 - Induced Abortion Case Report
Date: Wednesday, March 18, 2015 3:12:39 PM

Ann,

We will give this info to our estimator and I will mark it priority, so I can have it back by tomorrow.

Thanks,

Deborah Wheeler
Print Customer Service Supervisor
NC Dept. of Public Safety
Correction Enterprises
MSC 4240
Raleigh, NC 27699
PHONE #(919)324-1345 **NEW NUMBER**
FAX #(919)324-6234 **NEW NUMBER**
E-mail Address - deborah.wheeler@ncdps.gov

"Help improve our products and service, take a short survey at
<http://correctionenterprises.com/customer-feedback>

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From: Farmer, Ann
Sent: Wednesday, March 18, 2015 1:52 PM
To: Wheeler, Deborah
Cc: Edgerton, Laurie; Avery, Matt
Subject: Quote Needed for DHHS 1891 - Induced Abortion Case Report

Hi Deborah,

I have an urgent request and I would appreciate any help you can provide. Our Statistical Services Branch is almost out of its Induced Abortion Case Report forms. Is there any way we can get a quote for 36,000 forms front and back by tomorrow?

The last Ticket No. was 252969-001 (01/22/2014) and the last quote was Estimate Number PP-09-12116. There will be no changes to the previous form and an imposition proof will not be needed this time. We will still need the Shrink Wrap 500 per package. On the estimate Notes REPRINT:222187-1 is listed. I hope this provides you with all the info you need.

I appreciate your facilitating this request for me. I will be out Friday, March 20 through Monday, March 30. It would be wonderful if I could get the purchasing request in place prior to my trip.

Thanks,
Ann

Ann H. Farmer

N.C. Department of Health and Human Services
Publications Coordinator, State Center for Health Statistics — Division of Public Health
222 N. Dawson Street
Raleigh, NC 27603
Phone: 919-715-0262
Fax: 919-733-8485
ann.farmer@dhhs.nc.gov
www.schs.state.nc.us

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From: [Howell, Eleanor](#)
To: [Jones-vessey, Kathleen](#); [Farmer, Ann](#); [Avery, Matt](#)
Subject: RE: Quote for DHHS 1981 - See attached
Date: Friday, October 02, 2015 3:27:00 PM

I've made a couple of minor changes and have given it back to Ann.

Kathleen and/or Matt, if you will follow-up with Maribeth and Danny first providing them with the form, we can ask their guidance about getting Randall's input.

Here's the ratified bill, also known as Session Law 2015-62:

<http://www.ncleg.net/Sessions/2015/Bills/House/PDF/H465v6.pdf>

Eleanor Howell, M.S.
N.C. Department of Health and Human Services
Director, State Center for Health Statistics - Division of Public Health
Physical Address: 222 North Dawson Street, Raleigh, NC 27603
Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1900
Phone: 919-715-7475
Fax: 919-733-8485
Eleanor.Howell@dhhs.nc.gov
www.schs.state.nc.us

From: Jones-vessey, Kathleen
Sent: Tuesday, September 29, 2015 8:43 AM
To: Farmer, Ann; Avery, Matt
Cc: Howell, Eleanor
Subject: RE: Quote for DHHS 1981 - See attached

Great! Yes, I think the form should be ready for Eleanor's review now. I gave her a preview copy of it last week so that she could be prepped to move quickly on this. Just let me know when it's in my box & I'll run down there & sign it and place it in Eleanor's box. Prior to PA approval (?) I think we also might need to seek approval from DPH leadership as well. Eleanor – not sure who this might entail – but at a minimum Maribeth & Danny, and perhaps even Randall since he has an interest in this data and ob/gyn knowledge/experience. Eleanor would you prefer to do this or should Matt &/or I?

I think we do need to find a cleaner copy of the bill (if possible) to attach to the instruction manual, but that need not hold up PA approval for this, nor do I think our instructions need to go through PA since they will not be posted anyway and are purely for informative purposes (we won't even be doing formal training on this).

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
Phone: 919-715-9692

Fax: 919-733-8485

Kathleen.Jones-Vessey@dhhs.nc.gov

www.schs.state.nc.us

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From: Farmer, Ann

Sent: Tuesday, September 29, 2015 8:32 AM

To: Jones-vessey, Kathleen; Avery, Matt

Cc: Howell, Eleanor

Subject: FW: Quote for DHHS 1981 - See attached

Importance: High

Hi Kathleen and Matt:

Attached is the quote for DHHS 1981. I think to obtain PA2 approval, receive purchasing approval and to print, we are at a critical time to take action. I am assuming that Laurie will need to have the printed forms in time to send some out to the different facilities prior to January 1. So the sooner we can have the form printed, I think the better. Kathleen, is the form ready for you and Eleanor to approve? If so, let me know and I will submit the PA2 to you.

Thanks,

Ann

Ann H. Farmer

N.C. Department of Health and Human Services

Publications Coordinator, State Center for Health Statistics — Division of Public Health

Physical Address: 222 North Dawson Street, Raleigh, NC 27603-1392

Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1900

Phone: 919-715-0262

Fax: 919-733-8485

ann.farmer@dhhs.nc.gov

www.schs.state.nc.us

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From: Wheeler, Deborah

Sent: Tuesday, September 29, 2015 7:49 AM

To: Farmer, Ann

Subject: Quote for DHHS 1981 - See attached

Ann,

See attached quote for the job you requested yesterday. After sending, I noticed it had Women's Health under your name and I know you do not work there...

Here is the corrected quote..

Thanks,

Deborah Wheeler
Print Customer Service Supervisor
NC Dept. of Public Safety
Correction Enterprises
MSC 4240
Raleigh, NC 27699
PHONE #(919)324-1345 **NEW NUMBER**
FAX #(919)324-6234 **NEW NUMBER**
E-mail Address - deborah.wheeler@ncdps.gov

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<http://correctionenterprises.com/customer-feedback>

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Email correspondence to and from this address may be subject to the North Carolina Public Records Law and may be disclosed to third parties by an authorized state official.

From: [Farmer, Ann](#)
To: [Wheeler, Deborah](#)
Cc: [Jones-vessey, Kathleen](#); [Howell, Eleanor](#); [Avery, Matt](#); [Edgerton, Laurie](#); [Rebold, Judy A](#)
Subject: RE: REQUEST TO PRINT: PP-09-12116 DHHS 1891--Induced Abortion Case Report
Date: Thursday, November 19, 2015 10:57:23 AM
Attachments: [DHHS_1891_PRT_20151119.pdf](#)
[image001.png](#)
[image002.png](#)

Hi Deborah, There were two PDFs attached to the first email. The second one "DHHS_1891_PRT_20151119.pdf" is the electronic file and was converted to meet CE's print specifications. I have reattached it.

Thanks,
Ann

Ann H. Farmer
Publications Coordinator
Division of Public Health, State Center for Health Statistics
North Carolina Department of Health and Human Services

919 715 0262 office
919 733 8486 fax
ann.farmer@dhhs.nc.gov

222 North Dawson Street, Cotton Building
1908 Mail Service Center
Raleigh, NC 27699-1900



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From: Wheeler, Deborah
Sent: Thursday, November 19, 2015 10:38 AM
To: Farmer, Ann
Cc: Jones-vessey, Kathleen; Howell, Eleanor; Avery, Matt; Edgerton, Laurie; Rebold, Judy A
Subject: Re: REQUEST TO PRINT: PP-09-12116 DHHS 1891--Induced Abortion Case Report

Ann we will enter the order today.

Please provide the electronic file of this project so we can proceed.

Thanks,

Deborah Wheeler
Print Customer Service Supervisor
NC Dept. of Public Safety
Correction Enterprises
MSC 4240
Raleigh, NC 27699
PHONE #(919)324-1345 **NEW NUMBER**
FAX #(919)324-6234 **NEW NUMBER**
E-mail Address - deborah.wheeler@ncdps.gov

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From: Farmer, Ann
Sent: Thursday, November 19, 2015 8:51 AM
To: Wheeler, Deborah
Cc: Jones-vessey, Kathleen; Howell, Eleanor; Avery, Matt; Edgerton, Laurie; Rebold, Judy A
Subject: REQUEST TO PRINT: PP-09-12116 DHHS 1891--Induced Abortion Case Report

Hi Deborah:

Please find attached the signed paperwork and the PRT PDF for the Induced Abortion Case Report. This form is required by the General Assembly to be distributed to facilities so they can begin using it on January 1, 2016. While we do not need to request it a rush order, we do appreciate anything Correction Enterprises can do to facilitate the form's printing and delivery to the State Center.

Please let me know if anything is missing that you need to proceed with the job. When the form is delivered, it will need to go to the second floor of the Cotton Building. We do not have an elevator. Corrections may want to have two people make the delivery.

In case we don't talk, I hope you have a wonderful Thanksgiving with your family.

Ann

Ann H. Farmer
Publications Coordinator
Division of Public Health, State Center for Health Statistics
North Carolina Department of Health and Human Services

919 715 0262 office
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To: [Wheeler, Deborah](#)
Cc: [Jones-vessey, Kathleen](#); [Howell, Eleanor](#); [Avery, Matt](#); [Edgerton, Laurie](#); [Rebold, Judy A](#)
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Ann H. Farmer
Publications Coordinator
Division of Public Health, State Center for Health Statistics
North Carolina Department of Health and Human Services

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ann.farmer@dhhs.nc.gov

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Thanks,

Deborah Wheeler
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Correction Enterprises
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In case we don't talk, I hope you have a wonderful Thanksgiving with your family.

Ann

Ann H. Farmer
Publications Coordinator
Division of Public Health, State Center for Health Statistics
North Carolina Department of Health and Human Services

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From: [Avery, Matt](#)
To: [Pat Bailey](#); [Edgerton, Laurie](#)
Cc: [Duval, April](#); [Evans, Sidney](#)
Subject: RE: Revised Layout and copy of the revised form - SCHS
Date: Thursday, August 27, 2015 9:41:31 AM

Hi Pat,

Laurie will be your main contact regarding the transfer of forms, April & Sid will be processing the data files. I just sit back and let them do the good job that they do ☺

Also, please keep in mind that due to pending legislative changes to abortion reporting we may be required to change the forms by the end of the year.

Thanks!

Matt

Matt Avery
N.C. Department of Health and Human Services
Supervisor, Vital Statistics
State Center for Health Statistics – Division of Public Health
222 N. Dawson Street
Raleigh, NC 27603
Phone: 919-715-4572
Fax: 919-733-8485
Matt.Avery@dhhs.nc.gov
www.schs.state.nc.us

From: Pat Bailey [mailto:patbailey@scdainc.com]
Sent: Thursday, August 27, 2015 9:11 AM
To: Edgerton, Laurie
Cc: Avery, Matt; Duval, April; Evans, Sidney
Subject: RE: Revised Layout and copy of the revised form - SCHS

Thank you for sending these. I remember working with Matt – glad to hear he is still there. I will begin setting up the program and if I have any questions, I will definitely contact you.

I look forward to working with everyone,
Pat

Pat Bailey
Customer Support/Data Entry Manager
SC Data Inc.
919-231-8994 ext. 125
patbailey@scdainc.com

From: Edgerton, Laurie [mailto:laurie.edgerton@dhhs.nc.gov]
Sent: Wednesday, August 26, 2015 3:59 PM

To: patbailey@sdatainc.com

Cc: Avery, Matt <matt.avery@dhhs.nc.gov>; Duval, April <april.duval@dhhs.nc.gov>; Evans, Sidney <sidney.evans@dhhs.nc.gov>

Subject: Revised Layout and copy of the revised form - SCHS

Hi Ms. Bailey,

It was nice to talk to you today! I attached the current layout and induced abortion case report form to this email.

Also, I talked to my supervisor, Matt Avery about how we would like to receive the data. We have been getting our data in a text file by email, so we would like to continue with that.

Since there is no personally identifying information (names, address, etc.), we don't need encryption. When you send the completed data, please send it to: Matt Avery and cc: Me, April Duval, and Sidney Evans.

If you have questions about the layout or the form, please contact me. I'll be happy to help.

I'll be getting a set of 20 forms together for a test run. Please let me know when you are ready.

Thanks so much!

Laurie L. Edgerton

N.C. Department of Health and Human Services

Statistical Research Assistant

State Center for Health Statistics

Physical Address: 222 N. Dawson St.

Mailing Address:

1908 Mail Service Center

Raleigh, NC 27699-1908

Phone: 919-715-7224

FAX: 919-715-6345

Email: laurie.edgerton@dhhs.nc.gov

Web: www.schs.state.nc.us/SCHS/

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From: [Edgerton, Laurie](#)
To: [Pat Bailey](#)
Subject: RE: SCHS: Abortion forms
Date: Wednesday, November 04, 2015 11:23:00 AM

Hi Pat,

Don't worry; I don't want the first batch tomorrow, just the email with the electronic file. Also, keep the duplicates until we arrange another pick-up/drop-off. At that time, I would like the duplicates in a separate envelope.

Thanks for asking,

Laurie

From: Pat Bailey [mailto:patbailey@scdatinc.com]
Sent: Wednesday, November 04, 2015 11:12 AM
To: Edgerton, Laurie
Subject: RE: SCHS: Abortion forms

Also, Laurie, if you want the 1st box back tomorrow, the sheets that were duplicates, do you want me to put them in a separate envelope or just on top of the forms in the batch with a note attached. Please let me know.

Thanks,
Pat

From: Edgerton, Laurie [mailto:laurie.edgerton@dhhs.nc.gov]
Sent: Wednesday, November 04, 2015 8:59 AM
To: patbailey@scdatinc.com
Subject: SCHS: Abortion forms

Hi Pat,

Good morning! Can you give me a general idea about when the first batch of abortion forms might be done?

Thank you so much,

Laurie L. Edgerton

N.C. Department of Health and Human Services

Statistical Research Assistant

State Center for Health Statistics

Physical Address: 222 N. Dawson St.

Mailing Address:

1908 Mail Service Center

Raleigh, NC 27699-1908

Phone: 919-715-7224

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Email: laurie.edgerton@dhhs.nc.gov

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From: [Edgerton, Laurie](#)
To: [Pat Bailey](#)
Subject: RE: SCHS: Abortion forms
Date: Wednesday, November 04, 2015 11:53:00 AM

Wow! The schedule sounds great. Thanks!

Sending the electronic file after each batch is completed is exactly what I want, and sending emails tomorrow and the first of next week is perfect.

I'm really pleased ☺ Thank you!

Laurie

From: Pat Bailey [mailto:patbailey@scdainc.com]
Sent: Wednesday, November 04, 2015 11:41 AM
To: Edgerton, Laurie
Subject: RE: SCHS: Abortion forms

That is okay – it's our 1st time so the electronic file will be sent to Sid tomorrow morning. Since we picked the boxes up on the 17th, we were planning on having all done by the 17th of this month and carrying the boxes back but if you would like for us to keep the boxes, that will be no problem. We can store them here until we are finished with the rest of 2015. I have a few more facilities in Batch 2 (box 2) that need to be verified, but I should be able to send those to Sid by the 1st of next week also. From this point on, when we finish a batch, we will send the electronic file.

Does this schedule sound like what you need from us?

Thanks,
Pat

From: Edgerton, Laurie [mailto:laurie.edgerton@dhhs.nc.gov]
Sent: Wednesday, November 04, 2015 11:10 AM
To: Pat Bailey <patbailey@scdainc.com>
Subject: RE: SCHS: Abortion forms

Oops I was unclear. Sorry about that! I was talking about the email that you send to Sid and the group containing the electronic file. When can we expect that?

The actual boxes of forms (Batches 1-4) can stay with SCData until we finish up the rest of the rest of the 2015 forms (5-8?) and make a swap.

Sorry again! (I blame Monday :-P)

Laurie

From: Pat Bailey [mailto:patbailey@scdainc.com]
Sent: Wednesday, November 04, 2015 9:44 AM
To: Edgerton, Laurie
Subject: RE: SCHS: Abortion forms

Hi Laurie,

I'm sorry – I might have misunderstood. We can send the 1st batch tomorrow morning. I was thinking we would send it back all at one time but actually, sending a box when it is completed might be easier. Do you want to box carried back or just the batch emailed to you?

Thanks,
Pat

Pat Bailey
Customer Support/Data Entry Manager
SC Data Inc.
919-231-8994 ext. 125
patbailey@sdatainc.com

From: Edgerton, Laurie [<mailto:laurie.edgerton@dhhs.nc.gov>]
Sent: Wednesday, November 04, 2015 8:59 AM
To: patbailey@sdatainc.com
Subject: SCHS: Abortion forms

Hi Pat,
Good morning! Can you give me a general idea about when the first batch of abortion forms might be done?
Thank you so much,
Laurie L. Edgerton
N.C. Department of Health and Human Services
Statistical Research Assistant
State Center for Health Statistics
Physical Address: 222 N. Dawson St.
Mailing Address:
1908 Mail Service Center
Raleigh, NC 27699-1908
Phone: 919-715-7224
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Email: laurie.edgerton@dhhs.nc.gov
Web: www.schs.state.nc.us/SCHS/

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From: [Jones-vessey, Kathleen](#)
To: [Wooten, Maribeth T](#); [Howell, Eleanor](#)
Cc: [Staley, Danny](#)
Subject: RE: Secretary Wos inquiry: McClelland, K for Response by 6/9/15
Date: Friday, June 05, 2015 5:27:03 PM

Sure - I should be in the office by 8 am on Monday

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

-
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From: Wooten, Maribeth T
Sent: Friday, June 05, 2015 5:24 PM
To: Jones-vessey, Kathleen; Howell, Eleanor
Cc: Staley, Danny
Subject: RE: Secretary Wos inquiry: McClelland, K for Response by 6/9/15

thanks to both of you. Kathleen can we speak briefly by phone Monday morning regarding your thoughts on how we would anonymously receive the ultrasound images?

Maribeth T Wooten, MPH, PT
Office of the State Health Director
N C Department of Health and Human Services
Division of Public Health
5605 Six Forks Road
Raleigh, NC 27609
Office: 919-707-5051
Fax: 919-870-4829
Maribeth.Wooten@dhhs.nc.gov
www.publichealth.nc.gov

Sent from my Verizon Wireless 4G LTE smartphone

----- Original message -----

From: "Jones-vessey, Kathleen" <kathleen.jones-vessey@dhhs.nc.gov>
Date: 06/05/2015 4:45 PM (GMT-05:00)
To: "Howell, Eleanor" <eleanor.howell@dhhs.nc.gov>, "Wooten, Maribeth T" <Maribeth.Wooten@dhhs.nc.gov>
Cc: "Staley, Danny" <Danny.Staley@dhhs.nc.gov>
Subject: RE: Secretary Wos inquiry: McClelland, K for Response by 6/9/15

Sorry for the delays in responding to these – I was at a medical appt this afternoon. Eleanor

is correct. Our current abortion reporting form contains only basic demographic information on the patient (such as age, race, county of residence) and does not collect any confidential personal identifiers (such as name, SSNs, address or phone numbers). It appears from the way the legislation is written that they plan to continue to maintain this anonymity in the data.

The information collected are used for routine public health surveillance and evaluation of state and local public health program efforts to reduce unintended pregnancies (such as teen pregnancies).

Just let me know if you need any additional information regarding how abortion data are currently collected.

Kathleen

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
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From: Howell, Eleanor
Sent: Friday, June 05, 2015 4:15 PM
To: Wooten, Maribeth T; Jones-vessey, Kathleen
Cc: Staley, Danny
Subject: RE: Secretary Wos inquiry: McClelland, K for Response by 6/9/15

Kathleen will call you on Monday. In the meantime, this resource may help from a general public health surveillance and HIPAA.

<http://www.schs.state.nc.us/hipaa/references/IOG-HIPAA-and-Public-Health-09-03.pdf>

Also, 14-45.1(c) states

"The Department of Health and Human Services shall prescribe and collect on an annual basis, from hospitals or clinics where abortions are performed, such representative samplings of statistical summary reports concerning the medical and demographic characteristics of the abortions provided for in this section as it shall deem to be in the public interest. Hospitals or clinics where abortions are performed shall be responsible for providing these statistical summary reports to the Department of Health and Human Services. The reports shall be for statistical purposes only and the confidentiality of the patient relationship shall be protected."

Since these are statistical summary reports, we do not collect identifying information.

Eleanor Howell, M.S.
N.C. Department of Health and Human Services
Director, State Center for Health Statistics - Division of Public Health
Physical Address: 222 North Dawson Street, Raleigh, NC 27603
Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1908
Phone: 919-715-7475
Fax: 919-733-8485
Eleanor.Howell@dhhs.nc.gov
www.schs.state.nc.us

From: Wooten, Maribeth T
Sent: Friday, June 05, 2015 2:08 PM
To: Howell, Eleanor; Jones-vessey, Kathleen
Cc: Staley, Danny
Subject: FW: Secretary Wos inquiry: McClelland, K for Response by 6/9/15

Kathleen/Eleanor,
Can 1 of you call me to remind me about procedures currently used for reporting (and how we protect confidentiality of information currently being provided to SCHS)? Available until about 2:45; otherwise, let's talk Monday am.
MB

Maribeth T. Wooten, MPH, PT
Office of the State Health Director
N.C. Department of Health and Human Services
Division of Public Health
5605 Six Forks Road
Raleigh, NC 27609
Office: 919-707-5051
Fax: 919-870-4829
Maribeth.wooten@dhhs.nc.gov
www.publichealth.nc.gov

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From: Glasgow, Patricia
Sent: Friday, June 05, 2015 2:04 PM
To: Spurrier, Judy
Cc: Wooten, Maribeth T; Kulinski, Kelly
Subject: Secretary Wos inquiry: McClelland, K for Response by 6/9/15

Good Afternoon,

Kathy McClelland, a health care office professional, contacted the Secretary's office with a concern. She is wanting clarification on how the proposed abortion bill that is currently on the governor's desk is not a HIPPA violation. She feels the statistical information the physician's office will be sharing with DHHS is a violation. She states the bill says it will protect the patient but she feels it will not. Ms. McClelland can be reached at 925-392-8149.

Please provide follow up to Kelly.kulinski@dhhs.nc.gov also.

Thank you,

Patricia Glasgow
N.C. Department of Health & Human Services
Office of Government Affairs
101 Blair Drive, Raleigh, NC 27603
Office: 919-855-4869
Fax: 919-715-4645
Patricia.Glasgow@dhhs.nc.gov
www.ncdhhs.gov

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From: [Jones-vessey_Kathleen](#)
To: [Edgerton_Laurie](#)
Subject: RE: Sending new abortion forms and instructions to clinics
Date: Monday, November 30, 2015 12:43:19 PM
Attachments: [image002.png](#)
[image003.png](#)

I did indeed. I really needed some time away from the office as I was becoming a real Debbie Downer – time away appears to have helped with that! (so far, anyway) ☺

Kathleen Jones-Vessey, M.S.
Manager, Statistical Services Branch
Division of Public Health, State Center for Health Statistics
North Carolina Department of Health and Human Services

919 715 9692 office
919 733 8485 fax
Kathleen.Jones-Vessey@dhhs.nc.gov

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Raleigh, NC 27603

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From: Edgerton, Laurie
Sent: Monday, November 30, 2015 12:40 PM
To: Jones-vessey, Kathleen
Subject: RE: Sending new abortion forms and instructions to clinics

OK, I'll update the message.
Thanks for your help, and I hope you had a relaxing holiday.
Laurie

From: Jones-vessey, Kathleen
Sent: Monday, November 30, 2015 12:27 PM
To: Edgerton, Laurie; Avery, Matt
Subject: RE: Sending new abortion forms and instructions to clinics

This looks good to me. I would just add something about how we will expect that we will be able to mail the hard copies of the forms to them by the end of the December (prior to Jan 1, 2016). So something like this (I highlighted changes below)...

Thanks Laurie!!!!

According to §14-45.1 the Department of Health and Human Services (DHHS) is required to prescribe and collect statistical summary reports concerning the medical and demographic characteristics of induced abortions performed at North Carolina medical facilities. DHHS collects this information through the DHHS Form #1891, *Confidential Induced Abortion Case Report* form.

This case report form was recently updated to **include information related to** NC House Bill 465. Data collection using the newly updated form will begin on January 1, 2016. To facilitate the change to the new form, **attached is an** electronic copy **of the form** along with a separate attachment **containing** detailed instructions about how to complete the form. Please make sure that you and your staff **review** and understand the form and its instructions prior to January 1, **2016, to ensure that adoption of the revised form goes smoothly. Printed copies of the revised form are currently being printed and we mail these to your office before the end of the December.**

If you have any questions, please feel free to contact me. Also, when you receive this email please respond, and let me know that you received it. This would be a tremendous help to me, and I would greatly appreciate it.

Kathleen Jones-Vessey, M.S.
Manager, Statistical Services Branch
Division of Public Health, State Center for Health Statistics
North Carolina Department of Health and Human Services

919 715 9692 office
919 733 8485 fax
Kathleen.Jones-Vessey@dhhs.nc.gov

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From: Edgerton, Laurie
Sent: Monday, November 30, 2015 11:55 AM
To: Avery, Matt; Jones-vessey, Kathleen
Subject: RE: Sending new abortion forms and instructions to clinics

Hi Matt and Kathleen,

I'm working on the text to go with the email containing the new abortion case report form and instructions.

My preliminary text is below. Please take a moment to review, and suggest any necessary changes/additions.

According to §14-45.1 the Department of Health and Human Services (DHHS) is required to prescribe and collect statistical summary reports concerning the medical and demographic characteristics of induced abortions performed at North Carolina medical facilities. DHHS collects this information through the DHHS Form #1891, Confidential Induced Abortion Case Report form.

This case report form was recently updated to comply with NC House Bill 465. Data collection using the newly updated form will begin on January 1, 2016. To facilitate the change to the new form, we are sending an electronic copy along with a separate attachment with detailed instructions about how to complete the form. Please make sure that you and your staff read and understand the form and its instructions prior to January 1. We will also send a hard copy version of the form and instructions via postal mail. We will send the new forms as soon as they are available.

If you have any questions, please feel free to contact me. Also, when you receive this email please respond, and let me know that you received it. This would be a tremendous help to me, and I would greatly appreciate it.

Thanks!
Laurie

From: Avery, Matt
Sent: Monday, November 30, 2015 10:50 AM
To: Edgerton, Laurie
Subject: RE: Sending new abortion forms and instructions to clinics

Ok, well here you go!

Attached are the instructions and the form I would send these by mail and also e-mail as well You can let the facilities know that we are in the process of printing the forms and those are forthcoming I would also make clear that these are not to be used until January, 2016

Thanks!

Matt

Matt Avery, M.A.
Supervisor, Vital Statistics
Division of Public Health, State Center for Health Statistics
North Carolina Department of Health and Human Services

919 715 4572 office
919 733 8485 fax
Matt.Avery@dhhs.nc.gov

222 North Dawson Street
Raleigh, NC 27603

1908 Mail Service Center
Raleigh, NC 27699-1900



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From: Edgerton, Laurie
Sent: Monday, November 30, 2015 9:31 AM
To: Avery, Matt
Subject: RE: Sending new abortion forms and instructions to clinics

Ya know, I'm just chomping at the bit to do this ☺
LOL!

From: Avery, Matt
Sent: Monday, November 30, 2015 9:29 AM
To: Edgerton, Laurie
Subject: RE: Sending new abortion forms and instructions to clinics

Not yet, will let you know ☺

Matt Avery, M.A.
Supervisor, Vital Statistics
Division of Public Health, State Center for Health Statistics
North Carolina Department of Health and Human Services

919 715 4572 office
919 733 8485 fax
Matt.Avery@dhhs.nc.gov

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From: Edgerton, Laurie
Sent: Monday, November 30, 2015 8:42 AM
To: Avery, Matt
Subject: Sending new abortion forms and instructions to clinics

Hi Matt,
What is the time table for this? Have you sent the electronic file and instructions to clinic managers already?
Please let me know what needs to be done and when.
Thanks! Hope you had a happy Thanksgiving!

Laurie L. Edgerton
Statistical Research Assistant
Division of Public Health, State Center for Health Statistics
N.C. Department of Health and Human Services

919-715-7224 office
919-715-6345 fax
laurie.edgerton@dhhs.nc.gov

222 N. Dawson St.
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From: [Avery, Matt](#)
To: [Edgerton, Laurie](#)
Subject: RE: Sending new abortion forms and instructions to clinics
Date: Monday, November 30, 2015 10:50:28 AM
Attachments: [DHHS_1891_FIN_20151102.pdf](#)
[image001.png](#)
[INSTRUCTIONS FOR COMPLETING INDUCED ABORTION CASE REPORT FORMS.docx](#)

Ok, well here you go!

Attached are the instructions and the form. I would send these by mail and also e-mail as well. You can let the facilities know that we are in the process of printing the forms and those are forthcoming. I would also make clear that these are not to be used until January, 2016.

Thanks!

Matt

Matt Avery, M.A.
Supervisor, Vital Statistics
Division of Public Health, State Center for Health Statistics
North Carolina Department of Health and Human Services

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To: Edgerton, Laurie
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Not yet, will let you know ☺

Matt Avery, M.A.
Supervisor, Vital Statistics
Division of Public Health, State Center for Health Statistics
North Carolina Department of Health and Human Services

919 715 4572 office
919 733 8485 fax
Matt.Avery@dhhs.nc.gov

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Laurie L. Edgerton
Statistical Research Assistant
Division of Public Health, State Center for Health Statistics
N.C. Department of Health and Human Services

919-715-7224 office
919-715-6345 fax

laurie.edgerton@dhhs.nc.gov

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From: [Avery, Matt](#)
To: [Edgerton, Laurie](#)
Subject: RE: Sending new abortion forms and instructions to clinics
Date: Monday, November 30, 2015 10:50:00 AM
Attachments: [DHHS_1891_FIN_20151102.pdf](#)
[image001.png](#)
[INSTRUCTIONS FOR COMPLETING INDUCED ABORTION CASE REPORT FORMS.docx](#)

Ok, well here you go!

Attached are the instructions and the form. I would send these by mail and also e-mail as well. You can let the facilities know that we are in the process of printing the forms and those are forthcoming. I would also make clear that these are not to be used until January, 2016.

Thanks!

Matt

Matt Avery, M.A.
Supervisor, Vital Statistics
Division of Public Health, State Center for Health Statistics
North Carolina Department of Health and Human Services

919 715 4572 office
919 733 8485 fax
Matt.Avery@dhhs.nc.gov

222 North Dawson Street
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LOL!

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Sent: Monday, November 30, 2015 9:29 AM
To: Edgerton, Laurie
Subject: RE: Sending new abortion forms and instructions to clinics

Not yet, will let you know ☺

Matt Avery, M.A.
Supervisor, Vital Statistics
Division of Public Health, State Center for Health Statistics
North Carolina Department of Health and Human Services

919 715 4572 office
919 733 8485 fax
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Please let me know what needs to be done and when.

Thanks! Hope you had a happy Thanksgiving!

Laurie L. Edgerton
Statistical Research Assistant
Division of Public Health, State Center for Health Statistics
N.C. Department of Health and Human Services

919-715-7224 office
919-715-6345 fax

laurie.edgerton@dhhs.nc.gov

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From: [Pat Bailey](#)
To: [Avery, Matt](#); [Edgerton, Laurie](#)
Cc: [Duval, April](#); [Evans, Sidney](#)
Subject: RE: Test data for the DHHS Induced Abortion Case
Date: Tuesday, September 15, 2015 3:37:23 PM

I will change the program to match the layout that you sent – the one I have ends in cols 146 but that will be no problem. I will contact Laurie on the scheduling of a pickup.

Thanks,
Pat

From: Avery, Matt [mailto:matt.avery@dhhs.nc.gov]
Sent: Tuesday, September 15, 2015 3:21 PM
To: Pat Bailey <patbailey@scdatinc.com>; Edgerton, Laurie <laurie.edgerton@dhhs.nc.gov>
Cc: Duval, April <april.duval@dhhs.nc.gov>; Evans, Sidney <sidney.evans@dhhs.nc.gov>
Subject: RE: Test data for the DHHS Induced Abortion Case

Hi Pat,

This looks good. One minor thing is that we are not collecting the text field for Procedure ‘Other’ @132, and the medication 2f @112 should be 15 bytes, so the total bytes in the file is **126** (attached). This may not have matched the specs we sent to you – I think we had two versions of the ‘latest’ floating around here ☺

I’ll let Laurie and you work out the details on scheduling pick up and deliveries.

Thanks!!

Matt

PS Also keep in mind that while it won’t impact CY 2015 forms, beginning in January 2016 due to legislative changes in abortion reporting (House Bill 465) the file structure will change. We will notify you when we have a new layout in place.

Matt Avery
N.C. Department of Health and Human Services
Supervisor, Vital Statistics
State Center for Health Statistics – Division of Public Health
222 N. Dawson Street
Raleigh, NC 27603
Phone: 919-715-4572
Fax: 919-733-8485
Matt.Avery@dhhs.nc.gov
www.schs.state.nc.us

From: Pat Bailey [mailto:patbailey@scdatinc.com]
Sent: Tuesday, September 15, 2015 1:16 PM
To: Avery, Matt; Edgerton, Laurie
Cc: Duval, April; Evans, Sidney

Subject: RE: Test data for the DHHS Induced Abortion Case

Hello,

Attached is the test data for the Induced Abortion Case Report forms.

If any questions, please let me know.

Thank you,
Pat

Pat Bailey
Customer Support/Data Entry Manager
SC Data Inc.
919-231-8994 ext. 125
patbailey@scdatainc.com

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From: [Farmer, Ann](#)
To: [SVC_DPS.SVC_DPS.Enterprise_Proofs](#)
Cc: [Wheeler, Deborah](#); [Edgerton, Laurie](#); [Avery, Matt](#)
Subject: RE: URGENT RESPONSE REQUIRED - Correction Enterprise Proof Approval - 284210-1
Date: Tuesday, April 07, 2015 3:25:22 PM
Attachments: [284210-1 Electronic Proof Approval Signed 20150407.pdf](#)
[284210 1 DHHS 1891 Induced Abortion SH.pdf](#)

Hi Deborah,

Laurie and I have reviewed the form and I have signed the approval to print. I did leave a note about having an extra delivery person come with the driver since the delivery will be to the second floor via stairs.

Thanks,
Ann

Ann H. Farmer
N.C. Department of Health and Human Services
Publications Coordinator, State Center for Health Statistics — Division of Public Health
222 N. Dawson Street
Raleigh, NC 27603
Phone: 919-715-0262
Fax: 919-733-8485
ann.farmer@dhhs.nc.gov
www.schs.state.nc.us

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From: SVC_DPS.SVC_DPS.Enterprise_Proofs
Sent: Tuesday, April 07, 2015 1:56 PM
To: Farmer, Ann
Subject: URGENT RESPONSE REQUIRED - Correction Enterprise Proof Approval - 284210-1
Importance: High

Attached is the electronic proof for your project. Also attached is the proof approval form. Instructions on how and where to send back is listed on the form. Once we receive this back, we will process your job.

Thanks,

Deborah Wheeler
Print Customer Service Supervisor
919-324-1345

From: SVC_DPS.Enterprise_Print_Email
Sent: Tuesday, April 07, 2015 8:04 AM
To: SVC_DPS.SVC_DPS.Enterprise_Proofs
Subject: FW: 284210-1

Just confirming you received this proof. The email was returned undeliverable.

Thank you!
Kristin Jones
Composition Department

Correction Enterprises Print Plant
PO Box 600
Nashville, NC 27856

From: SVC_DPS.Enterprise_Print_Email
Sent: Monday, March 30, 2015 2:05 PM
To: proofs@correctionenterprises.com
Subject: 284210-1

Thank you!
Kristin Jones
Composition Department

Correction Enterprises Print Plant
PO Box 600
Nashville, NC 27856

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From: [Edgerton, Laurie](#)
To: [Arnold, Annette](#)
Subject: RE: Update DHHS Form #1891, Confidential Induced Abortion Case Report form
Date: Tuesday, December 01, 2015 1:09:00 PM

Thank you for responding!

You have a great Christmas as well ☺

Laurie

From: Arnold, Annette [mailto:AArnold@vidanthealth.com]
Sent: Tuesday, December 01, 2015 1:08 PM
To: Edgerton, Laurie
Subject: Re: Update DHHS Form #1891, Confidential Induced Abortion Case Report form

Thank you very much for keeping me informed. I will update our policy. Have a great Christmas!!!

[ANNETTE ARNOLD](#)

VIDANT SURGICENTER

AArnold@vidanthealth.com

PHONE (252) 847-7727

FAX (252) 847-7740

From: Edgerton, Laurie <laurie.edgerton@dhhs.nc.gov>
Sent: Tuesday, December 1, 2015 12:47 PM
To: Arnold, Annette
Subject: Update DHHS Form #1891, Confidential Induced Abortion Case Report form

Hello Annette,

I hope you had a relaxing and bountiful holiday.

According to §14-45.1, the Department of Health and Human Services (DHHS) is required to prescribe and collect statistical summary reports concerning the medical and demographic characteristics of induced abortions performed at North Carolina medical facilities.

DHHS collects this information through the DHHS Form #1891, Confidential Induced Abortion Case Report form.

This case report form was recently updated to include information related to NC House Bill 465. Data collection using the newly updated form will begin on January 1, 2016. To facilitate the change to the new form, please read the attached electronic copy of the form

along with a separate attachment containing detailed instructions about how to complete the form. Please make sure that you and your staff review and understand the form and its instructions prior to January 1, 2016. This will ensure that adoption of the revised form goes smoothly. Printed copies of the revised form are currently being produced, and we will mail these to your office before the end of the December. If you have questions, please ask. It might be helpful to know that it is OK to copy and distribute these attachments to the staff members who need to study them, but please don't start actually using the form with patients until January 1, 2016 onward. Also, when you receive this email please respond, and let me know that you received it. This would be a tremendous help to me, and I would greatly appreciate it.

Take Care,

Laurie L. Edgerton
Statistical Research Assistant
Division of Public Health, State Center for Health Statistics
N.C. Department of Health and Human Services

919-715-7224 office
919-715-6345 fax
laurie.edgerton@dhhs.nc.gov

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From: [Edgerton, Laurie](#)
To: [Rogers, Amanda P](#)
Subject: RE: Update DHHS Form #1891, Confidential Induced Abortion Case Report form and Instructions
Date: Tuesday, December 01, 2015 12:33:00 PM

Terrific! Thank you so much for letting me know!

Have a great day ☺

Laurie

From: Rogers, Amanda P [mailto:a.rogers@novanthealth.org]
Sent: Tuesday, December 01, 2015 12:31 PM
To: Edgerton, Laurie
Subject: RE: Update DHHS Form #1891, Confidential Induced Abortion Case Report form and Instructions

Thank you so much for sending this information.

Thanks!

Amanda Rogers

Administrative Specialist II /Timekeeper

Maya Angelou Center for Women's Health and Wellness

Novant Health, Inc.

Labor and Delivery, Pediatrics, Prenatal Assessment and Lactation

p.336-718-3792

e. 336-718-6921

One Team.. One Purpose... Happy Mothers and Babies....

From: Edgerton, Laurie [mailto:laurie.edgerton@dhhs.nc.gov]
Sent: Tuesday, December 01, 2015 12:26 PM
To: Rogers, Amanda P
Subject: Update DHHS Form #1891, Confidential Induced Abortion Case Report form and Instructions

Hello Amanda,

I hope you had a relaxing and bountiful holiday.

According to §14-45.1, the Department of Health and Human Services (DHHS) is required to prescribe and collect statistical summary reports concerning the medical and demographic characteristics of induced abortions performed at North Carolina medical facilities.

DHHS collects this information through the DHHS Form #1891, Confidential Induced Abortion Case Report form.

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Take Care,

Laurie L. Edgerton
Statistical Research Assistant
Division of Public Health, State Center for Health Statistics
N.C. Department of Health and Human Services

919-715-7224 office
919-715-6345 fax
laurie.edgerton@dhhs.nc.gov

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From: [Edgerton, Laurie](#)
To: [Sally Howland](#)
Subject: RE: Update DHHS Form #1891, Confidential Induced Abortion Case Report form and Instructions
Date: Tuesday, December 01, 2015 12:32:00 PM

Terrific! Thank you so much for letting me know!
Have a great day ☺

From: Sally Howland [mailto:sally.howland@duke.edu]
Sent: Tuesday, December 01, 2015 12:30 PM
To: Edgerton, Laurie; Catharine Cummer
Cc: Jessica A. King
Subject: Re: Update DHHS Form #1891, Confidential Induced Abortion Case Report form and Instructions

Received it! Thanks.

From: Edgerton, Laurie <laurie.edgerton@dhhs.nc.gov>
Sent: Tuesday, December 1, 2015 12:15 PM
To: Catharine Cummer; Sally Howland
Subject: Update DHHS Form #1891, Confidential Induced Abortion Case Report form and Instructions

Hello Catharine Cummer and Sally Howland RN,

I hope you two had relaxing and bountiful holidays.

According to §14-45.1, the Department of Health and Human Services (DHHS) is required to prescribe and collect statistical summary reports concerning the medical and demographic characteristics of induced abortions performed at North Carolina medical facilities.

DHHS collects this information through the DHHS Form #1891, Confidential Induced Abortion Case Report form.

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This would be a tremendous help to me, and I would greatly appreciate it.

Take Care,

Laurie L. Edgerton

Statistical Research Assistant

Division of Public Health, State Center for Health Statistics

N.C. Department of Health and Human Services

919-715-7224 office

919-715-6345 fax

laurie.edgerton@dhhs.nc.gov

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From: [Edgerton, Laurie](#)
To: ccfw421@gmail.com
Subject: RE: Update DHHS Form #1891, Confidential Induced Abortion Case Report form and Instructions
Date: Wednesday, December 02, 2015 8:32:00 AM

Thank you for your help and attention! If any of your staff have questions, please feel free to ask me.
Laurie

From: ccfw421@gmail.com [mailto:ccfw421@gmail.com]
Sent: Tuesday, December 01, 2015 7:03 PM
To: Edgerton, Laurie
Subject: Re: Update DHHS Form #1891, Confidential Induced Abortion Case Report form and Instructions

We received your email and have printed out instructions and new form and have gone over with staff....

Thanks for your continued support.

SandyStClair

Carolina center for women

Sent from my iPad

On Dec 1, 2015, at 1:27 PM, Edgerton, Laurie <laurie.edgerton@dhhs.nc.gov> wrote:

Hello Sandy and MJ,

I hope you had a relaxing and bountiful holiday.

According to §14-45.1, the Department of Health and Human Services (DHHS) is required to prescribe and collect statistical summary reports concerning the medical and demographic characteristics of induced abortions performed at North Carolina medical facilities.

DHHS collects this information through the DHHS Form #1891, Confidential Induced Abortion Case Report form.

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1, 2016 onward.

Also, when you receive this email please respond, and let me know that you received it. This would be a tremendous help to me, and I would greatly appreciate it.

Take Care,

Laurie L. Edgerton

Statistical Research Assistant

Division of Public Health, State Center for Health Statistics

N.C. Department of Health and Human Services

919-715-7224 office

919-715-6345 fax

laurie.edgerton@dhhs.nc.gov

222 N. Dawson St.

Raleigh, NC 27603

Mailing Address:

1908 Mail Service Center

Raleigh, NC 27699-1908

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<DHHS_1891_FIN_20151102.pdf>

<INSTRUCTIONS FOR COMPLETING INDUCED ABORTION CASE
REPORT FORMS.docx>

From: [Edgerton, Laurie](#)
To: [Family Reproductive Health](#)
Subject: RE: Updated DHHS Form #1891, Confidential Induced Abortion Case Report form
Date: Monday, December 07, 2015 12:10:00 PM

Thank you for responding! Have a great week.

Laurie

From: Family Reproductive Health [mailto:familyreproductive@gmail.com]
Sent: Monday, December 07, 2015 12:09 PM
To: Edgerton, Laurie
Subject: Re: Updated DHHS Form #1891, Confidential Induced Abortion Case Report form

Hi Laurie-

We received the updated form along with the instructions that will start on Jan 1. thanks so much!

Kenya Mauldin
Family Reproductive Health

On Thu, Dec 3, 2015 at 1:57 PM, Edgerton, Laurie <laurie.edgerton@dhhs.nc.gov> wrote:
I hope everyone at FRH had a relaxing and bountiful holiday.

According to §14-45.1, the Department of Health and Human Services (DHHS) is required to prescribe and collect statistical summary reports concerning the medical and demographic characteristics of induced abortions performed at North Carolina medical facilities. DHHS collects this information through the DHHS Form #1891, Confidential Induced Abortion Case Report form.

This case report form was recently updated to include information related to NC House Bill 465. Data collection using the newly updated form will begin on January 1, 2016. To facilitate the change to the new form, please read the attached electronic copy of the form along with a separate attachment containing detailed instructions about how to complete the form. Please make sure that you and your staff review and understand the form and its instructions prior to January 1, 2016. This will ensure that adoption of the revised form goes smoothly. Printed copies of the revised form are currently being produced, and we will mail these to your office before the end of the December.

If you have questions, please ask. It might be helpful to know that it is OK to copy and distribute these attachments to the staff members who need to study them, but please don't start actually using the form with patients until January 1, 2016 onward. Also, when you receive this email please respond, and let me know that you received it. This would be a tremendous help to me, and I would greatly appreciate it.

Take care,
Laurie L. Edgerton
Statistical Research Assistant

Division of Public Health, State Center for Health Statistics
N.C. Department of Health and Human Services

[919-715-7224](tel:919-715-7224) office
[919-715-6345](tel:919-715-6345) fax
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From: [Jones-vessey, Kathleen](#)
To: [Wooten, Maribeth T](#)
Cc: [Howell, Eleanor](#)
Subject: RE: bill
Date: Thursday, June 18, 2015 7:56:54 AM

No problem. I'll be back in touch as soon as the form is ready.

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

-
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From: Wooten, Maribeth T
Sent: Thursday, June 18, 2015 7:56 AM
To: Jones-vessey, Kathleen
Cc: Howell, Eleanor
Subject: RE: bill

I know you'll go through the PA-2 process but let's run it by Matt at the Secretary's Office as well.
Please send me the final form when you start PA-2 routing.

Maribeth T. Wooten, MPH, PT
Office of the State Health Director
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Division of Public Health
5605 Six Forks Road
Raleigh, NC 27609
Office: 919-707-5051
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From: Jones-vessey, Kathleen
Sent: Thursday, June 18, 2015 7:51 AM
To: Pettiford, Belinda; Wooten, Maribeth T; Andersen, Peter
Cc: Howell, Eleanor; Staley, Danny
Subject: RE: bill

Wonderful – thanks so much to you & Isa for reviewing this for us - I really appreciate it.

So I'll work with SCHS staff to revise the form & get these new forms printed. As it turns out, our abortion data entry request for bids had not gotten out of DHHS yet, so we're working with purchasing to revise the specs to accommodate these changes (it will now be based on bytes of data entered rather than just the # of forms so that we can modify it more easily in the future in case there are any other changes that come up). I think we should have no problem meeting the deadline.

Thanks again,
KJ-V

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From: Pettiford, Belinda
Sent: Wednesday, June 17, 2015 6:20 PM
To: Jones-vessey, Kathleen; Wooten, Maribeth T; Andersen, Peter
Cc: Howell, Eleanor; Staley, Danny
Subject: RE: bill

Kathleen – Dr. Isa Cheren, our Medical Consultant, reviewed and these are fine. I know you also spoke with her by phone.

Let us know if you need something further. tx

Belinda Pettiford, MPH
N.C. Department of Health and Human Services
Branch Head, Women's Health Branch - Division of Public Health
5601 Six Forks Road Raleigh, NC 27609
1929 Mail Service Center Raleigh, NC 27699-1929
Office: 919-707-5699
Fax: 919-870-4827
Belinda.pettiford@dhhs.nc.gov
<http://publichealth.nc.gov/>

From: Jones-vessey, Kathleen
Sent: Friday, June 05, 2015 4:27 PM
To: Wooten, Maribeth T; Pettiford, Belinda; Andersen, Peter

Cc: Howell, Eleanor; Staley, Danny
Subject: RE: bill

Belinda & Peter,

Attached is a draft of the proposed new fields that we think would need to be added to the abortion reporting form to meet the requirements of the new legislation. The new fields for all records with gestations ≥ 16 weeks include the types of measurement used for estimating gestational age & the actual measurements. I imagine that we might see some facilities reporting that more than one measurement type was used, therefore each of the measurement types are saved as separate fields. For records with gestations ≥ 20 weeks, there are two new fields for documenting the reason that the abortion occurred.

There's no need to review the cost estimates – we would just need for someone to review the new fields & be sure they cover all of the bases. My main concern is that we have a comprehensive list of measurement types for estimating fetal gestation. I did some research & checked with a colleague at DMA (an ob/gyn nurse) & I *think* I have all of the measurement types covered here. However, before we solidify this, it would make sense for us to have an ob/gyn or two review the list to be sure that we've covered all of the different measurement types & that millimeter measurements are appropriate for all. As for the reasons for abortions occurring at ≥ 20 weeks, I included hard coded fields based on the Guttmacher Institute categories:

(http://www.guttmacher.org/statecenter/spibs/spib_ARR.pdf) I also included an "other specify" field for capturing additional information. Based on how the current legislation is written, I'm not entirely certain which of the reasons would require further elaboration – so feel free to weigh in on that as well.

<Maribeth & Eleanor – I made slight changes to the file layout b/c the legislation is slightly different than what we reviewed earlier. It now only specifies that the reason be recorded for abortions at 20+ weeks gestation>

After we have the fields solidified, I'll work with our forms coordinator, Ann Farmer, to generate the new abortion reporting form & devise new instructions for reporting. We're currently in the midst of sending the abortion data entry out for re-bid, so I may need to halt that process to accommodate these changes.

Feel free to get in touch if you have any questions about any of this or would like to meet to discuss further.

Thank you!
Kathleen

Kathleen Jones-Vessey, M.S.
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From: Wooten, Maribeth T
Sent: Friday, June 05, 2015 1:12 PM
To: Jones-vessey, Kathleen; Pettiford, Belinda; Andersen, Peter
Cc: Howell, Eleanor; Staley, Danny
Subject: RE: bill

Kathleen, can you please provide a draft form with instructions to Belinda and Peter to review, comment, edit, etc. I expect they can assist with subject matter expertise as you have described

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N.C. Department of Health and Human Services
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Raleigh, NC 27609
Office: 919-707-5051
Fax: 919-870-4829
Maribeth.Wooten@dhhs.nc.gov
www.publichealth.nc.gov

Sent from my Verizon Wireless 4G LTE smartphone

----- Original message -----

From: "Jones-vessey, Kathleen" <kathleen.jones-vessey@dhhs.nc.gov>
Date: 06/05/2015 1:00 PM (GMT-05:00)
To: "Wooten, Maribeth T" <Maribeth.Wooten@dhhs.nc.gov>
Cc: "Howell, Eleanor" <eleanor.howell@dhhs.nc.gov>
Subject: Re: bill

Would it be possible to have an ob/gyn review the gestational estimation methods that we listed to ensure that they are comprehensive & accurate? I'm not an expert in that area & want to be sure we have this accurate before we finalize the new forms for printing. If you know anyone official that we might turn to for this, that would be wonderful. Otherwise I can try checking with one of my ob colleagues at UNC.

On Jun 5, 2015, at 12:50 PM, "Wooten, Maribeth T" <Maribeth.Wooten@dhhs.nc.gov> wrote:

<http://www.ncga.state.nc.us/gascripts/BillLookUp/BillLookUp.pl?Session=2015&BillID=H465>

Ya'll probably need to go ahead and draft changes to form that facilities currently use for reporting stats to SCHS, including any changes in instructions.

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From: [Wooten, Maribeth T](#)
To: [Jones-vessey, Kathleen](#)
Cc: [Howell, Eleanor](#)
Subject: RE: bill
Date: Monday, June 08, 2015 9:31:42 AM

Thanks Kathleen!

Maribeth T. Wooten, MPH, PT
Office of the State Health Director
N.C. Department of Health and Human Services
Division of Public Health
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Raleigh, NC 27609
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From: Jones-vessey, Kathleen
Sent: Monday, June 08, 2015 9:11 AM
To: Wooten, Maribeth T
Cc: Howell, Eleanor
Subject: RE: bill

Hi Maribeth,

During our call this morning, I promised that I'd send you some unknown gestation data...
In 2013, 10% of NC resident abortion records reported unknown gestation. Over the course of the last ten years (2004-2013), the unknown percentage has varied from a low of 5.1% to a high of 12.7%. My concern is that we might see an uptake in unknown gestations to circumvent the changes in reporting – but we shall see.

I'll be back in touch as soon as I hear from Belinda & the form is revised. Just let me know if you need anything else in the meantime.

Hope you have a great week!
KJ-V

Kathleen Jones-Vessey, M.S.
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From: Wooten, Maribeth T
Sent: Friday, June 05, 2015 1:12 PM
To: Jones-vessey, Kathleen; Pettiford, Belinda; Andersen, Peter
Cc: Howell, Eleanor; Staley, Danny
Subject: RE: bill

Kathleen, can you please provide a draft form with instructions to Belinda and Peter to review, comment, edit, etc. I expect they can assist with subject matter expertise as you have described

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Maribeth.Wooten@dhhs.nc.gov
www.publichealth.nc.gov

Sent from my Verizon Wireless 4G LTE smartphone

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From: "Jones-vessey, Kathleen" <kathleen.jones-vessey@dhhs.nc.gov>
Date: 06/05/2015 1:00 PM (GMT-05:00)
To: "Wooten, Maribeth T" <Maribeth.Wooten@dhhs.nc.gov>
Cc: "Howell, Eleanor" <eleanor.howell@dhhs.nc.gov>
Subject: Re: bill

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Ya'll probably need to go ahead and draft changes to form that facilities currently use for reporting stats to SCHS, including any changes in instructions.

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From: [Pettiford, Belinda](#)
To: [Jones-vessey, Kathleen](#); [Wooten, Maribeth T](#); [Andersen, Peter](#)
Cc: [Howell, Eleanor](#); [Staley, Danny](#)
Subject: RE: bill
Date: Friday, June 05, 2015 5:14:59 PM

Sounds good. Thanks!

Belinda Pettiford, MPH
N.C. Department of Health and Human Services
Branch Head, Women's Health Branch - Division of Public Health
5601 Six Forks Road Raleigh, NC 27609
1929 Mail Service Center Raleigh, NC 27699-1929
Office: 919-707-5699
Fax: 919-870-4827
Belinda.pettiford@dhhs.nc.gov
<http://publichealth.nc.gov/>

From: Jones-vessey, Kathleen
Sent: Friday, June 05, 2015 5:11 PM
To: Pettiford, Belinda; Wooten, Maribeth T; Andersen, Peter
Cc: Howell, Eleanor; Staley, Danny
Subject: RE: bill

Sometime in the next two weeks would be ideal, if possible.

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From: Pettiford, Belinda
Sent: Friday, June 05, 2015 5:06 PM
To: Jones-vessey, Kathleen; Wooten, Maribeth T; Andersen, Peter
Cc: Howell, Eleanor; Staley, Danny
Subject: RE: bill

Thanks Kathleen – I'll have our Medical Consultant review as well. What is your timeframe?

Belinda Pettiford, MPH
N.C. Department of Health and Human Services
Branch Head, Women's Health Branch - Division of Public Health

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From: Jones-vessey, Kathleen
Sent: Friday, June 05, 2015 4:27 PM
To: Wooten, Maribeth T; Pettiford, Belinda; Andersen, Peter
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Subject: RE: bill

Belinda & Peter,

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Thank you!

Kathleen

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Sent from my Verizon Wireless 4G LTE smartphone

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Date: 06/05/2015 1:00 PM (GMT-05:00)
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From: [Jones-vessey, Kathleen](#)
To: [Wooten, Maribeth T](#); [Pettiford, Belinda](#); [Andersen, Peter](#)
Cc: [Howell, Eleanor](#); [Staley, Danny](#)
Subject: RE: bill
Date: Friday, June 05, 2015 4:27:12 PM
Attachments: [Estimating costs of adding fields to abortion reporting form 03092015 \(3\).xlsx](#)

Belinda & Peter,

Attached is a draft of the proposed new fields that we think would need to be added to the abortion reporting form to meet the requirements of the new legislation. The new fields for all records with gestations ≥ 16 weeks include the types of measurement used for estimating gestational age & the actual measurements. I imagine that we might see some facilities reporting that more than one measurement type was used, therefore each of the measurement types are saved as separate fields. For records with gestations ≥ 20 weeks, there are two new fields for documenting the reason that the abortion occurred.

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<Maribeth & Eleanor – I made slight changes to the file layout b/c the legislation is slightly different than what we reviewed earlier. It now only specifies that the reason be recorded for abortions at 20+ weeks gestation>

After we have the fields solidified, I'll work with our forms coordinator, Ann Farmer, to generate the new abortion reporting form & devise new instructions for reporting. We're currently in the midst of sending the abortion data entry out for re-bid, so I may need to halt that process to accommodate these changes.

Feel free to get in touch if you have any questions about any of this or would like to meet to discuss further.

Thank you!
Kathleen

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392

Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

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From: Wooten, Maribeth T
Sent: Friday, June 05, 2015 1:12 PM
To: Jones-vessey, Kathleen; Pettiford, Belinda; Andersen, Peter
Cc: Howell, Eleanor; Staley, Danny
Subject: RE: bill

Kathleen, can you please provide a draft form with instructions to Belinda and Peter to review, comment, edit, etc. I expect they can assist with subject matter expertise as you have described

Maribeth T.Wooten, MPH, PT
Office of the State Health Director
N.C. Department of Health and Human Services
Division of Public Health
5605 Six Forks Road
Raleigh, NC 27609
Office: 919-707-5051
Fax: 919-870-4829
Maribeth.Wooten@dhhs.nc.gov
www.publichealth.nc.gov

Sent from my Verizon Wireless 4G LTE smartphone

----- Original message -----

From: "Jones-vessey, Kathleen" <kathleen.jones-vessey@dhhs.nc.gov>
Date: 06/05/2015 1:00 PM (GMT-05:00)
To: "Wooten, Maribeth T" <Maribeth.Wooten@dhhs.nc.gov>
Cc: "Howell, Eleanor" <eleanor.howell@dhhs.nc.gov>
Subject: Re: bill

Would it be possible to have an ob/gyn review the gestational estimation methods that we listed to ensure that they are comprehensive & accurate? I'm not an expert in that area & want to be sure we have this accurate before we finalize the new forms for printing. If you know anyone official that we might turn to for this, that would be wonderful. Otherwise I can try checking with one of my ob colleagues at UNC.

On Jun 5, 2015, at 12:50 PM, "Wooten, Maribeth T" <Maribeth.Wooten@dhhs.nc.gov> wrote:

[http://www.ncga.state.nc.us/gascripts/BillLookUp/BillLookUp.pl?
Session=2015&BillID=H465](http://www.ncga.state.nc.us/gascripts/BillLookUp/BillLookUp.pl?Session=2015&BillID=H465)

Ya'll probably need to go ahead and draft changes to form that facilities currently use for reporting stats to SCHS, including any changes in instructions.

Maribeth T. Wooten, MPH, PT
Office of the State Health Director
N.C. Department of Health and Human Services
Division of Public Health
5605 Six Forks Road
Raleigh, NC 27609
Office: 919-707-5051
Fax: 919-870-4829
Maribeth.wooten@dhhs.nc.gov
www.publichealth.nc.gov

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From: [Jones-vessey, Kathleen](#)
To: [Avery, Matt](#)
Subject: RE: bill
Date: Monday, June 08, 2015 9:27:48 AM

Here's her address: judy.rebold@dhhs.nc.gov All sorts of poo hit the fan on Friday about this, but I think all is fine. Just curious what the impact might be on the bid.

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

-
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From: Avery, Matt
Sent: Monday, June 08, 2015 9:24 AM
To: Jones-vessey, Kathleen
Subject: RE: bill

I'll check – do you have Judy's e-mail address? I'll send this to her and walk down there to follow up....

Matt Avery
N.C. Department of Health and Human Services
Supervisor, Vital Statistics
State Center for Health Statistics – Division of Public Health
222 N. Dawson Street
Raleigh, NC 27603
Phone: 919-715-4572
Fax: 919-733-8485
Matt.Avery@dhhs.nc.gov
www.schs.state.nc.us

From: Jones-vessey, Kathleen
Sent: Friday, June 05, 2015 4:48 PM
To: Avery, Matt
Subject: FW: bill

FYI – we are going to need to move this along. Any word on where we are with the abortion data entry bid? We may need to pull & revise it to accommodate this change. :-/

Kathleen Jones-Vessey, M.S.

N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
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From: Jones-vessey, Kathleen
Sent: Friday, June 05, 2015 4:27 PM
To: Wooten, Maribeth T; Pettiford, Belinda; Andersen, Peter
Cc: Howell, Eleanor; Staley, Danny
Subject: RE: bill

Belinda & Peter,

Attached is a draft of the proposed new fields that we think would need to be added to the abortion reporting form to meet the requirements of the new legislation. The new fields for all records with gestations ≥ 16 weeks include the types of measurement used for estimating gestational age & the actual measurements. I imagine that we might see some facilities reporting that more than one measurement type was used, therefore each of the measurement types are saved as separate fields. For records with gestations ≥ 20 weeks, there are two new fields for documenting the reason that the abortion occurred.

There's no need to review the cost estimates – we would just need for someone to review the new fields & be sure they cover all of the bases. My main concern is that we have a comprehensive list of measurement types for estimating fetal gestation. I did some research & checked with a colleague at DMA (an ob/gyn nurse) & I *think* I have all of the measurement types covered here. However, before we solidify this, it would make sense for us to have an ob/gyn or two review the list to be sure that we've covered all of the different measurement types & that millimeter measurements are appropriate for all. As for the reasons for abortions occurring at ≥ 20 weeks, I included hard coded fields based on the Guttmacher Institute categories: (http://www.guttmacher.org/statecenter/spibs/spib_ARR.pdf) I also included an "other specify" field for capturing additional information. Based on how the current legislation is written, I'm not entirely certain which of the reasons would require further elaboration – so feel free to weigh in on that as well.

<Maribeth & Eleanor – I made slight changes to the file layout b/c the legislation is slightly different than what we reviewed earlier. It now only specifies that the reason be recorded for abortions at 20+ weeks gestation>

After we have the fields solidified, I'll work with our forms coordinator, Ann Farmer, to generate the new abortion reporting form & devise new instructions for reporting. We're currently in the midst of sending the abortion data entry out for re-bid, so I may need to halt

that process to accommodate these changes.

Feel free to get in touch if you have any questions about any of this or would like to meet to discuss further.

Thank you!
Kathleen

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
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-
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From: Wooten, Maribeth T
Sent: Friday, June 05, 2015 1:12 PM
To: Jones-vessey, Kathleen; Pettiford, Belinda; Andersen, Peter
Cc: Howell, Eleanor; Staley, Danny
Subject: RE: bill

Kathleen, can you please provide a draft form with instructions to Belinda and Peter to review, comment, edit, etc. I expect they can assist with subject matter expertise as you have described

Maribeth T. Wooten, MPH, PT
Office of the State Health Director
N.C. Department of Health and Human Services
Division of Public Health
5605 Six Forks Road
Raleigh, NC 27609
Office: 919-707-5051
Fax: 919-870-4829
Maribeth.Wooten@dhhs.nc.gov
www.publichealth.nc.gov

Sent from my Verizon Wireless 4G LTE smartphone

----- Original message -----

From: "Jones-vessey, Kathleen" <kathleen.jones-vessey@dhhs.nc.gov>
Date: 06/05/2015 1:00 PM (GMT-05:00)
To: "Wooten, Maribeth T" <Maribeth.Wooten@dhhs.nc.gov>
Cc: "Howell, Eleanor" <eleanor.howell@dhhs.nc.gov>
Subject: Re: bill

Would it be possible to have an ob/gyn review the gestational estimation methods that we listed to ensure that they are comprehensive & accurate? I'm not an expert in that area & want to be sure we have this accurate before we finalize the new forms for printing. If you know anyone official that we might turn to for this, that would be wonderful. Otherwise I can try checking with one of my ob colleagues at UNC.

On Jun 5, 2015, at 12:50 PM, "Wooten, Maribeth T" <Maribeth.Wooten@dhhs.nc.gov> wrote:

<http://www.ncga.state.nc.us/gascripts/BillLookup/BillLookup.pl?Session=2015&BillID=H465>

Ya'll probably need to go ahead and draft changes to form that facilities currently use for reporting stats to SCHS, including any changes in instructions.

Maribeth T. Wooten, MPH, PT
Office of the State Health Director
N.C. Department of Health and Human Services
Division of Public Health
5605 Six Forks Road
Raleigh, NC 27609
Office: 919-707-5051
Fax: 919-870-4829
Maribeth.wooten@dhhs.nc.gov
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From: [Wheeler, Deborah](#)
To: [Farmer, Ann](#); [Schatz, Carolyn](#)
Cc: [Jones-vessey, Kathleen](#); [Howell, Eleanor](#); [DHHS.OPSSStaff](#)
Subject: Re: Jacket #301105-1 (DHHS 1891 has been printed)
Date: Monday, December 07, 2015 8:07:25 AM
Attachments: [image003.png](#)
[image004.png](#)

You are welcomed.

Thanks,

Deborah Wheeler
Print Customer Service Supervisor
NC Dept. of Public Safety
Correction Enterprises
MSC 4240
Raleigh, NC 27699
PHONE #(919)324-1345 **NEW NUMBER**
FAX #(919)324-6234 **NEW NUMBER**
E-mail Address - deborah.wheeler@ncdps.gov

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From: Farmer, Ann
Sent: Monday, December 7, 2015 7:57 AM
To: Wheeler, Deborah; Schatz, Carolyn
Cc: Jones-vessey, Kathleen; Howell, Eleanor; DHHS.OPSSStaff
Subject: RE: Jacket #301105-1 (DHHS 1891 has been printed)

Deborah, you have the correct contact info for me. We appreciate Carolyn's assistance on Friday.
Hope you both had a good weekend. Thanks for following up.

Ann

Ann H. Farmer
Publications Coordinator
Division of Public Health, State Center for Health Statistics
North Carolina Department of Health and Human Services

919 715 0262 office
919 733 8486 fax
ann.farmer@dhhs.nc.gov

222 North Dawson Street, Cotton Building

1908 Mail Service Center
Raleigh, NC 27699-1900



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From: Wheeler, Deborah
Sent: Monday, December 07, 2015 7:31 AM
To: Farmer, Ann; Schatz, Carolyn
Cc: Jones-vessey, Kathleen; Howell, Eleanor; DHHS.OPSSStaff
Subject: Re: Jacket #301105-1 (DHHS 1891 has been printed)

Ann,

This is where we have the project scheduled to be delivered. Is this correct?

ANN FARMER
222 N DAWSON ST
1ST FL COTTON BLDG
RALEIGH, NC 27603
(919)715-0262 EXT

If the above is correct, we can advise the plant to contact you prior to delivery.

Thanks,

Deborah Wheeler
Print Customer Service Supervisor
NC Dept. of Public Safety
Correction Enterprises
MSC 4240
Raleigh, NC 27699
PHONE #(919)324-1345 **NEW NUMBER**
FAX #(919)324-6234 **NEW NUMBER**
E-mail Address - deborah.wheeler@ncdps.gov

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<http://correctionenterprises.com/customer-feedback>

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From: Farmer, Ann
Sent: Friday, December 4, 2015 3:15 PM
To: Schatz, Carolyn; Wheeler, Deborah
Cc: Jones-vessey, Kathleen; Howell, Eleanor; DHHS.OPSStaff
Subject: RE: Jacket #301105-1 (DHHS 1891 has been printed)

Hi Carolyn,

Eleanor and I have spoken. Eleanor would like to have the abortion forms delivered to the Cotton Building. However, please ask the driver to contact me about where to store the boxes on the **FIRST floor**. Since we are not sure if we will be allowed to utilize the forms, we do not want anyone to have to make the difficult trip up the stairs. Other staff are aware we will need to store the boxes downstairs and will assist if I am not available.

As always, we appreciate your and Deborah's quick response to our requests.

Ann

Ann H. Farmer
Publications Coordinator
Division of Public Health, State Center for Health Statistics
North Carolina Department of Health and Human Services

919 715 0262 office
919 733 8486 fax
ann.farmer@dhhs.nc.gov

222 North Dawson Street, Cotton Building
1908 Mail Service Center
Raleigh, NC 27699-1900



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From: Farmer, Ann
Sent: Friday, December 04, 2015 2:32 PM
To: Howell, Eleanor
Cc: Jones-vessey, Kathleen (kathleen.jones-vessey@dhhs.nc.gov); Schatz, Carolyn
Subject: RE: Jacket #301105-1 (DHHS 1891 has been printed)
Importance: High

Hi Eleanor,

I just heard back from Carolyn. The job was completed today. The one question I need answered:
Does Correction Enterprises need to deliver the forms to us since we will not be allowed to use them?

Carolyn, I think our best option is to ask the Nash Plant to hold on sending the forms until we have a reply from Eleanor.

Thanks,
Ann

Ann H. Farmer
Publications Coordinator
Division of Public Health, State Center for Health Statistics
North Carolina Department of Health and Human Services

919 715 0262 office
919 733 8486 fax
ann.farmer@dhhs.nc.gov

222 North Dawson Street, Cotton Building
1908 Mail Service Center
Raleigh, NC 27699-1900



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From: Howell, Eleanor
Sent: Friday, December 04, 2015 1:25 PM
To: Farmer, Ann

Subject: RE: Jacket #301105-1

Thanks for checking.

Eleanor Howell, M.S.

Director, State Center for Health Statistics
Division of Public Health
North Carolina Department of Health and Human Services

919 715 7475 office
919 733 8485 fax
Eleanor.Howell@dhhs.nc.gov
<http://www.schs.state.nc.us>

222 N. Dawson Street
Raleigh, NC 27603

1908 Mail Service Center
Raleigh, NC 27699-1900



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From: Farmer, Ann
Sent: Friday, December 04, 2015 12:34 PM
To: Howell, Eleanor
Subject: FW: Jacket #301105-1
Importance: High

FYI: Carolyn is checking with plant (email below). We may be "a day late and a dollar short." I'll let you know as soon as the plant contacts Carolyn.

Thanks,
Ann

Ann H. Farmer
Publications Coordinator
Division of Public Health, State Center for Health Statistics
North Carolina Department of Health and Human Services

919 715 0262 office
919 733 8486 fax
ann.farmer@dhhs.nc.gov

222 North Dawson Street, Cotton Building
1908 Mail Service Center
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From: Schatz, Carolyn
Sent: Friday, December 04, 2015 12:32 PM
To: Williams, Julie; Jones, Joseph
Cc: Jones, Kristin; Farmer, Ann
Subject: Jacket #301105-1
Importance: High

Julie,

It appears this order may have gone to press yesterday. Would you please check? Customer is requesting to put this job on hold. They just found out changes need to be made.

Thanks,

Carolyn Schatz
Customer Service Rep
NC Department of Public Safety
Correction Enterprises
4240 MSC
2020 Yonkers Rd
Raleigh, NC 27699-4240
Ph: 919-324-1340 - New Number
Fax: 919-324-6234 - New Number
e-mail: carolyn.schatz@ncdps.gov
www.ncdps.gov

Help improve our products and service, take a short survey at:

<http://correctionenterprises.com/customer-feedback>

Thank you from the Customer Service Department of Correction Enterprises. By placing your orders with us you are helping provide meaningful work experience and rehabilitative opportunities for inmates and providing quality goods and services at a savings to the taxpayers.

Email correspondence to and from this address may be subject to the North Carolina Public Records Law and may be disclosed to third parties by an authorized state official.

From: [Dr. Randall Williams](#)
To: [Jones-vessey, Kathleen](#)
Cc: [Wooten, Maribeth T](#); [Staley, Danny](#); [Howell, Eleanor](#)
Subject: Re: Modification to the Induced Abortion Case Report Form
Date: Thursday, October 15, 2015 9:04:24 PM

Will do and thank you I am in Cherokee but will review this weekend. Randall

From: Jones-vessey, Kathleen
Sent: Thursday, October 15, 2015 9:27 AM
To: Dr. Randall Williams
Cc: Wooten, Maribeth T; Staley, Danny; Howell, Eleanor
Subject: Modification to the Induced Abortion Case Report Form

Dr. Williams,

The State Center for Health Statistics has modified our induced abortion case report form (Form #1891) pursuant to DHHS abortion reporting changes outlined in House Bill 465 §14-45.1: (<http://www.ncleg.net/gascripts/BillLookUp/BillLookUp.pl?Session=2015&BillID=h465>) These changes will be implemented for all induced abortions occurring from Jan 1, 2016 forward. As we discussed at our meeting in September, along with the case report forms, we will now be supplying facilities with detailed instructions outlining how to report this information as well as a brief description about why this information is being collected and the importance of this data for public health surveillance. A draft of the revised case report form & instructions are attached.

North Carolina General Assembly - Bill Look-Up

The Official Site of the North Carolina General Assembly.

[Read more...](#)

While making the changes related to HB 465, we also took this opportunity to make a few other minor modifications to the form to make it consistent with national reporting standards. A summary of all changes made to the Induced Abortion Case Report form can be found below:

- Modifications to race, marital status, education and method of abortion fields (*to be consistent with national reporting standards*)
- Removal of Date of Last Termination field (*to be consistent with national reporting standards*)
- Rearrangement of the order of existing fields (*to be consistent with national reporting standards*)
- Addition of fields for recording method of calculating gestational age for gestations ≥ 16 weeks (*to implement House Bill 465*)

- Addition of fields for recording measurements used for calculating gestational age for gestations ≥ 16 weeks (*to implement House Bill 465*)
- Addition of field for recording Ultrasound ID for gestations ≥ 16 weeks (*to implement House Bill 465*)
- Addition of guidance on including Ultrasound image along with form for gestations ≥ 16 weeks (*to implement House Bill 465*)
- Addition of field for specifying the reason for gestations ≥ 20 weeks (*to implement House Bill 465*)

Before we finalize the changes to this form and send to Public Affairs for approval, we were hoping that you would be willing to review the new form for us. Isa Cherin, an ob/gyn Medical Consultant with Women's and Children's Health Section of DPH, has previously reviewed and approved a draft of the changes to the form, however having another set of medical expert eyes on this form would be very helpful to us.

Please feel free to get in touch if you have any questions or need any additional information about this.

Best regards,
Kathleen

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

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From: [Wheeler, Deborah](#)
To: [Farmer, Ann](#)
Cc: [Jones-vessey, Kathleen](#); [Avery, Matt](#)
Subject: Re: Quotes needed for Abortion Form
Date: Monday, September 28, 2015 6:54:12 AM

Hi Ann,

We will give this info to our estimator for quoting.

Thanks,

Deborah Wheeler
Print Customer Service Supervisor
NC Dept. of Public Safety
Correction Enterprises
MSC 4240
Raleigh, NC 27699
PHONE #(919)324-1345 **NEW NUMBER**
FAX #(919)324-6234 **NEW NUMBER**
E-mail Address - deborah.wheeler@ncdps.gov

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From: Farmer, Ann
Sent: Friday, September 25, 2015 9:40 AM
To: Wheeler, Deborah
Cc: Jones-vessey, Kathleen; Avery, Matt
Subject: Quotes needed for Abortion Form

Hi Deborah,

We have had to make changes to the Induced Abortion Case Report form due to updated mandates from the General Assembly. We would appreciate receiving a quote for the form. It is still two pages, but will need to be reset for printing. Our last Jacket# for the old form was 284210-1. Please provide a quote for 24,000, 30,000 and 36,000. I have attached a copy of the draft for the new form. It has not been approved yet.

Thanks,
Ann

Ann H. Farmer

N.C. Department of Health and Human Services
Publications Coordinator, State Center for Health Statistics — Division of Public Health
Physical Address: 222 North Dawson Street, Raleigh, NC 27603-1392
Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1900
Phone: 919-715-0262
Fax: 919-733-8485
ann.farmer@dhhs.nc.gov
www.schs.state.nc.us

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From: [Wheeler, Deborah](#)
To: [Farmer, Ann](#)
Cc: [Jones-vessey, Kathleen](#); [Howell, Eleanor](#); [Avery, Matt](#); [Edgerton, Laurie](#); [Rebold, Judy A](#)
Subject: Re: REQUEST TO PRINT: PP-09-12116 DHHS 1891--Induced Abortion Case Report
Date: Thursday, November 19, 2015 11:06:01 AM
Attachments: [image001.png](#)
[image002.png](#)

Thank you.

Thanks,

Deborah Wheeler
Print Customer Service Supervisor
NC Dept. of Public Safety
Correction Enterprises
MSC 4240
Raleigh, NC 27699
PHONE #(919)324-1345 **NEW NUMBER**
FAX #(919)324-6234 **NEW NUMBER**
E-mail Address - deborah.wheeler@ncdps.gov

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From: Farmer, Ann
Sent: Thursday, November 19, 2015 10:57 AM
To: Wheeler, Deborah
Cc: Jones-vessey, Kathleen; Howell, Eleanor; Avery, Matt; Edgerton, Laurie; Rebold, Judy A
Subject: RE: REQUEST TO PRINT: PP-09-12116 DHHS 1891--Induced Abortion Case Report

Hi Deborah, There were two PDFs attached to the first email. The second one "DHHS_1891_PRT_20151119.pdf" is the electronic file and was converted to meet CE's print specifications. I have reattached it.

Thanks,
Ann

Ann H. Farmer
Publications Coordinator
Division of Public Health, State Center for Health Statistics
North Carolina Department of Health and Human Services

919 715 0262 office
919 733 8486 fax
ann.farmer@dhhs.nc.gov

222 North Dawson Street, Cotton Building
1908 Mail Service Center
Raleigh, NC 27699-1900



 Nothing Compares

Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties.

[Twitter](#) [YouTube](#)

Unauthorized disclosure of juvenile, health, legally privileged, or otherwise confidential information, including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.

From: Wheeler, Deborah
Sent: Thursday, November 19, 2015 10:38 AM
To: Farmer, Ann

Cc: Jones-vessey, Kathleen; Howell, Eleanor; Avery, Matt; Edgerton, Laurie; Rebold, Judy A
Subject: Re: REQUEST TO PRINT: PP-09-12116 DHHS 1891--Induced Abortion Case Report

Ann we will enter the order today.

Please provide the electronic file of this project so we can proceed.

Thanks,

Deborah Wheeler
Print Customer Service Supervisor
NC Dept. of Public Safety
Correction Enterprises
MSC 4240
Raleigh, NC 27699
PHONE #(919)324-1345 **NEW NUMBER**
FAX #(919)324-6234 **NEW NUMBER**
E-mail Address - deborah.wheeler@ncdps.gov

"Help improve our products and service, take a short survey at <http://correctionenterprises.com/customer-feedback>

Email correspondence to and from this address may be subject to the North Carolina Public Records Law and may be disclosed to third parties by an authorized state official."

From: Farmer, Ann
Sent: Thursday, November 19, 2015 8:51 AM
To: Wheeler, Deborah
Cc: Jones-vessey, Kathleen; Howell, Eleanor; Avery, Matt; Edgerton, Laurie; Rebold, Judy A
Subject: REQUEST TO PRINT: PP-09-12116 DHHS 1891--Induced Abortion Case Report

Hi Deborah:

Please find attached the signed paperwork and the PRT PDF for the Induced Abortion Case Report. This form is required by the General Assembly to be distributed to facilities so they can begin using it on January 1, 2016. While we do not need to request it a rush order, we do appreciate anything Correction Enterprises can do to facilitate the form's printing and delivery to the State Center.

Please let me know if anything is missing that you need to proceed with the job. When the form is delivered, it will need to go to the second floor of the Cotton Building. We do not have an elevator. Corrections may want to have two people make the delivery.

In case we don't talk, I hope you have a wonderful Thanksgiving with your family.

Ann

Ann H. Farmer
Publications Coordinator
Division of Public Health, State Center for Health Statistics
North Carolina Department of Health and Human Services

919 715 0262 office
919 733 8486 fax
ann.farmer@dhhs.nc.gov

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From: [Edgerton, Laurie](#)
To: patbailey@scdatainc.com
Cc: [Avery, Matt](#); [Duval, April](#); [Evans, Sidney](#)
Subject: Revised Layout and copy of the revised form - SCHS
Date: Wednesday, August 26, 2015 3:58:00 PM
Attachments: [Abortion DATA ENTRY file layout DHHS 1891 \(Revised 05 2011\).xls](#)
[DHHS 1891 \(Revised 05 2011\).pdf](#)

Hi Ms. Bailey,

It was nice to talk to you today! I attached the current layout and induced abortion case report form to this email.

Also, I talked to my supervisor, Matt Avery about how we would like to receive the data. We have been getting our data in a text file by email, so we would like to continue with that.

Since there is no personally identifying information (names, address, etc.), we don't need encryption. When you send the completed data, please send it to: Matt Avery and cc: Me, April Duval, and Sidney Evans.

If you have questions about the layout or the form, please contact me. I'll be happy to help.

I'll be getting a set of 20 forms together for a test run. Please let me know when you are ready.

Thanks so much!

Laurie L. Edgerton

N.C. Department of Health and Human Services

Statistical Research Assistant

State Center for Health Statistics

Physical Address: 222 N. Dawson St.

Mailing Address:

1908 Mail Service Center

Raleigh, NC 27699-1908

Phone: 919-715-7224

FAX: 919-715-6345

Email: laurie.edgerton@dhhs.nc.gov

Web: www.schs.state.nc.us/SCHS/

From: [Edgerton, Laurie](#)
To: patbailey@scdatainc.com
Cc: [Avery, Matt](#); [Duval, April](#); [Evans, Sidney](#)
Subject: Revised Layout and copy of the revised form - SCHS
Date: Wednesday, August 26, 2015 3:59:02 PM
Attachments: [Abortion DATA ENTRY file layout DHHS 1891 \(Revised 05 2011\).xls](#)
[DHHS 1891 \(Revised 05 2011\).pdf](#)

Hi Ms. Bailey,

It was nice to talk to you today! I attached the current layout and induced abortion case report form to this email.

Also, I talked to my supervisor, Matt Avery about how we would like to receive the data. We have been getting our data in a text file by email, so we would like to continue with that.

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I'll be getting a set of 20 forms together for a test run. Please let me know when you are ready.

Thanks so much!

Laurie L. Edgerton

N.C. Department of Health and Human Services

Statistical Research Assistant

State Center for Health Statistics

Physical Address: 222 N. Dawson St.

Mailing Address:

1908 Mail Service Center

Raleigh, NC 27699-1908

Phone: 919-715-7224

FAX: 919-715-6345

Email: laurie.edgerton@dhhs.nc.gov

Web: www.schs.state.nc.us/SCHS/

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From: [Farmer, Ann](#)
To: [Jones-vessey, Kathleen](#)
Cc: [Avery, Matt](#)
Subject: Training Materials for DHHS 1891 (Induced Abortion Case Report)
Date: Friday, September 25, 2015 11:35:34 AM
Attachments: [Instructions_DHHS 1891_2015_20150925.pdf](#)
[Instructions_DHHS 1891_2015_marked-up_20150925.pdf](#)
[14-45.1_handout_20140925.pdf](#)
[qs_90-21.81.pdf](#)
[H465v6_2015_Abortion_Legislation.pdf](#)

Hi Kathleen,

I am returning the training materials. I took the instructions and copy-edited and placed in InDesign. Attached are the materials I think you said you need for training. If you want me to put all of them into one document, I'll be glad to do so. With the Instruction Manual I did make some edits. I have highlighted the major ones on the "marked-up" PDF.

Thanks,

Ann

Ann H. Farmer
N.C. Department of Health and Human Services
Publications Coordinator, State Center for Health Statistics — Division of Public Health
Physical Address: 222 North Dawson Street, Raleigh, NC 27603-1392
Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1900
Phone: 919-715-0262
Fax: 919-733-8485
ann.farmer@dhhs.nc.gov
www.schs.state.nc.us

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From: [Edgerton, Laurie](#)
To: sandy@ccfw.net; mjccfw@gmail.com
Cc: [Avery, Matt](#)
Subject: Update DHHS Form #1891, Confidential Induced Abortion Case Report form and Instructions
Date: Tuesday, December 01, 2015 1:27:23 PM
Attachments: [DHHS 1891 FIN 20151102.pdf](#)
[INSTRUCTIONS FOR COMPLETING INDUCED ABORTION CASE REPORT FORMS.docx](#)

Hello Sandy and MJ,

I hope you had a relaxing and bountiful holiday.

According to §14-45.1, the Department of Health and Human Services (DHHS) is required to prescribe and collect statistical summary reports concerning the medical and demographic characteristics of induced abortions performed at North Carolina medical facilities.

DHHS collects this information through the DHHS Form #1891, Confidential Induced Abortion Case Report form.

This case report form was recently updated to include information related to NC House Bill 465. Data collection using the newly updated form will begin on January 1, 2016. To facilitate the change to the new form, please read the attached electronic copy of the form along with a

separate attachment containing detailed instructions about how to complete the form.

Please make sure that you and your staff review and understand the form and its instructions prior to January 1, 2016. This will ensure that adoption of the revised form goes smoothly. Printed copies

of the revised form are currently being produced, and we will mail these to your office before the end of the December.

If you have questions, please ask. It might be helpful to know that it is OK to copy and distribute these attachments to the staff members who need to study them, but please don't start actually using the form with patients until January 1, 2016 onward.

Also, when you receive this email please respond, and let me know that you received it.

This would be a tremendous help to me, and I would greatly appreciate it.

Take Care,

Laurie L. Edgerton

Statistical Research Assistant

Division of Public Health, State Center for Health Statistics

N.C. Department of Health and Human Services

919-715-7224 office

919-715-6345 fax

laurie.edgerton@dhhs.nc.gov

222 N. Dawson St.

Raleigh, NC 27603

Mailing Address:

1908 Mail Service Center

Raleigh, NC 27699-1908

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From: [Edgerton, Laurie](#)
To: Catharine.Cummer@duke.edu; sally.howland@duke.edu
Subject: Update DHHS Form #1891, Confidential Induced Abortion Case Report form and Instructions
Date: Tuesday, December 01, 2015 12:15:00 PM
Attachments: [DHHS_1891_FIN_20151102.pdf](#)
[INSTRUCTIONS FOR COMPLETING INDUCED ABORTION CASE REPORT FORMS.docx](#)

Hello Catharine Cummer and Sally Howland RN,

I hope you two had relaxing and bountiful holidays.

According to §14-45.1, the Department of Health and Human Services (DHHS) is required to prescribe and collect statistical summary reports concerning the medical and demographic characteristics of induced abortions performed at North Carolina medical facilities.

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Also, when you receive this email please respond, and let me know that you received it. This would be a tremendous help to me, and I would greatly appreciate it.

Take Care,

Laurie L. Edgerton

Statistical Research Assistant

Division of Public Health, State Center for Health Statistics

N.C. Department of Health and Human Services

919-715-7224 office

919-715-6345 fax

laurie.edgerton@dhhs.nc.gov

222 N. Dawson St.

Raleigh, NC 27603

Mailing Address:

1908 Mail Service Center

Raleigh, NC 27699-1908

From: [Edgerton, Laurie](#)
To: kellybrinn@gmail.com
Subject: Update DHHS Form #1891, Confidential Induced Abortion Case Report form
Date: Thursday, December 03, 2015 4:37:00 PM
Attachments: [DHHS_1891_FIN_20151102.pdf](#)
[INSTRUCTIONS FOR COMPLETING INDUCED ABORTION CASE REPORT FORMS.docx](#)

Hi Kelly,

Thank you for returning my call! I hope you had a relaxing and bountiful holiday.

According to §14-45.1, the Department of Health and Human Services (DHHS) is required to prescribe and collect statistical summary reports concerning the medical and demographic characteristics of induced abortions performed at North Carolina medical facilities.

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separate attachment containing detailed instructions about how to complete the form.

Please make sure that you and your staff review and understand the form and its instructions prior to January 1, 2016. This will ensure that adoption of the revised form goes smoothly. Printed copies

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If you have questions, please ask. It might be helpful to know that it is OK to copy and distribute these attachments to the staff members who need to study them, but please don't start actually using the form with patients until January 1, 2016 onward.

Also, when you receive this email please respond, and let me know that you received it. This would be a tremendous help to me, and I would greatly appreciate it.

Take Care,

Laurie L. Edgerton

Statistical Research Assistant

Division of Public Health, State Center for Health Statistics

N.C. Department of Health and Human Services

919-715-7224 office

919-715-6345 fax

laurie.edgerton@dhhs.nc.gov

222 N. Dawson St.

Raleigh, NC 27603

Mailing Address:

1908 Mail Service Center

Raleigh, NC 27699-1908

From: [Edgerton, Laurie](#)
To: jamieluckey1@gmail.com
Subject: Update DHHS Form #1891, Confidential Induced Abortion Case Report form
Date: Thursday, December 03, 2015 2:22:00 PM
Attachments: [DHHS_1891_FIN_20151102.pdf](#)
[INSTRUCTIONS FOR COMPLETING INDUCED ABORTION CASE REPORT FORMS.docx](#)

Hi Jamie,

I hope you had a relaxing and bountiful holiday. Thanks for taking my call.

According to §14-45.1, the Department of Health and Human Services (DHHS) is required to prescribe and collect statistical summary reports concerning the medical and demographic characteristics of induced abortions performed at North Carolina medical facilities.

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Also, when you receive this email please respond, and let me know that you received it. This would be a tremendous help to me, and I would greatly appreciate it.

Take Care,

Laurie L. Edgerton

Statistical Research Assistant

Division of Public Health, State Center for Health Statistics

N.C. Department of Health and Human Services

919-715-7224 office

919-715-6345 fax

laurie.edgerton@dhhs.nc.gov

222 N. Dawson St.

Raleigh, NC 27603

Mailing Address:

1908 Mail Service Center

Raleigh, NC 27699-1908

From: [Edgerton, Laurie](#)
To: awomanschoice2015@gmail.com
Cc: [Avery, Matt](#)
Subject: Update DHHS Form #1891, Confidential Induced Abortion Case Report form and Instructions
Date: Tuesday, December 01, 2015 2:29:00 PM
Attachments: [DHHS_1891_FIN_20151102.pdf](#)
[INSTRUCTIONS FOR COMPLETING INDUCED ABORTION CASE REPORT FORMS.docx](#)

Hello Ms. Tate-Wall,

Thank you for taking my call; I hope you had a relaxing and bountiful holiday.

According to §14-45.1, the Department of Health and Human Services (DHHS) is required to prescribe and collect statistical summary reports concerning the medical and demographic characteristics of induced abortions performed at North Carolina medical facilities.

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of the revised form are currently being produced, and we will mail these to your office before the end of the December.

If you have questions, please ask. Unfortunately, these documents are not available in Spanish. It might be helpful to know that it is OK to copy and distribute these attachments to the staff members who need to study them, but please don't start actually using the form with patients until January 1, 2016 onward. Also, when you receive this email please respond, and let me know that you received it. This would be a tremendous help to me, and I would greatly appreciate it.

Take Care,

Laurie L. Edgerton

Statistical Research Assistant

Division of Public Health, State Center for Health Statistics

N.C. Department of Health and Human Services

919-715-7224 office

919-715-6345 fax

laurie.edgerton@dhhs.nc.gov

222 N. Dawson St.

Raleigh, NC 27603

Mailing Address:

1908 Mail Service Center

Raleigh, NC 27699-1908

From: [Edgerton, Laurie](#)
To: sandy@ccfw.net; mjccfw@gmail.com
Cc: [Avery, Matt](#)
Subject: Update DHHS Form #1891, Confidential Induced Abortion Case Report form and Instructions
Date: Tuesday, December 01, 2015 1:27:00 PM
Attachments: [DHHS 1891 FIN 20151102.pdf](#)
[INSTRUCTIONS FOR COMPLETING INDUCED ABORTION CASE REPORT FORMS.docx](#)

Hello Sandy and MJ,

I hope you had a relaxing and bountiful holiday.

According to §14-45.1, the Department of Health and Human Services (DHHS) is required to prescribe and collect statistical summary reports concerning the medical and demographic characteristics of induced abortions performed at North Carolina medical facilities.

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Also, when you receive this email please respond, and let me know that you received it.

This would be a tremendous help to me, and I would greatly appreciate it.

Take Care,

Laurie L. Edgerton

Statistical Research Assistant

Division of Public Health, State Center for Health Statistics

N.C. Department of Health and Human Services

919-715-7224 office

919-715-6345 fax

laurie.edgerton@dhhs.nc.gov

222 N. Dawson St.

Raleigh, NC 27603

Mailing Address:

1908 Mail Service Center

Raleigh, NC 27699-1908

From: [Edgerton, Laurie](#)
To: [Arnold, Annette \(AArnold@vidanthealth.com\)](mailto:AArnold@vidanthealth.com)
Subject: Update DHHS Form #1891, Confidential Induced Abortion Case Report form
Date: Tuesday, December 01, 2015 12:47:00 PM
Attachments: [DHHS 1891 FIN 20151102.pdf](#)
[INSTRUCTIONS FOR COMPLETING INDUCED ABORTION CASE REPORT FORMS.docx](#)

Hello Annette,

I hope you had a relaxing and bountiful holiday.

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Take Care,

Laurie L. Edgerton

Statistical Research Assistant

Division of Public Health, State Center for Health Statistics

N.C. Department of Health and Human Services

919-715-7224 office

919-715-6345 fax

laurie.edgerton@dhhs.nc.gov

222 N. Dawson St.

Raleigh, NC 27603

Mailing Address:

1908 Mail Service Center

Raleigh, NC 27699-1908

From: [Edgerton, Laurie](#)
To: susan.odell@unchealth.unc.edu; mary.kuzkin@unchealth.unc.edu
Subject: Update DHHS Form #1891, Confidential Induced Abortion Case Report form and Instructions
Date: Tuesday, December 01, 2015 12:30:00 PM
Attachments: [DHHS_1891_FIN_20151102.pdf](#)
[INSTRUCTIONS FOR COMPLETING INDUCED ABORTION CASE REPORT FORMS.docx](#)

Hello Susan and Mary,

I hope you two had relaxing and bountiful holidays.

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Take Care,

Laurie L. Edgerton

Statistical Research Assistant

Division of Public Health, State Center for Health Statistics

N.C. Department of Health and Human Services

919-715-7224 office

919-715-6345 fax

laurie.edgerton@dhhs.nc.gov

222 N. Dawson St.

Raleigh, NC 27603

Mailing Address:

1908 Mail Service Center

Raleigh, NC 27699-1908

From: [Edgerton, Laurie](#)
To: a.rogers@novanthealth.org
Subject: Update DHHS Form #1891, Confidential Induced Abortion Case Report form and Instructions
Date: Tuesday, December 01, 2015 12:25:00 PM
Attachments: [DHHS_1891_FIN_20151102.pdf](#)
[INSTRUCTIONS FOR COMPLETING INDUCED ABORTION CASE REPORT FORMS.docx](#)

Hello Amanda,
I hope you had a relaxing and bountiful holiday.

According to §14-45.1, the Department of Health and Human Services (DHHS) is required to prescribe and collect statistical summary reports concerning the medical and demographic characteristics of induced abortions performed at North Carolina medical facilities.

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Take Care,

Laurie L. Edgerton

Statistical Research Assistant

Division of Public Health, State Center for Health Statistics

N.C. Department of Health and Human Services

919-715-7224 office

919-715-6345 fax

laurie.edgerton@dhhs.nc.gov

222 N. Dawson St.

Raleigh, NC 27603

Mailing Address:

1908 Mail Service Center

Raleigh, NC 27699-1908

From: [Edgerton, Laurie](#)
To: lori.nash@unchealth.unc.edu
Subject: Update DHHS Form #1891, Confidential Induced Abortion Case Report form and Instructions
Date: Tuesday, December 01, 2015 12:19:00 PM
Attachments: [DHHS_1891_FIN_20151102.pdf](#)
[INSTRUCTIONS FOR COMPLETING INDUCED ABORTION CASE REPORT FORMS.docx](#)

Hello Lori,

I hope you had a relaxing and bountiful holiday.

According to §14-45.1, the Department of Health and Human Services (DHHS) is required to prescribe and collect statistical summary reports concerning the medical and demographic characteristics of induced abortions performed at North Carolina medical facilities.

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Take Care,

Laurie L. Edgerton

Statistical Research Assistant

Division of Public Health, State Center for Health Statistics

N.C. Department of Health and Human Services

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laurie.edgerton@dhhs.nc.gov

222 N. Dawson St.

Raleigh, NC 27603

Mailing Address:

1908 Mail Service Center

Raleigh, NC 27699-1908

From: [Edgerton, Laurie](#)
To: awomanschoice2015@gmail.com
Cc: [Avery, Matt](#)
Subject: Update DHHS Form #1891, Confidential Induced Abortion Case Report form and Instructions
Date: Tuesday, December 01, 2015 2:29:50 PM
Attachments: [DHHS_1891_FIN_20151102.pdf](#)
[INSTRUCTIONS FOR COMPLETING INDUCED ABORTION CASE REPORT FORMS.docx](#)

Hello Ms. Tate-Wall,

Thank you for taking my call; I hope you had a relaxing and bountiful holiday.

According to §14-45.1, the Department of Health and Human Services (DHHS) is required to prescribe and collect statistical summary reports concerning the medical and demographic characteristics of induced abortions performed at North Carolina medical facilities.

DHHS collects this information through the DHHS Form #1891, Confidential Induced Abortion Case Report form.

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separate attachment containing detailed instructions about how to complete the form.

Please make sure that you and your staff review and understand the form and its instructions prior to January 1, 2016. This will ensure that adoption of the revised form goes smoothly. Printed copies

of the revised form are currently being produced, and we will mail these to your office before the end of the December.

If you have questions, please ask. Unfortunately, these documents are not available in Spanish. It might be helpful to know that it is OK to copy and distribute these attachments to the staff members who need to study them, but please don't start actually using the form with patients until January 1, 2016 onward. Also, when you receive this email please respond, and let me know that you received it. This would be a tremendous help to me, and I would greatly appreciate it.

Take Care,

Laurie L. Edgerton

Statistical Research Assistant

Division of Public Health, State Center for Health Statistics

N.C. Department of Health and Human Services

919-715-7224 office

919-715-6345 fax

laurie.edgerton@dhhs.nc.gov

222 N. Dawson St.

Raleigh, NC 27603

Mailing Address:

1908 Mail Service Center

Raleigh, NC 27699-1908

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From: [Edgerton, Laurie](#)
To: ccwbridgetamancio@gmail.com
Cc: [Avery, Matt](#)
Subject: Updated DHHS Form #1891, Confidential Induced Abortion Case Report form and Instructions
Date: Tuesday, December 01, 2015 11:39:43 AM
Attachments: [DHHS_1891_FIN_20151102.pdf](#)
[INSTRUCTIONS FOR COMPLETING INDUCED ABORTION CASE REPORT FORMS.docx](#)

Hello Bridget,

I hope you had a relaxing and bountiful holiday.

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Take Care,

Laurie L. Edgerton

Statistical Research Assistant

Division of Public Health, State Center for Health Statistics

N.C. Department of Health and Human Services

919-715-7224 office

919-715-6345 fax

laurie.edgerton@dhhs.nc.gov

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From: [Edgerton, Laurie](#)
To: ccwbridgetamancio@gmail.com
Cc: [Avery, Matt](#)
Subject: Updated DHHS Form #1891, Confidential Induced Abortion Case Report form and Instructions
Date: Tuesday, December 01, 2015 11:39:00 AM
Attachments: [DHHS_1891_FIN_20151102.pdf](#)
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Hello Bridget,

I hope you had a relaxing and bountiful holiday.

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Take Care,

Laurie L. Edgerton

Statistical Research Assistant

Division of Public Health, State Center for Health Statistics

N.C. Department of Health and Human Services

919-715-7224 office

919-715-6345 fax

laurie.edgerton@dhhs.nc.gov

222 N. Dawson St.

Raleigh, NC 27603

Mailing Address:

1908 Mail Service Center

Raleigh, NC 27699-1908

From: [Edgerton, Laurie](#)
To: bosslady@windstream.net
Cc: [Avery, Matt](#)
Subject: Updated DHHS Form #1891, Confidential Induced Abortion Case Report form and Instructions
Date: Tuesday, December 01, 2015 11:31:00 AM
Attachments: [DHHS 1891 FIN 20151102.pdf](#)
[INSTRUCTIONS FOR COMPLETING INDUCED ABORTION CASE REPORT FORMS.docx](#)

Hello Tammy,

I hope you had a relaxing and bountiful holiday.

According to §14-45.1, the Department of Health and Human Services (DHHS) is required to prescribe and collect statistical summary reports concerning the medical and demographic characteristics of induced abortions performed at North Carolina medical facilities.

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Take Care,

Laurie L. Edgerton

Statistical Research Assistant

Division of Public Health, State Center for Health Statistics

N.C. Department of Health and Human Services

919-715-7224 office

919-715-6345 fax

laurie.edgerton@dhhs.nc.gov

222 N. Dawson St.

Raleigh, NC 27603

Mailing Address:

1908 Mail Service Center

Raleigh, NC 27699-1908

From: [Edgerton, Laurie](#)
To: awcr.glorimar@gmail.com
Cc: [Avery, Matt](#)
Subject: Updated DHHS Form #1891, Confidential Induced Abortion Case Report form and Instructions
Date: Tuesday, December 01, 2015 11:28:00 AM
Attachments: [DHHS 1891 FIN 20151102.pdf](#)
[INSTRUCTIONS FOR COMPLETING INDUCED ABORTION CASE REPORT FORMS.docx](#)

Hello Gloria,
I hope you had a relaxing and bountiful holiday.

According to §14-45.1, the Department of Health and Human Services (DHHS) is required to prescribe and collect statistical summary reports concerning the medical and demographic characteristics of induced abortions performed at North Carolina medical facilities.

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Take Care,

Laurie L. Edgerton

Statistical Research Assistant

Division of Public Health, State Center for Health Statistics

N.C. Department of Health and Human Services

919-715-7224 office

919-715-6345 fax

laurie.edgerton@dhhs.nc.gov

222 N. Dawson St.

Raleigh, NC 27603

Mailing Address:

1908 Mail Service Center

Raleigh, NC 27699-1908

From: [Edgerton, Laurie](#)
To: rhailes@apwhc.com
Cc: [Avery, Matt](#)
Subject: Updated DHHS Form #1891, Confidential Induced Abortion Case Report form and Instructions
Date: Tuesday, December 01, 2015 9:59:00 AM
Attachments: [DHHS_1891_FIN_20151102.pdf](#)
[INSTRUCTIONS FOR COMPLETING INDUCED ABORTION CASE REPORT FORMS.docx](#)

Hi Rachel,
I hope you had a relaxing and bountiful holiday. Thank you for coming by with the forms.

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Take care,

Laurie L. Edgerton

Statistical Research Assistant

Division of Public Health, State Center for Health Statistics

N.C. Department of Health and Human Services

919-715-7224 office

919-715-6345 fax

laurie.edgerton@dhhs.nc.gov

222 N. Dawson St.

Raleigh, NC 27603

Mailing Address:

1908 Mail Service Center

Raleigh, NC 27699-1908

From: [Edgerton, Laurie](#)
To: boss lady@windstream.net
Cc: [Avery, Matt](#)
Subject: Updated DHHS Form #1891, Confidential Induced Abortion Case Report form and Instructions
Date: Tuesday, December 01, 2015 11:31:24 AM
Attachments: [DHHS 1891 FIN 20151102.pdf](#)
[INSTRUCTIONS FOR COMPLETING INDUCED ABORTION CASE REPORT FORMS.docx](#)

Hello Tammy,

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Take Care,

Laurie L. Edgerton

Statistical Research Assistant

Division of Public Health, State Center for Health Statistics

N.C. Department of Health and Human Services

919-715-7224 office

919-715-6345 fax

laurie.edgerton@dhhs.nc.gov

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From: [Edgerton, Laurie](#)
To: awcr.glorimar@gmail.com
Cc: [Avery, Matt](#)
Subject: Updated DHHS Form #1891, Confidential Induced Abortion Case Report form and Instructions
Date: Tuesday, December 01, 2015 11:28:11 AM
Attachments: [DHHS 1891 FIN 20151102.pdf](#)
[INSTRUCTIONS FOR COMPLETING INDUCED ABORTION CASE REPORT FORMS.docx](#)

Hello Gloria,
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Take Care,

Laurie L. Edgerton

Statistical Research Assistant

Division of Public Health, State Center for Health Statistics

N.C. Department of Health and Human Services

919-715-7224 office

919-715-6345 fax

laurie.edgerton@dhhs.nc.gov

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From: [Edgerton, Laurie](#)
To: rhailes@apwhc.com
Cc: [Avery, Matt](#)
Subject: Updated DHHS Form #1891, Confidential Induced Abortion Case Report form and Instructions
Date: Tuesday, December 01, 2015 9:59:32 AM
Attachments: [DHHS_1891_FIN_20151102.pdf](#)
[INSTRUCTIONS FOR COMPLETING INDUCED ABORTION CASE REPORT FORMS.docx](#)

Hi Rachel,
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Take care,

Laurie L. Edgerton

Statistical Research Assistant

Division of Public Health, State Center for Health Statistics

N.C. Department of Health and Human Services

919-715-7224 office

919-715-6345 fax

laurie.edgerton@dhhs.nc.gov

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From: [Edgerton, Laurie](#)
To: bossyadi@windstream.net
Subject: Updated DHHS Form #1891, Confidential Induced Abortion Case Report form
Date: Thursday, December 03, 2015 2:49:00 PM
Attachments: [DHHS_1891_FIN_20151102.pdf](#)
[INSTRUCTIONS FOR COMPLETING INDUCED ABORTION CASE REPORT FORMS.docx](#)

Hi Tammy,

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Finally, now might be a good time to send a batch of completed case report forms before the holiday rush. As of today, we have only received 1 completed form for August, so if you have any forms from August, September and October, please send them.

Take Care,

Laurie L. Edgerton

Statistical Research Assistant

Division of Public Health, State Center for Health Statistics

N.C. Department of Health and Human Services

919-715-7224 office

919-715-6345 fax

laurie.edgerton@dhhs.nc.gov

222 N. Dawson St.

Raleigh, NC 27603

Mailing Address:
1908 Mail Service Center
Raleigh, NC 27699-1908

From: [Edgerton, Laurie](#)
To: familyreproductive@gmail.com
Subject: Updated DHHS Form #1891, Confidential Induced Abortion Case Report form
Date: Thursday, December 03, 2015 1:57:00 PM
Attachments: [DHHS_1891_FIN_20151102.pdf](#)
[INSTRUCTIONS FOR COMPLETING INDUCED ABORTION CASE REPORT FORMS.docx](#)

I hope everyone at FRH had a relaxing and bountiful holiday.

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Take care,

Laurie L. Edgerton
Statistical Research Assistant
Division of Public Health, State Center for Health Statistics
N.C. Department of Health and Human Services

919-715-7224 office
919-715-6345 fax
laurie.edgerton@dhhs.nc.gov

222 N. Dawson St.
Raleigh, NC 27603

Mailing Address:
1908 Mail Service Center
Raleigh, NC 27699-1908

From: [Edgerton, Laurie](#)
To: womenshealth27704@gmail.com
Subject: Updated DHHS Form #1891, Confidential Induced Abortion Case Report form
Date: Thursday, December 03, 2015 1:42:00 PM
Attachments: [DHHS_1891_FIN_20151102.pdf](#)
[INSTRUCTIONS FOR COMPLETING INDUCED ABORTION CASE REPORT FORMS.docx](#)

Hi Jody,

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Take Care,

Laurie L. Edgerton

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Division of Public Health, State Center for Health Statistics

N.C. Department of Health and Human Services

919-715-7224 office

919-715-6345 fax

laurie.edgerton@dhhs.nc.gov

222 N. Dawson St.

Raleigh, NC 27603

Mailing Address:

1908 Mail Service Center

Raleigh, NC 27699-1908

From: [Edgerton, Laurie](#)
To: yessi.reyes@yahoo.com
Cc: [Avery, Matt](#)
Subject: Updated DHHS Form #1891, Confidential Induced Abortion Case Report form
Date: Tuesday, December 01, 2015 3:01:00 PM
Attachments: [DHHS_1891_FIN_20151102.pdf](#)
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Hello Ms. Reyes,

I hope you had a relaxing and bountiful holiday.

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Statistical Research Assistant

Division of Public Health, State Center for Health Statistics

N.C. Department of Health and Human Services

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919-715-6345 fax

laurie.edgerton@dhhs.nc.gov

222 N. Dawson St.

Raleigh, NC 27603

Mailing Address:

1908 Mail Service Center

Raleigh, NC 27699-1908

From: [Edgerton, Laurie](#)
To: robert.lowe@onslow.org
Subject: Updated DHHS Form #1891, Confidential Induced Abortion Case Report form
Date: Tuesday, December 01, 2015 12:43:00 PM
Attachments: [DHHS_1891_FIN_20151102.pdf](#)
[INSTRUCTIONS FOR COMPLETING INDUCED ABORTION CASE REPORT FORMS.docx](#)

Hello Mr. Lowe,

I hope you had a relaxing and bountiful holiday.

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Also, when you receive this email please respond, and let me know that you received it. This would be a tremendous help to me, and I would greatly appreciate it.

Take Care,

Laurie L. Edgerton

Statistical Research Assistant

Division of Public Health, State Center for Health Statistics

N.C. Department of Health and Human Services

919-715-7224 office

919-715-6345 fax

laurie.edgerton@dhhs.nc.gov

222 N. Dawson St.

Raleigh, NC 27603

Mailing Address:

1908 Mail Service Center

Raleigh, NC 27699-1908

From: [Edgerton, Laurie](#)
To: yessi.reyes@yahoo.com
Cc: [Avery, Matt](#)
Subject: Updated DHHS Form #1891, Confidential Induced Abortion Case Report form
Date: Tuesday, December 01, 2015 3:01:37 PM
Attachments: [DHHS_1891_FIN_20151102.pdf](#)
[INSTRUCTIONS FOR COMPLETING INDUCED ABORTION CASE REPORT FORMS.docx](#)

Hello Ms. Reyes,

I hope you had a relaxing and bountiful holiday.

According to §14-45.1, the Department of Health and Human Services (DHHS) is required to prescribe and collect statistical summary reports concerning the medical and demographic characteristics of induced abortions performed at North Carolina medical facilities.

DHHS collects this information through the DHHS Form #1891, Confidential Induced Abortion Case Report form.

This case report form was recently updated to include information related to NC House Bill 465. Data collection using the newly updated form will begin on January 1, 2016. To facilitate the change to the new form, please read the attached electronic copy of the form along with a

separate attachment containing detailed instructions about how to complete the form.

Please make sure that you and your staff review and understand the form and its instructions prior to January 1, 2016. This will ensure that adoption of the revised form goes smoothly. Printed copies

of the revised form are currently being produced, and we will mail these to your office before the end of the December.

If you have questions, please ask. It might be helpful to know that it is OK to copy and distribute these attachments to the staff members who need to study them, but please don't start actually using the form with patients until January 1, 2016 onward.

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Take Care,

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laurie.edgerton@dhhs.nc.gov

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From: [Arnold, Annette](#)
To: [Edgerton, Laurie](#)
Subject: Updated Reporting Forms Request
Date: Friday, October 16, 2015 3:46:01 PM
Attachments: [Induced Abortion Case Report.pdf](#)

I spoke with Sid Evans today and he stated you were the person I needed to contact. I am updating our policy for Abortion Reporting. It is a rare occasion that we have to perform an induced abortion, the last one being in 2007, but I want to make sure we have the most up-to-date forms and instructions on file in the event an induced abortion is performed so I can provide the statistical data you require. Can you please mail a few copies (five) of the most up-to-date Induced Abortion Case Report form you have? Or, if this report is now online, can you provide the correct web link? My most current copy of this form has a review date of 10/98. (See attached copy.)

Please contact me if you have any questions. Thank you for your assistance.

[Annette Arnold](#)
HIMS Transcriptionist II
Vidant SurgiCenter
102 Bethesda Drive
Greenville, NC 27834
aarnold@vidanthealth.com
phone (252) 847-7727
fax (252) 847-7740

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From: [Edgerton, Laurie](#)
To: emily.adams@ppsat.org
Cc: [Avery, Matt](#)
Subject: Updated: DHHS Form #1891, Confidential Induced Abortion Case Report form and Instructions
Date: Tuesday, December 01, 2015 9:51:00 AM
Attachments: [DHHS_1891_FIN_20151102.pdf](#)
[INSTRUCTIONS FOR COMPLETING INDUCED ABORTION CASE REPORT FORMS.docx](#)

Hi Emily,

I hope you had a relaxing and bountiful holiday.

According to §14-45.1, the Department of Health and Human Services (DHHS) is required to prescribe and collect statistical summary reports concerning the medical and demographic characteristics of induced abortions performed at North Carolina medical facilities.

DHHS collects this information through the DHHS Form #1891, Confidential Induced Abortion Case Report form.

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Take care,

Laurie L. Edgerton

Statistical Research Assistant

Division of Public Health, State Center for Health Statistics

N.C. Department of Health and Human Services

919-715-7224 office

919-715-6345 fax

laurie.edgerton@dhhs.nc.gov

222 N. Dawson St.

Raleigh, NC 27603

Mailing Address:

1908 Mail Service Center

Raleigh, NC 27699-1908

From: [Edgerton, Laurie](#)
To: emily.adams@ppsat.org
Cc: [Avery, Matt](#)
Subject: Updated: DHHS Form #1891, Confidential Induced Abortion Case Report form and Instructions
Date: Tuesday, December 01, 2015 9:51:37 AM
Attachments: [DHHS_1891_FIN_20151102.pdf](#)
[INSTRUCTIONS FOR COMPLETING INDUCED ABORTION CASE REPORT FORMS.docx](#)

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DHHS collects this information through the DHHS Form #1891, Confidential Induced Abortion Case Report form.

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Take care,

Laurie L. Edgerton

Statistical Research Assistant

Division of Public Health, State Center for Health Statistics

N.C. Department of Health and Human Services

919-715-7224 office

919-715-6345 fax

laurie.edgerton@dhhs.nc.gov

222 N. Dawson St.

Raleigh, NC 27603

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From: [Jones-vessey, Kathleen](#)
To: [Avery, Matt](#)
Subject: Abortion changes letters
Date: Friday, September 25, 2015 9:54:50 AM
Attachments: [Draft letter to abortion facilities regarding Jan 1 2016 changes in reporting.docx](#)

So it occurred to me that, along with the new abortion forms & instructions, we should probably also include a cover letter outlining the changes that were made. I took a stab at this – let me know your thoughts. Not sure if we need to personalize these or just send out a generic letter to all. Also not sure if we want Laurie as the contact. :-/

Things I think we need to make clear to them:

1. They are required to use this new form
2. We've made changes to it
3. Their figures now & forever need to mirror (pretty darned closely) DHSR licensure figures.

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

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From: [Jones-vessey, Kathleen](#)
To: [Wooten, Maribeth T](#); [Staley, Danny](#)
Cc: [Howell, Eleanor](#)
Subject: Abortion reporting meeting this afternoon
Date: Wednesday, September 02, 2015 8:38:34 AM
Attachments: [SCHS Investigation into Discrepancies in DHSR Abortion Reporting Totals and Abortion Reporting Forms Submitted to SCHS.docx](#)
[DHSR Abortion Totals Comparisons FINAL.xlsx](#)
[284210 1 DHHS 1891 Induced Abortion SH.pdf](#)

FYI: Thought I'd share this summary doc I prepared for the meeting with Randall, Azzie, and Emery this afternoon (*which apparently has just been changed to Sept 8th*).

Feel free to get in touch if you have any questions or suggestions for changes/additions.

Thanks,
Kathleen

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

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From: [Edgerton, Laurie](#)
To: lori.nash@unchealth.unc.edu
Subject: Contact information Re: HIPPA
Date: Friday, December 04, 2015 2:34:00 PM

Hi Lori,

This is regarding your request for a legal discussion of HIPPA identifiers on the new induced abortion case report form.

We have no legal counsel here, but my manager might be able to direct you to someone who can answer your questions.

Kathleen Jones-Vessey, M.S.

Manager, Statistical Services Branch
Division of Public Health, State Center for Health Statistics
North Carolina Department of Health and Human Services

919 715 9692 office
919 733 8485 fax
Kathleen.Jones-Vessey@dhhs.nc.gov

222 North Dawson Street
Raleigh, NC 27603

1908 Mail Service Center
Raleigh, NC 27699-1900

I hope this helps,

Laurie L. Edgerton
Statistical Research Assistant
Division of Public Health, State Center for Health Statistics
N.C. Department of Health and Human Services

919-715-7224 office
919-715-6345 fax
laurie.edgerton@dhhs.nc.gov

222 N. Dawson St.
Raleigh, NC 27603

Mailing Address:
1908 Mail Service Center
Raleigh, NC 27699-1908

From: [Jones-vessey, Kathleen](#)
To: [Avery, Matt](#)
Subject: FW: Costs to implement the bill we discussed earlier this week
Date: Friday, April 24, 2015 10:50:50 AM
Attachments: [Estimating costs of adding fields to abortion reporting form 03092015.xlsx](#)

FYI

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
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From: Jones-vessey, Kathleen
Sent: Thursday, March 12, 2015 9:15 AM
To: Wooten, Maribeth T; Howell, Eleanor
Subject: RE: Costs to implement the bill we discussed earlier this week

Sure – attached are some quick & dirty estimates at costs. The main problem with this estimate is creating a comprehensive list of measurement types for determining fetal gestation. I did some research & checked with an ob/gyn nurse in DMA & I *think* I have all of them here. However, before we were to solidify this, it would probably make sense for us to have an ob/gyn or two review the list to be sure that we've covered all of the different measurement types & that millimeter measurements are appropriate for all. This will impact the data entry cost estimates, as I've estimated the cost per byte of data entered, & adding/subtracting any fields will change that estimate. Probably not necessary for this purpose, just noting it in case the legislation passes.

As for the reasons for abortion, I included hard coded fields based on the Guttmacher Institute categories I sent last week:
(http://www.guttmacher.org/statecenter/spibs/spib_ARR.pdf) I also included an “other specify” field for folks that want to add more information. This field is what adds the most bytes of data to the file.

Feel free to give me a call if you'd like to discuss – I should be at my desk most of the day today.
Kathleen

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
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222 North Dawson Street

Raleigh, NC 27603-1392
Phone: 919-715-9692
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From: Wooten, Maribeth T
Sent: Thursday, March 12, 2015 8:50 AM
To: Jones-vessey, Kathleen; Howell, Eleanor
Subject: Costs to implement the bill we discussed earlier this week

Kathleen,
Do you have any estimates yet on costs of forms + extra data keying that would be required of SCHS with the changes we discussed?
Thanks for feedback.
MB

Maribeth T. Wooten, MPH, PT
Office of the State Health Director
N.C. Department of Health and Human Services
Division of Public Health
5605 Six Forks Road
Raleigh, NC 27609
Office: 919-707-5051
Fax: 919-870-4829
Maribeth.wooten@dhhs.nc.gov
www.publichealth.nc.gov

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From: [Wooten, Maribeth T](#)
To: [Jones-vessey, Kathleen](#); [Howell, Eleanor](#)
Cc: [Hawks, Allen](#); [Staley, Danny](#)
Subject: FW: FYI - Secretary Wos inquiry: McClelland, K for Response by 6/9/15
Date: Friday, June 05, 2015 2:41:12 PM

Eleanor and Kathleen,
Please firm up the original estimates you guys did on paying vendor to key data.
Thanks.
MB

Maribeth T. Wooten, MPH, PT
Office of the State Health Director
N.C. Department of Health and Human Services
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Raleigh, NC 27609
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From: Sholar, Adam
Sent: Friday, June 05, 2015 2:39 PM
To: Wooten, Maribeth T; Davis, Rod; Slate, Jim
Cc: McKillip, Matthew; Staley, Danny
Subject: Re: FYI - Secretary Wos inquiry: McClelland, K for Response by 6/9/15

There is a fund in the budget bill for pending legislation. Rod and Jim can help you access it.

Sent from my iPhone

On Jun 5, 2015, at 2:28 PM, Wooten, Maribeth T <Maribeth.Wooten@dhhs.nc.gov> wrote:

Matt/Adam - FYI only. I'll contact the citizen by phone Monday after I've confirmed w/ our folks at SCHS how we currently receive the data and ensure confidentiality (since that process will not necessarily change w/ the bill).

Adam – are you aware of anything on the \$\$\$s we indicated that implementation of the bill would cost the SCHS (for paying existing vendor to key additional data elements required by the bill; about \$8K/year)?

Thanks.
Happy Friday.
MB

Maribeth T. Wooten, MPH, PT
Office of the State Health Director
N.C. Department of Health and Human Services
Division of Public Health
5605 Six Forks Road
Raleigh, NC 27609
Office: 919-707-5051
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From: Glasgow, Patricia
Sent: Friday, June 05, 2015 2:04 PM
To: Spurrier, Judy
Cc: Wooten, Maribeth T; Kulinski, Kelly
Subject: Secretary Wos inquiry: McClelland, K for Response by 6/9/15

Good Afternoon,

Kathy McClelland, a health care office professional, contacted the Secretary's office with a concern. She is wanting clarification on how the proposed abortion bill that is currently on the governor's desk is not a HIPPA violation. She feels the statistical information the physician's office will be sharing with DHHS is a violation. She states the bill says it will protect the patient but she feels it will not. Ms. McClelland can be reached at 925-392-8149.

Please provide follow up to Kelly.kulinski@dhhs.nc.gov also.

Thank you,

Patricia Glasgow
N.C. Department of Health & Human Services
Office of Government Affairs
101 Blair Drive, Raleigh, NC 27603
Office: 919-855-4869
Fax: 919-715-4645
Patricia.Glasgow@dhhs.nc.gov
www.ncdhhs.gov

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From: [Wooten, Maribeth T](#)
To: [Sholar, Adam](#); [McKillip, Matthew](#); [Staley, Danny](#); [Howell, Eleanor](#); [Hoke, Chris](#)
Subject: FW: Follow Up - Secretary Wos inquiry: McClelland, K for Response by 6/9/15
Date: Monday, June 08, 2015 9:34:03 AM

FYI re: contact to Secretary's Office last week about abortion bill, and follow up.

Maribeth T. Wooten, MPH, PT
Office of the State Health Director
N.C. Department of Health and Human Services
Division of Public Health
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From: Wooten, Maribeth T
Sent: Monday, June 08, 2015 9:25 AM
To: Glasgow, Patricia
Cc: Kulinski, Kelly; Judy Spurrier (judy.spurrier@dhhs.nc.gov)
Subject: Follow Up - Secretary Wos inquiry: McClelland, K for Response by 6/9/15

Patricia,

I spoke w/ Ms. McClelland this morning. I unfortunately woke her up (she is "out West"), but was she grateful for the follow up call. She:

- Re-iterated her HIPAA concerns about providers submitting to DHHS the information described in the bill.
- Expressed significant concerns about why the ultrasound should be submitted to DHHS. Said she had contacted the NC legislature about why the ultrasound image requirement was included in the bill, and she was referred to DHHS for an explanation. Said she had also contacted Planned Parenthood but had received no follow up call.
- Indicated she felt this was an "extremely invasive law" and that the ultrasound requirement was "intimidation".
- Expressed concern about national legislative trends and any single law having a "domino effect" on other states' laws, as well as nationally.

My response:

- Described the current process that providers use for reporting the data the SCHS currently collects from them, as directed by law. This data is submitted on a form developed by the SCHS and no patient-identifiable information is solicited on the form or submitted to SCHS (no patient name, DOB, SSN, etc.). SCHS staff are currently updating the form to include the additional data elements to be collected, as directed by the bill. Like the current form, the

new data collection form will not request patient-identifiable information.

- Described the public health uses of this data (i.e., targeted teen pregnancy prevention efforts).
- Indicated DHHS/DPH/SCHS does not legislate but implements laws as written.

MB

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From: Glasgow, Patricia
Sent: Friday, June 05, 2015 2:04 PM
To: Spurrier, Judy
Cc: Wooten, Maribeth T; Kulinski, Kelly
Subject: Secretary Wos inquiry: McClelland, K for Response by 6/9/15

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Please provide follow up to Kelly.kulinski@dhhs.nc.gov also.

Thank you,

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From: [Jones-vessey, Kathleen](#)
To: [Avery, Matt](#)
Subject: FW: Modification to the Induced Abortion Case Report Form
Date: Thursday, October 15, 2015 9:36:39 AM
Attachments: [DHHS_1891_PP7_20151008.pdf](#)
[INSTRUCTIONS FOR COMPLETING INDUCED ABORTION CASE REPORT FORMS FINAL 10122015.docx](#)

FYI: Eleanor was supposed to review this before I sent it off, but she appears to be disinclined to do that, so I just sent it off w/o her final review. I'm getting increasingly annoyed by her slow response on nearly everything. If you recall, she never replied to my message about the changes to the form early last summer (despite my prodding several times) which needlessly delayed things several months. I'm getting really frustrated by this... :-/

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

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From: Jones-vessey, Kathleen
Sent: Thursday, October 15, 2015 9:28 AM
To: Dr. Randall Williams
Cc: Wooten, Maribeth T; Staley, Danny; Howell, Eleanor
Subject: Modification to the Induced Abortion Case Report Form

Dr. Williams,

The State Center for Health Statistics has modified our induced abortion case report form (Form #1891) pursuant to DHHS abortion reporting changes outlined in House Bill 465 §14-45.1: (<http://www.ncleg.net/gascripts/BillLookUp/BillLookUp.pl?Session=2015&BillID=h465>) These changes will be implemented for all induced abortions occurring from Jan 1, 2016 forward. As we discussed at our meeting in September, along with the case report forms, we will now be supplying facilities with detailed instructions outlining how to report this information as well as a brief description about why this information is being collected and the importance of this data for public health surveillance. A draft of the revised case report form & instructions are attached.

While making the changes related to HB 465, we also took this opportunity to make a few other minor modifications to the form to make it consistent with national reporting standards. A summary of all changes made to the Induced Abortion Case Report form can be found below:

- Modifications to race, marital status, education and method of abortion fields (*to be*

consistent with national reporting standards)

- Removal of Date of Last Termination field (*to be consistent with national reporting standards)*
- Rearrangement of the order of existing fields (*to be consistent with national reporting standards)*
- Addition of fields for recording method of calculating gestational age for gestations ≥ 16 weeks (*to implement House Bill 465*)
- Addition of fields for recording measurements used for calculating gestational age for gestations ≥ 16 weeks (*to implement House Bill 465*)
- Addition of field for recording Ultrasound ID for gestations ≥ 16 weeks (*to implement House Bill 465*)
- Addition of guidance on including Ultrasound image along with form for gestations ≥ 16 weeks (*to implement House Bill 465*)
- Addition of field for specifying the reason for gestations ≥ 20 weeks (*to implement House Bill 465*)

Before we finalize the changes to this form and send to Public Affairs for approval, we were hoping that you would be willing to review the new form for us. Isa Cherin, an ob/gyn Medical Consultant with Women's and Children's Health Section of DPH, has previously reviewed and approved a draft of the changes to the form, however having another set of medical expert eyes on this form would be very helpful to us.

Please feel free to get in touch if you have any questions or need any additional information about this.

Best regards,
Kathleen

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

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From: [Wooten, Maribeth T](#)
To: [Staley, Danny](#); [Andersen, Peter](#); [Hoke, Chris](#); [Pettiford, Belinda](#); [Howell, Eleanor](#)
Subject: FW: SB 604 ABORTION 03312015-2015
Date: Tuesday, March 31, 2015 4:13:27 PM
Attachments: [SB 604 ABORTION 03312015-2015.doc](#)

Two inputs:

- SCHS staff estimated approximately \$9,000/year in additional costs will be incurred, which is mostly to support data entry (contracted out to a vendor) for the additional data points that will need to be captured to accommodate the additional information facilities will have to report if the bill passes.
- In addition, in order to comply with submitting information to the SCHS (the current form plus the new requirement of an ultrasound image) facilities will have to “link” 2 separate documents with patient information redacted. This increases the chance that:
 - o Confidential patient information could be received by staff at the SCHS (likely on the document containing the ultrasound image); or
 - o Full information to comply with the law might not always be received (if the 2 documents become separated in transit).

MB

Maribeth T. Wooten, MPH, PT
Office of the State Health Director
N.C. Department of Health and Human Services
Division of Public Health
5605 Six Forks Road
Raleigh, NC 27609
Office: 919-707-5051
Fax: 919-870-4829
Maribeth.wooten@dhhs.nc.gov
www.publichealth.nc.gov

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From: Hoke, Chris
Sent: Tuesday, March 31, 2015 2:11 PM
To: Staley, Danny; Andersen, Peter; Pettiford, Belinda; Wooten, Maribeth T
Subject: FW: SB 604 ABORTION 03312015-2015

FYI and for possible comment as you see fit.

Chris Hoke, J.D.
N.C. Department of Health and Human Services
Division of Public Health
Director of Regulatory and Legal Affairs
5605 Six Forks Road
Raleigh, NC 27609
(Office) 919-707-5006
(Fax) 919-870-4829

chris.hoke@dhhs.nc.gov
<http://publichealth.nc.gov/>

From: Goodman, Jesse
Sent: Tuesday, March 31, 2015 11:59 AM
To: Hoke, Chris
Cc: Pratt, Drexdal; Conley, Azzie; Christian, Patsy; Ouimet, Cheryl; Sholar, Adam; Womble, C. Trent
Subject: FW: SB 604 ABORTION 03312015-2015

Hi Chris,

Attached is our bill review for the proposed abortion legislation. Please feel free to use this review as you develop your comments.

Jesse

From: Conley, Azzie
Sent: Tuesday, March 31, 2015 11:54 AM
To: Goodman, Jesse
Subject: SB 604 ABORTION 03312015-2015

Public Health needs to be included. Thank you

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To: [Staley, Danny](#); [Andersen, Peter](#); [Hoke, Chris](#); [Pettiford, Belinda](#); [Howell, Eleanor](#)
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 - Confidential patient information could be received by staff at the SCHS (likely on the document containing the ultrasound image); or
 - Full information to comply with the law might not always be received (if the 2 documents become separated in transit).

MB

Maribeth T. Wooten, MPH, PT
Office of the State Health Director
N.C. Department of Health and Human Services
Division of Public Health
5605 Six Forks Road
Raleigh, NC 27609
Office: 919-707-5051
Fax: 919-870-4829
Maribeth.wooten@dhhs.nc.gov
www.publichealth.nc.gov

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Sent: Tuesday, March 31, 2015 2:11 PM
To: Staley, Danny; Andersen, Peter; Pettiford, Belinda; Wooten, Maribeth T
Subject: FW: SB 604 ABORTION 03312015-2015

FYI and for possible comment as you see fit.

Chris Hoke, J.D.
N.C. Department of Health and Human Services
Division of Public Health
Director of Regulatory and Legal Affairs
5605 Six Forks Road
Raleigh, NC 27609
(Office) 919-707-5006
(Fax) 919-870-4829

chris.hoke@dhhs.nc.gov
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Sent: Tuesday, March 31, 2015 11:59 AM
To: Hoke, Chris
Cc: Pratt, Drexdal; Conley, Azzie; Christian, Patsy; Ouimet, Cheryl; Sholar, Adam; Womble, C. Trent
Subject: FW: SB 604 ABORTION 03312015-2015

Hi Chris,

Attached is our bill review for the proposed abortion legislation. Please feel free to use this review as you develop your comments.

Jesse

From: Conley, Azzie
Sent: Tuesday, March 31, 2015 11:54 AM
To: Goodman, Jesse
Subject: SB 604 ABORTION 03312015-2015

Public Health needs to be included. Thank you

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From: [Jenny Black](#)
To: [Howell, Eleanor](#)
Subject: Letter re HB 465
Date: Wednesday, December 02, 2015 9:56:15 PM
Attachments: [NC HB 465 letter final.12-1-15.pdf](#)

Dear Ms. Howell:

The attached letter was mailed via USPS to you yesterday. I look forward to hearing from you.

Best,
Jenny

Jenny Black
President & CEO
Planned Parenthood South Atlantic
100 South Boylan Avenue
Raleigh, North Carolina 27603
919.277.0053 (direct)



This e-mail is for the sole use of the intended recipients and contains information belonging to Planned Parenthood South Atlantic, which is confidential and/or legally privileged. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution or taking of any action in reliance on the contents of this e-mail information is strictly prohibited. If you have received this e-mail in error, please immediately notify the sender by reply e-mail and destroy all copies of the original message.

From: [Avery, Matt](#)
To: [Jones-vessey, Kathleen](#)
Subject: RE: Abortion Form First Proof
Date: Thursday, September 24, 2015 2:05:00 PM

I was just kidding – I'll get it when/if I use it again or need crack.

Matt Avery
N.C. Department of Health and Human Services
Supervisor, Vital Statistics
State Center for Health Statistics – Division of Public Health
222 N. Dawson Street
Raleigh, NC 27603
Phone: 919-715-4572
Fax: 919-733-8485
Matt.Avery@dhhs.nc.gov
www.schs.state.nc.us

From: Jones-vessey, Kathleen
Sent: Thursday, September 24, 2015 2:03 PM
To: Avery, Matt
Subject: RE: Abortion Form First Proof

I sold it on Craigslist so that I could buy some crack. Nah, I thought you took it - if not, then it's probably still downstairs in the conf room (unless someone actually did steal it to buy 50 cents worth of crack). ☺ I can go get it for you after Dorothy leaves b/c I don't like getting drawn into long conversations with her.

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
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From: Avery, Matt
Sent: Thursday, September 24, 2015 2:00 PM
To: Jones-vessey, Kathleen
Subject: RE: Abortion Form First Proof

BTW – where's my radio?! >-/

Matt Avery
N.C. Department of Health and Human Services
Supervisor, Vital Statistics
State Center for Health Statistics – Division of Public Health
222 N. Dawson Street
Raleigh, NC 27603
Phone: 919-715-4572
Fax: 919-733-8485
Matt.Avery@dhhs.nc.gov
www.schs.state.nc.us

From: Jones-vessey, Kathleen
Sent: Thursday, September 24, 2015 1:55 PM
To: Farmer, Ann
Cc: Avery, Matt
Subject: RE: Abortion Form First Proof

Thanks Ann! Attached are my final suggestions (seriously – I promise that I won't be back for more unless someone makes us!). After you've made these changes, we'll have Eleanor review one last time (including the back page comments).

Our plan was to start providing instructions for the form (see my Draft of this attached). One copy of this would be sent to facilities along with every packet of abortion forms. We'd also provide copies of the legislation & a copy of the legal definitions used for defining many of the abortion terms used on the form (the law even spells out how to define a woman, b/c apparently there was some confusion over that one). I'm not sure if these instructions need to go through PA-2 or not since it's not being actually published – just a list of instructions.

Q: No rush on this, but would it be possible to just take out the abortion reporting-related section (§ 14-45.1) from House Bill 465? I'd like to be able to give facilities that in a nice clean version so that they can clearly see which part of the legislation abortion reporting comes from (although I do note this in the instructions).

Feel free to get in touch with Matt or I if you have any questions about any of this.

Thanks again,
KJ-V

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

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From: Farmer, Ann
Sent: Thursday, September 24, 2015 11:59 AM
To: Jones-vessey, Kathleen
Cc: Avery, Matt
Subject: RE: Abortion Form First Proof

Hi Kathleen,

I was not sure how you wanted to renumber and I had a few more comments. I have attached a marked-up version and a clean version for you to review. Tomorrow I leave at noon. If we could get the PA2 signed today or tomorrow morning, I could send it to Communications prior to leaving. I will also let them know we will have to take the form through purchasing and printing before January 1, 2016 and I assume have the new form mailed and delivered to the facilities. Will anyone be doing any workshops on the form (i.e., is it needed even earlier than what I just stated?)

Thanks,
Ann

Ann H. Farmer
N.C. Department of Health and Human Services
Publications Coordinator, State Center for Health Statistics — Division of Public Health
Physical Address: 222 North Dawson Street, Raleigh, NC 27603-1392
Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1900
Phone: 919-715-0262
Fax: 919-733-8485
ann.farmer@dhhs.nc.gov
www.schs.state.nc.us

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From: Jones-vessey, Kathleen
Sent: Thursday, September 24, 2015 9:03 AM
To: Farmer, Ann
Cc: Avery, Matt
Subject: RE: Abortion Form First Proof

Hi Ann,

I haven't heard back from Eleanor about these latest changes quite yet (she's very busy). However I don't think we can wait much longer on this. So attached are my suggestions for changes to the form. After these changes are made, I'll run the final form past her for review (I think we have to any way for PA-2 approval).

Just let me know if you have any questions about any of this.

Thanks!
KJ-V

Kathleen Jones-Vessey, M.S.

N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

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From: Farmer, Ann
Sent: Monday, September 14, 2015 2:48 PM
To: Jones-vessey, Kathleen
Subject: Abortion Form First Proof

Hi Kathleen,

I'll be up in a minute.

Ann

Ann H. Farmer
N.C. Department of Health and Human Services
Publications Coordinator, State Center for Health Statistics — Division of Public Health
Physical Address: 222 North Dawson Street, Raleigh, NC 27603-1392
Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1900
Phone: 919-715-0262
Fax: 919-733-8485
ann.farmer@dhhs.nc.gov
www.schs.state.nc.us

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From: [Avery, Matt](#)
To: [Jones-vessey, Kathleen](#)
Subject: RE: Abortion changes letters
Date: Friday, September 25, 2015 3:01:00 PM

Maybe next week!

Matt Avery
N.C. Department of Health and Human Services
Supervisor, Vital Statistics
State Center for Health Statistics – Division of Public Health
222 N. Dawson Street
Raleigh, NC 27603
Phone: 919-715-4572
Fax: 919-733-8485
Matt.Avery@dhhs.nc.gov
www.schs.state.nc.us

From: Jones-vessey, Kathleen
Sent: Friday, September 25, 2015 2:59 PM
To: Avery, Matt
Subject: RE: Abortion changes letters

Well, there are still 3 more business days left in Infant Mortality Awareness Month. ☺

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
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Fax: 919-733-8485
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From: Avery, Matt
Sent: Friday, September 25, 2015 2:50 PM
To: Jones-vessey, Kathleen
Subject: RE: Abortion changes letters

It seems like it's either delete now or do her job until the end of time – totally justified. And April would defend J Dahmer by saying he was just hungry. It's silly.

I was supposed to get an IM press release to review yesterday, then today....oh well.

Matt Avery

N.C. Department of Health and Human Services
Supervisor, Vital Statistics
State Center for Health Statistics – Division of Public Health
222 N. Dawson Street
Raleigh, NC 27603
Phone: 919-715-4572
Fax: 919-733-8485
Matt.Avery@dhhs.nc.gov
www.schs.state.nc.us

From: Jones-vessey, Kathleen
Sent: Friday, September 25, 2015 2:43 PM
To: Avery, Matt
Subject: RE: Abortion changes letters

Speaking of her, I had to rerun one of the HD county data book programs b/c she ran it incorrectly & then jammed it into that same output folder. Among other errors, apparently using the correct population year input for both reports was not all that important. Took her all week to fail to change that & also fail to get the diagnostic code changed properly for the new file. My decision to delete her definitely feels justified right now, even if April does make me feel pretty badly about it (don't tell her that, but she does. Could just be April's general disapproving look whenever someone does something that might hurt someone else's feelings though).

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
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222 North Dawson Street
Raleigh, NC 27603-1392
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www.schs.state.nc.us

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From: Avery, Matt
Sent: Friday, September 25, 2015 2:34 PM
To: Jones-vessey, Kathleen
Subject: RE: Abortion changes letters

That schedule literally never happened -- but who cares as long as he's not here. Right now Tasha struggling to do an extended absence greeting is kind of funny. I wonder if she is having a hard time not saying 'you know' ☺

Matt Avery
N.C. Department of Health and Human Services
Supervisor, Vital Statistics

State Center for Health Statistics – Division of Public Health
222 N. Dawson Street
Raleigh, NC 27603
Phone: 919-715-4572
Fax: 919-733-8485
Matt.Avery@dhhs.nc.gov
www.schs.state.nc.us

From: Jones-vessey, Kathleen
Sent: Friday, September 25, 2015 2:31 PM
To: Avery, Matt
Subject: RE: Abortion changes letters

Is today's Pedro's day at 6 Forks? I can't recall b/c he so rarely follows it.

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
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Fax: 919-733-8485
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From: Avery, Matt
Sent: Friday, September 25, 2015 2:29 PM
To: Jones-vessey, Kathleen
Subject: RE: Abortion changes letters

Yep. I plan on discussing with her when going over the performance planning worksheets.

On a positive note, other than the annoyance of all that -- *extremely* quiet her today w/out my neighbors.

Matt Avery
N.C. Department of Health and Human Services
Supervisor, Vital Statistics
State Center for Health Statistics – Division of Public Health
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Raleigh, NC 27603
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Matt.Avery@dhhs.nc.gov
www.schs.state.nc.us

From: Jones-vessey, Kathleen
Sent: Friday, September 25, 2015 2:25 PM
To: Avery, Matt
Subject: Re: Abortion changes letters

The thing I think we need to convey to her is that none of this is above her pay grade. In fact, VR folks making much less than her have to do things like this all the time. She needs to get out of her comfort zone a bit & get used to being a little more direct & not be so worried about people liking her all the time.

On Sep 25, 2015, at 11:56 AM, Avery, Matt <matt.avery@dhhs.nc.gov> wrote:

I think this looks fine. Ideally this information would also come from DHSR as well.

About the contact, she should be able to do this but if the simplest tasks become issues and long discussions then I'd rather just do it. Already one e-mail today asking what to do about something she should have been able to just do without any guidance whatsoever.

Matt Avery
N.C. Department of Health and Human Services
Supervisor, Vital Statistics
State Center for Health Statistics – Division of Public Health
222 N. Dawson Street
Raleigh, NC 27603
Phone: 919-715-4572
Fax: 919-733-8485
Matt.Avery@dhhs.nc.gov
www.schs.state.nc.us

From: Jones-vessey, Kathleen
Sent: Friday, September 25, 2015 9:55 AM
To: Avery, Matt
Subject: Abortion changes letters

So it occurred to me that, along with the new abortion forms & instructions, we should probably also include a cover letter outlining the changes that were made. I took a stab at this – let me know your thoughts. Not sure if we need to personalize these or just send out a generic letter to all. Also not sure if we want Laurie as the contact. :-/

Things I think we need to make clear to them:

1. They are required to use this new form
2. We've made changes to it
3. Their figures now & forever need to mirror (pretty darned closely) DHSR licensure figures.

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of

Public Health
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Phone: 919-715-9692
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From: [Jones-vessey, Kathleen](#)
To: [Avery, Matt](#)
Subject: RE: Abortion reporting bill
Date: Friday, May 29, 2015 3:54:39 PM

Yep – and I'll probably be on the phone with someone complaining that our Royster bud was mean to them. Totally Groundhog Day.

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
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Raleigh, NC 27603-1392
Phone: 919-715-9692
Fax: 919-733-8485
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From: Avery, Matt
Sent: Friday, May 29, 2015 3:49 PM
To: Jones-vessey, Kathleen
Subject: RE: Abortion reporting bill

Just wait – because you know this place is f—king groundhog day. He took a box of certificates to Six Forks today, in about two weeks he'll be crying and moaning about having to print certificates again. There is a 1,000% chance of that simple, easily avoidable scenario happening.

Matt Avery
N.C. Department of Health and Human Services
Supervisor, Vital Statistics
State Center for Health Statistics – Division of Public Health
222 N. Dawson Street
Raleigh, NC 27603
Phone: 919-715-4572
Fax: 919-733-8485
Matt.Avery@dhhs.nc.gov
www.schs.state.nc.us

From: Jones-vessey, Kathleen
Sent: Friday, May 29, 2015 3:43 PM
To: Avery, Matt
Subject: RE: Abortion reporting bill

It is very strange indeed & a complete waste of our toner & paper.

Kathleen Jones-Vessey, M.S.

N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

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From: Avery, Matt
Sent: Friday, May 29, 2015 3:42 PM
To: Jones-vessey, Kathleen
Subject: RE: Abortion reporting bill

He takes electronic data/transcripts, prints 'em out by the hundreds, sorts by hand, puts in a cardboard box and then hauls them off to a place that repeatedly complains about misplacing them. Even after you told him this makes no sense. Why -- because someone else wrote a program to do this probably 15 years or so ago. He is basically a robot with about 3 brain cells.

Matt Avery
N.C. Department of Health and Human Services
Supervisor, Vital Statistics
State Center for Health Statistics – Division of Public Health
222 N. Dawson Street
Raleigh, NC 27603
Phone: 919-715-4572
Fax: 919-733-8485
Matt.Avery@dhhs.nc.gov
www.schs.state.nc.us

From: Jones-vessey, Kathleen
Sent: Friday, May 29, 2015 3:32 PM
To: Avery, Matt
Subject: RE: Abortion reporting bill

Yes, you would not believe what I'm pouring through and still couldn't find these missing cases. So now I'm searching for each of them by hand. This year I plan to use LinkPlus for this & we'll probably see a huge increase in cases. :-/

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
Phone: 919-715-9692
Fax: 919-733-8485

Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

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From: Avery, Matt
Sent: Friday, May 29, 2015 3:22 PM
To: Jones-vessey, Kathleen
Subject: RE: Abortion reporting bill

It will be hard to improve on the hand counting of random/phantom data files and color-coded spreadsheets.

Matt Avery
N.C. Department of Health and Human Services
Supervisor, Vital Statistics
State Center for Health Statistics – Division of Public Health
222 N. Dawson Street
Raleigh, NC 27603
Phone: 919-715-4572
Fax: 919-733-8485
Matt.Avery@dhhs.nc.gov
www.schs.state.nc.us

From: Jones-vessey, Kathleen
Sent: Friday, May 29, 2015 3:19 PM
To: Avery, Matt
Subject: RE: Abortion reporting bill

It means that instead of having one crazy former ob/gyn (that is perhaps developing dementia) being the only one conducting the “Surveillance” end of Maternal Mortality review, we’ll now have a group of folks doing it.

Specifically, it states that the: “Secretary (presumably that means Dr. Vos) shall appoint a multidisciplinary committee comprised of nine members who represent several academic disciplines and professional specializations essential to reviewing cases of mortality due to complications from pregnancy or childbirth. Committee members shall serve without compensation, but may receive travel reimbursement from funds available to the Department.”

I’m hoping that nine folks, no matter who they are, should be better at reviewing these deaths than the one, absent-minded doc we have reviewing them now. Other than that, it just means I’ll continue to fix & crunch the data & Pedro will continue to get the credit. 😊

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street

Raleigh, NC 27603-1392
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

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From: Avery, Matt
Sent: Friday, May 29, 2015 3:12 PM
To: Jones-vessey, Kathleen
Subject: RE: Abortion reporting bill

I wouldn't say it's a theory – it's exactly what they're doing for that exact reason you state. So if the Maternal Mortality thing goes through as will does that just mean more stringent tracking or something?

Matt Avery
N.C. Department of Health and Human Services
Supervisor, Vital Statistics
State Center for Health Statistics – Division of Public Health
222 N. Dawson Street
Raleigh, NC 27603
Phone: 919-715-4572
Fax: 919-733-8485
Matt.Avery@dhhs.nc.gov
www.schs.state.nc.us

From: Jones-vessey, Kathleen
Sent: Friday, May 29, 2015 3:05 PM
To: Avery, Matt
Subject: RE: Abortion reporting bill

The theory is that they added Democratic sponsored bills that would be universally supported & non-controversial to it so that if the Dems voted against the abortion part of the bill, during the election cycle, in their ads they could say: "Look, the Dems are in favor of child molesters and they want mothers to die" (& whatever other things they shoved into the bill). Of course, the Repubs deny this is this case, but it is a logical theory.

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

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From: Avery, Matt
Sent: Friday, May 29, 2015 2:59 PM
To: Jones-vessey, Kathleen
Subject: RE: Abortion reporting bill

It is insane they can just 'add' stuff that is completely irrelevant to the bill. So if the committee passes no more data/review from kick -- I have no idea....??

Matt Avery
N.C. Department of Health and Human Services
Supervisor, Vital Statistics
State Center for Health Statistics – Division of Public Health
222 N. Dawson Street
Raleigh, NC 27603
Phone: 919-715-4572
Fax: 919-733-8485
Matt.Avery@dhhs.nc.gov
www.schs.state.nc.us

From: Jones-vessey, Kathleen
Sent: Friday, May 29, 2015 2:57 PM
To: Avery, Matt
Subject: RE: Abortion reporting bill

That's probably right. Interesting how this bill has been added to like the kitchen sink. I am hoping that the Maternal Mortality Committee passes though b/c I'm tired of getting lousy data from Sidekick & the Dr who can't seem to organize her thoughts.

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

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From: Avery, Matt
Sent: Friday, May 29, 2015 2:54 PM
To: Jones-vessey, Kathleen

Subject: RE: Abortion reporting bill

I predict right or wrong, what he wants to do or not – there is a 100% chance he will do whatever increases his chances of getting re-elected ☺

Matt Avery
N.C. Department of Health and Human Services
Supervisor, Vital Statistics
State Center for Health Statistics – Division of Public Health
222 N. Dawson Street
Raleigh, NC 27603
Phone: 919-715-4572
Fax: 919-733-8485
Matt.Avery@dhhs.nc.gov
www.schs.state.nc.us

From: Jones-vessey, Kathleen
Sent: Friday, May 29, 2015 2:50 PM
To: Avery, Matt
Subject: Abortion reporting bill

McC is on a veto roll – not sure if he'll veto the abortion bill too, but 2 times in 24 hrs is interesting:
<http://www.wral.com/mccrory-vetoes-ag-gag-bill/14677429/> I'll let you know as soon as I hear if this passes, as we'll have to revise our abortion forms by the end of the year if it does...

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

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From: [Avery, Matt](#)
To: [Jones-vessey, Kathleen](#)
Subject: RE: Abortoin forms
Date: Wednesday, November 04, 2015 11:03:00 AM

Pictures with numbers though – so therefore a no.

Matt Avery
N.C. Department of Health and Human Services
Supervisor, Vital Statistics
State Center for Health Statistics – Division of Public Health
222 N. Dawson Street
Raleigh, NC 27603
Phone: 919-715-4572
Fax: 919-733-8485
Matt.Avery@dhhs.nc.gov
www.schs.state.nc.us

From: Jones-vessey, Kathleen
Sent: Wednesday, November 04, 2015 11:02 AM
To: Avery, Matt
Subject: RE: Abortoin forms

I like how he said “it involves pictures” so she can *probably* do it. ☺

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
Physical Address: 222 North Dawson Street, Raleigh, NC 27603
Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1900
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

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From: Avery, Matt
Sent: Wednesday, November 04, 2015 10:59 AM
To: Jones-vessey, Kathleen
Subject: RE: Abortoin forms

Heck no.

Matt Avery
N.C. Department of Health and Human Services
Supervisor, Vital Statistics
State Center for Health Statistics – Division of Public Health

222 N. Dawson Street
Raleigh, NC 27603
Phone: 919-715-4572
Fax: 919-733-8485
Matt.Avery@dhhs.nc.gov
www.schs.state.nc.us

From: Jones-vessey, Kathleen
Sent: Wednesday, November 04, 2015 10:57 AM
To: Avery, Matt
Subject: FW: Abortoin forms

Manjoo's help with reviewing abortion ultrasounds??? See below.

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
Physical Address: 222 North Dawson Street, Raleigh, NC 27603
Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1900
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

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From: Meyer, Robert
Sent: Wednesday, November 04, 2015 10:55 AM
To: Jones-vessey, Kathleen
Subject: RE: Abortoin forms

Actually, anything she can do w/r to processing the abortion data is fine by me.

Robert E. Meyer, PhD, MPH
North Carolina Department of Health and Human Services
Birth Defects Monitoring Program
State Center for Health Statistics, Division of Public Health
222 N. Dawson St. Cotton Building, Raleigh, NC 27603
Phone: 919-715-4476
Fax: 919-733-8485
robert.meyer@dhhs.nc.gov
www.schs.state.nc.us

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From: Jones-vessey, Kathleen
Sent: Wednesday, November 04, 2015 10:47 AM

To: Meyer, Robert
Subject: RE: Abortoin forms

Maybe – I'll be back in touch after I find out how many we are talking about. I think it should be well under 500 per year.

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
Physical Address: 222 North Dawson Street, Raleigh, NC 27603
Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1900
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

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From: Meyer, Robert
Sent: Wednesday, November 04, 2015 10:45 AM
To: Jones-vessey, Kathleen
Subject: RE: Abortoin forms

Is this something that Manjoo can do instead of taking up your staff time? It involves pictures, so that's a plus.

Robert E. Meyer, PhD, MPH
North Carolina Department of Health and Human Services
Birth Defects Monitoring Program
State Center for Health Statistics, Division of Public Health
222 N. Dawson St. Cotton Building, Raleigh, NC 27603
Phone: 919-715-4476
Fax: 919-733-8485
robert.meyer@dhhs.nc.gov
www.schs.state.nc.us

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From: Jones-vessey, Kathleen
Sent: Wednesday, November 04, 2015 10:39 AM
To: Meyer, Robert
Subject: RE: Abortoin forms

No, I think they just go to DHHS for review (which means Randall). We'll also be reviewing them just to make sure that the gestation on the ultrasound matches the gestation on the file for that record. I've also created this instruction manual b/c apparently facilities didn't know what an abortion was (or much of anything else on the form). So we're spelling it all

out for them. :-/

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
Physical Address: 222 North Dawson Street, Raleigh, NC 27603
Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1900
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

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From: Meyer, Robert
Sent: Wednesday, November 04, 2015 10:34 AM
To: Jones-vessey, Kathleen
Subject: RE: Abortoin forms

I hope they aren't still talking about putting these scans on a publicly accessible web site like they discussed early on.

Robert E. Meyer, PhD, MPH
North Carolina Department of Health and Human Services
Birth Defects Monitoring Program
State Center for Health Statistics, Division of Public Health
222 N. Dawson St. Cotton Building, Raleigh, NC 27603
Phone: 919-715-4476
Fax: 919-733-8485
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www.schs.state.nc.us

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From: Jones-vessey, Kathleen
Sent: Wednesday, November 04, 2015 10:23 AM
To: Meyer, Robert
Subject: RE: Abortoin forms

I agree – that would be very helpful to have, but I'm not sure what his plans are with regard to that. I think the main focus of that legislation was to make sure that gestation was accurately recorded. However, like I said – I predict that we'll just start to see a rise in the reporting of "unknown" gestations to skirt around the law. :-/

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health

Physical Address: 222 North Dawson Street, Raleigh, NC 27603
Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1900
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

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From: Meyer, Robert
Sent: Wednesday, November 04, 2015 10:19 AM
To: Jones-vessey, Kathleen
Subject: RE: Abortoin forms

Thanks for this. We're interested in knowing whether certain facilities are doing a large volume of midtrimester terminations in order to follow up on prenatal diagnoses that are lost to us. Most of these will be done < 20weeks so they still wouldn't get picked up on the new form. I'm not suggesting we change it, but that is why I asked Randall if we could come up with a database or other way for him to classify the 16-19wk u/s scans according to factors like presence of obvious fetal anomalies, gestational age discrepancies, etc.

Robert E. Meyer, PhD, MPH
North Carolina Department of Health and Human Services
Birth Defects Monitoring Program
State Center for Health Statistics, Division of Public Health
222 N. Dawson St. Cotton Building, Raleigh, NC 27603
Phone: 919-715-4476
Fax: 919-733-8485
robert.meyer@dhhs.nc.gov
www.schs.state.nc.us

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From: Jones-vessey, Kathleen
Sent: Wednesday, November 04, 2015 9:56 AM
To: Meyer, Robert
Subject: Abortoin forms

Hi Bob,

Attached are the two abortion forms. One is the old & one the new (w/ the changes required as part of the new law). The one that says "Revised 05 2011" is the old form that will be used until 12/31/2015. The new form starts 1/1/2016 (well, since the facilities probably aren't open on New Years Day, I guess it's 1/2/2016).

Just let me know if you have any questions about it. We're still waiting for Randall to weigh in on this, but Isa Cherin, an ob/gyn with WCH has reviewed & approved it.

KJ-V

Kathleen Jones-Vessey, M.S.

N.C. Department of Health & Human Services

Statistical Services Manager, State Center for Health Statistics-Division of Public Health

Physical Address: 222 North Dawson Street, Raleigh, NC 27603

Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1900

Phone: 919-715-9692

Fax: 919-733-8485

Kathleen.Jones-Vessey@dhhs.nc.gov

www.schs.state.nc.us

-
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From: [Duval, April](#)
To: [Avery, Matt](#)
Subject: RE: Boxes for Abortion Forms
Date: Tuesday, November 03, 2015 12:52:04 PM

LMAO!!!!!! You are such a jack rabbit!!!!!!!

April Duval
NC Dept. of Health and Human Services
Statistician, Vital Statistics-NC Public Health
222 N Dawson Street
Raleigh, NC 27699-1908
Telephone: 919-715-4494
Fax: 919-715-6345
april.duval@dhhs.nc.gov
<http://www.schs.state.nc.us/SCHS>

From: Avery, Matt
Sent: Tuesday, November 03, 2015 12:51 PM
To: Duval, April
Subject: RE: Boxes for Abortion Forms

Yes, seriously. I'll be tearing off your ripped jeans, he** with the picture ☺

Matt Avery
N.C. Department of Health and Human Services
Supervisor, Vital Statistics
State Center for Health Statistics – Division of Public Health
222 N. Dawson Street
Raleigh, NC 27603
Phone: 919-715-4572
Fax: 919-733-8485
Matt.Avery@dhhs.nc.gov
www.schs.state.nc.us

From: Duval, April
Sent: Tuesday, November 03, 2015 12:49 PM
To: Avery, Matt
Subject: RE: Boxes for Abortion Forms

LOL. Seriously Matthew? LOL.

April Duval
NC Dept. of Health and Human Services
Statistician, Vital Statistics-NC Public Health
222 N Dawson Street
Raleigh, NC 27699-1908
Telephone: 919-715-4494
Fax: 919-715-6345
april.duval@dhhs.nc.gov
<http://www.schs.state.nc.us/SCHS>

From: Avery, Matt

Sent: Tuesday, November 03, 2015 12:48 PM
To: Duval, April
Subject: RE: Boxes for Abortion Forms

That one song where a ginger troll sounds like a little girl -- that one?

Matt Avery
N.C. Department of Health and Human Services
Supervisor, Vital Statistics
State Center for Health Statistics – Division of Public Health
222 N. Dawson Street
Raleigh, NC 27603
Phone: 919-715-4572
Fax: 919-733-8485
Matt.Avery@dhhs.nc.gov
www.schs.state.nc.us

From: Duval, April
Sent: Tuesday, November 03, 2015 12:34 PM
To: Avery, Matt
Subject: RE: Boxes for Abortion Forms

Listening to radio. That song "Photograph" from Ed Sheeran is absolutely precious.

April Duval
NC Dept. of Health and Human Services
Statistician, Vital Statistics-NC Public Health
222 N Dawson Street
Raleigh, NC 27699-1908
Telephone: 919-715-4494
Fax: 919-715-6345
april.duval@dhhs.nc.gov
<http://www.schs.state.nc.us/SCHS>

From: Avery, Matt
Sent: Tuesday, November 03, 2015 12:15 PM
To: Jones-vessey, Kathleen; Duval, April
Subject: FW: Boxes for Abortion Forms

Why in the world would I need to be in the loop on this?

Matt Avery
N.C. Department of Health and Human Services
Supervisor, Vital Statistics
State Center for Health Statistics – Division of Public Health
222 N. Dawson Street
Raleigh, NC 27603
Phone: 919-715-4572
Fax: 919-733-8485
Matt.Avery@dhhs.nc.gov
www.schs.state.nc.us

From: Edgerton, Laurie
Sent: Tuesday, November 03, 2015 10:11 AM
To: Beckwith, Dorothy
Cc: Avery, Matt
Subject: Boxes for Abortion Forms

Hi Dorothy,

I'll be mailing out new abortion forms to clinics in the next month or so, and I want to make sure that I have enough boxes to ship them out.

I'll need 10 USPS boxes (not APO/FPO). I will also need 7 U-Line multi-depth cardboard boxes. I

looked for boxes in the mail room, and I suspect that

you might need to order more boxes to accommodate this mailing. **I'm cc'ing Matt just to let him**

know what I'm doing. If you need anything from me, feel free to ask.

Thanks!

Laurie L. Edgerton

N.C. Department of Health and Human Services

Statistical Research Assistant

State Center for Health Statistics

Physical Address: 222 N. Dawson St.

Mailing Address:

1908 Mail Service Center

Raleigh, NC 27699-1908

Phone: 919-715-7224

FAX: 919-715-6345

Email: laurie.edgerton@dhhs.nc.gov

Web: www.schs.state.nc.us/SCHS/

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From: [Duval, April](#)
To: [Avery, Matt](#); [Jones-vessey, Kathleen](#)
Subject: RE: Boxes for Abortion Forms
Date: Tuesday, November 03, 2015 12:16:06 PM

Uh yeah. With you on this one. ☺

April Duval
NC Dept. of Health and Human Services
Statistician, Vital Statistics-NC Public Health
222 N Dawson Street
Raleigh, NC 27699-1908
Telephone: 919-715-4494
Fax: 919-715-6345
april.duval@dhhs.nc.gov
<http://www.schs.state.nc.us/SCHS>

From: Avery, Matt
Sent: Tuesday, November 03, 2015 12:15 PM
To: Jones-vessey, Kathleen; Duval, April
Subject: FW: Boxes for Abortion Forms

Why in the world would I need to be in the loop on this?

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222 N. Dawson Street
Raleigh, NC 27603
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Fax: 919-733-8485
Matt.Avery@dhhs.nc.gov
www.schs.state.nc.us

From: Edgerton, Laurie
Sent: Tuesday, November 03, 2015 10:11 AM
To: Beckwith, Dorothy
Cc: Avery, Matt
Subject: Boxes for Abortion Forms

Hi Dorothy,
I'll be mailing out new abortion forms to clinics in the next month or so, and I want to make sure that I have enough boxes to ship them out.
I'll need 10 USPS boxes (not APO/FPO). I will also need 7 U-Line multi-depth cardboard boxes. I looked for boxes in the mail room, and I suspect that you might need to order more boxes to accommodate this mailing. **I'm cc'ing Matt just to let him know what I'm doing.** If you need anything from me, feel free to ask.

Thanks!

Laurie L. Edgerton
N.C. Department of Health and Human Services
Statistical Research Assistant
State Center for Health Statistics
Physical Address: 222 N. Dawson St.
Mailing Address:
1908 Mail Service Center
Raleigh, NC 27699-1908
Phone: 919-715-7224
FAX: 919-715-6345
Email: laurie.edgerton@dhhs.nc.gov
Web: www.schs.state.nc.us/SCHS/

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From: [Jones-vessey, Kathleen](#)
To: [Howell, Eleanor](#)
Subject: RE: Can we do 9 am instead of 830 tomorrow morning? Data discussion
Date: Friday, March 06, 2015 4:53:06 PM
Attachments: [Estimating costs of adding fields to abortion reporting form.xlsx](#)
[Technical Resource for ITOP Reporting 03 22 2013 KJ-VR.pdf](#)

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Cc: Howell, Eleanor
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Date: 03/05/2015 8:54 PM (GMT-05:00)
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To: "Wooten, Maribeth T", "Jones-vessey, Kathleen"
Subject: RE: data discussion

Use number 919-733-2490 for our call.

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Sent: Thursday, March 05, 2015 10:36 AM

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When: Friday, March 06, 2015 8:30 AM-9:00 AM (UTC-05:00) Eastern Time (US & Canada).

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To: [Jones-vessey, Kathleen](#)
Cc: [Howell, Eleanor](#)
Subject: RE: Can we do 9 am instead of 830 tomorrow morning? Data discussion
Date: Friday, March 06, 2015 10:34:34 AM

Thanks to both of you.
Will keep you posted.

Maribeth T. Wooten, MPH, PT
Office of the State Health Director
N.C. Department of Health and Human Services
Division of Public Health
5605 Six Forks Road
Raleigh, NC 27609
Office: 919-707-5051
Fax: 919-870-4829
Maribeth.wooten@dhhs.nc.gov
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To: [Howell, Eleanor](#)
Subject: RE: Can we do 9 am instead of 830 tomorrow morning? Data discussion
Date: Tuesday, March 10, 2015 9:15:29 AM

Okay, so I've done some more research & there are a myriad of ways to estimate gestation early in pregnancy (see: <http://www.uptodate.com/contents/prenatal-assessment-of-gestational-age-and-estimated-date-of-delivery#H14>) I checked with an ob/gyn nurse @ DMA & she gave me a somewhat different list. So I think before we could come up with a true cost to add the appropriate measurement info, we'd really need to consult with a few ob/gyns to be sure our list of measurements accurately reflected common practice. I just don't feel comfortable guessing at what the right categories should be....

Maribeth called me yesterday afternoon about this & I gave her my estimates for the cost of printing new abortion reporting forms (I don't think that will change) – should be well under \$1,000 for printing a year's worth of revised forms according to invoices I found.

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To: Jones-vessey, Kathleen; Wooten, Maribeth T
Subject: RE: Can we do 9 am instead of 830 tomorrow morning? Data discussion

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To: [Wooten, Maribeth T](#)
Cc: [Howell, Eleanor](#)
Subject: RE: Can we do 9 am instead of 830 tomorrow morning? Data discussion
Date: Friday, March 06, 2015 10:23:13 AM
Attachments: [DHHS 1891 \(Revised 05 2011\).pdf](#)

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Fax: 919-733-8485
Eleanor.Howell@dhhs.nc.gov
www.schs.state.nc.us

-----Original Appointment-----

From: Wooten, Maribeth T
Sent: Thursday, March 05, 2015 10:36 AM
To: Wooten, Maribeth T; Jones-vessey, Kathleen; Howell, Eleanor
Subject: data discussion
When: Friday, March 06, 2015 8:30 AM-9:00 AM (UTC-05:00) Eastern Time (US & Canada).
Where:

I will call you in your office, Kathleen.

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From: [Wooten, Maribeth T](#)
To: [Jones-vessey, Kathleen](#); [Howell, Eleanor](#)
Subject: RE: Costs to implement the bill we discussed earlier this week
Date: Thursday, March 12, 2015 9:34:38 AM

Thanks Kathleen. This will work for now as prelim estimates.

Maribeth T. Wooten, MPH, PT
Office of the State Health Director
N.C. Department of Health and Human Services
Division of Public Health
5605 Six Forks Road
Raleigh, NC 27609
Office: 919-707-5051
Fax: 919-870-4829
Maribeth.wooten@dhhs.nc.gov
www.publichealth.nc.gov

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From: Jones-vessey, Kathleen
Sent: Thursday, March 12, 2015 9:15 AM
To: Wooten, Maribeth T; Howell, Eleanor
Subject: RE: Costs to implement the bill we discussed earlier this week

Sure – attached are some quick & dirty estimates at costs. The main problem with this estimate is creating a comprehensive list of measurement types for determining fetal gestation. I did some research & checked with an ob/gyn nurse in DMA & I *think* I have all of them here. However, before we were to solidify this, it would probably make sense for us to have an ob/gyn or two review the list to be sure that we've covered all of the different measurement types & that millimeter measurements are appropriate for all. This will impact the data entry cost estimates, as I've estimated the cost per byte of data entered, & adding/subtracting any fields will change that estimate. Probably not necessary for this purpose, just noting it in case the legislation passes.

As for the reasons for abortion, I included hard coded fields based on the Guttmacher Institute categories I sent last week:
(http://www.guttmacher.org/statecenter/spibs/spib_ARR.pdf) I also included an "other specify" field for folks that want to add more information. This field is what adds the most bytes of data to the file.

Feel free to give me a call if you'd like to discuss – I should be at my desk most of the day today.
Kathleen

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392

Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

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From: Wooten, Maribeth T
Sent: Thursday, March 12, 2015 8:50 AM
To: Jones-vessey, Kathleen; Howell, Eleanor
Subject: Costs to implement the bill we discussed earlier this week

Kathleen,
Do you have any estimates yet on costs of forms + extra data keying that would be required of SCHS with the changes we discussed?

Thanks for feedback.

MB

Maribeth T. Wooten, MPH, PT
Office of the State Health Director
N.C. Department of Health and Human Services
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5605 Six Forks Road
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From: [Jones-vessey, Kathleen](#)
To: [Wooten, Maribeth T](#); [Howell, Eleanor](#)
Subject: RE: Costs to implement the bill we discussed earlier this week
Date: Thursday, March 12, 2015 9:14:56 AM
Attachments: [Estimating costs of adding fields to abortion reporting form 03092015.xlsx](#)

Sure – attached are some quick & dirty estimates at costs. The main problem with this estimate is creating a comprehensive list of measurement types for determining fetal gestation. I did some research & checked with an ob/gyn nurse in DMA & I *think* I have all of them here. However, before we were to solidify this, it would probably make sense for us to have an ob/gyn or two review the list to be sure that we've covered all of the different measurement types & that millimeter measurements are appropriate for all. This will impact the data entry cost estimates, as I've estimated the cost per byte of data entered, & adding/subtracting any fields will change that estimate. Probably not necessary for this purpose, just noting it in case the legislation passes.

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Feel free to give me a call if you'd like to discuss – I should be at my desk most of the day today.
Kathleen

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Statistical Services Manager, State Center for Health Statistics-Division of Public Health
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From: Wooten, Maribeth T
Sent: Thursday, March 12, 2015 8:50 AM
To: Jones-vessey, Kathleen; Howell, Eleanor
Subject: Costs to implement the bill we discussed earlier this week

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Thanks for feedback.
MB

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From: [Edgerton, Laurie](#)
To: [Nash, Lori](#)
Subject: RE: Induced abortion case report form
Date: Monday, October 26, 2015 8:38:00 AM

OK thanks!

Laurie

From: Nash, Lori [mailto:Lori.Nash@unchealth.unc.edu]
Sent: Sunday, October 25, 2015 9:53 PM
To: Edgerton, Laurie
Subject: RE: Induced abortion case report form

Laurie – I have not had a chance to review the numbers with the physicians involved. I am still reviewing the data to determine the method we used to pull the data. I apologize for the delay but am trying to ensure accuracy of our data. Thank you for the attached information. I will review. Lori

Lori Nash RN, MS
Director of Clinical Risk Management and Accreditation
Legal Department
2nd Floor Medical Wing E
Campus Box 7600
101 Manning Drive
Chapel Hill, NC 27514
Office – (984)-974-2068

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From: Edgerton, Laurie [mailto:laurie.edgerton@dhhs.nc.gov]
Sent: Thursday, October 22, 2015 12:56 PM
To: Nash, Lori
Subject: RE: Induced abortion case report form

Hi Lori,

Has there been any progress on determining if the 210 number from the 2015 LRA contains any induced abortions? I'm hoping to tie up some loose ends this week.

Kathleen, my manager, found a document that might be helpful with finding the induced abortions that need to be reported to me. I'm including this document as an attachment with this email. It is a table titled: Medical Terminology for Categorizing Induced Terminations of Pregnancy, and it is part of a collaboration of the National Association for Public Health Statistics and Information Systems (NAPHSIS) with technical assistance from the CDC – Division of Reproductive Health. It contains ICD-9 and CPT codes.

I hope this document is useful, and I hope you are having a lovely day!

Laurie

From: Nash, Lori [mailto:Lori.Nash@unchealth.unc.edu]
Sent: Wednesday, October 07, 2015 4:46 PM
To: Edgerton, Laurie
Subject: RE: Induced abortion case report form

I am in the process of reviewing that report to make sure. Lori

Lori Nash RN, MS
Director of Clinical Risk Management and Accreditation
Legal Department
2nd Floor Medical Wing E
Campus Box 7600
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From: Edgerton, Laurie [<mailto:laurie.edgerton@dhhs.nc.gov>]
Sent: Wednesday, October 07, 2015 9:12 AM
To: Nash, Lori
Subject: RE: Induced abortion case report form

You are welcome.

I also need to clarify something. Does the number on your 2015 LRA (210) include anything other than induced abortions?

Likewise I think I know the answer, but I need your help to verify it.

Thank you,

Laurie

From: Nash, Lori [<mailto:Lori.Nash@unchealth.unc.edu>]
Sent: Tuesday, October 06, 2015 5:22 PM
To: Edgerton, Laurie
Subject: RE: Induced abortion case report form

Thank you for the clarification. I assumed that – but wanted to verify. Lori

Lori Nash RN, MS
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From: Edgerton, Laurie [<mailto:laurie.edgerton@dhhs.nc.gov>]
Sent: Tuesday, October 06, 2015 9:02 AM
To: Nash, Lori
Subject: RE: Induced abortion case report form

Good Morning Ms. Nash,

LRA refers to the Licensure Renewal Application that facilities submit to the Division of Health Services Regulation (DHSR) annually (typically in December of each year, I believe – so the last one would have been submitted at the end of 2014). The time period for the last LRA report was from October 1 2014 to September 30 2015 – this is the time period we are comparing. Induced abortion case report forms are submitted to the State Center for Health Statistics (SCHS). These statistical forms should be submitted on a continual basis throughout the year, and the number of forms submitted should be comparable to figures reported to DHSR in their annual LRA.

I hope that helps,
Laurie

From: Nash, Lori [<mailto:Lori.Nash@unchealth.unc.edu>]
Sent: Monday, October 05, 2015 5:23 PM
To: Edgerton, Laurie
Subject: RE: Induced abortion case report form

Ms. Edgerton - Just to clarify – when you say “LRA” – is that our annual licensure update? If so – what is the time frame that we are required to submit data? Lori

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From: Edgerton, Laurie [<mailto:laurie.edgerton@dhhs.nc.gov>]
Sent: Monday, October 05, 2015 1:08 PM
To: Nash, Lori
Cc: Avery, Matt
Subject: Induced abortion case report form

Hello Ms. Nash,
Attached is a copy our most recent induced abortion case report form. If an induced abortion is performed, this form needs to be filled out and sent to us. Our address is on the form.

I misspoke about the period of time we want. For clinics it is LRA year 2014, for hospitals it is 2015. I was originally told to reconcile the numbers in yellow, but that does not seem to match the LRA reporting period. We have not yet received the August and September 2015 forms from the UNC OB/GYN group. Based on past monthly numbers, it looks like the number of forms will come in close to the 210 number from DHSR. At this point, there seems to be no need to go through past files.

However we still have a question about what UNC reports to DHSR, hopefully you can help with that. Does the number on your 2015 LRA (210) include anything other than induced abortions?

From October 1 2014 to September 30 2015 forms sent to SCHS

Month	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Total
UNC	25	21	17	26	21	20	24	8	17	12	0	0	191

	Hospital	DHSR LRA 2015	SCHS 2015 Calendar year
H0157	University of North Carolina Hospitals	210	128

Thank you very much!

Laurie L. Edgerton

N.C. Department of Health and Human Services

Statistical Research Assistant

State Center for Health Statistics

Physical Address: 222 N. Dawson St.

Mailing Address:

1908 Mail Service Center

Raleigh, NC 27699-1908

Phone: 919-715-7224

FAX: 919-715-6345

Email: laurie.edgerton@dhhs.nc.gov

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From: [Edgerton Laurie](#)
To: [Nash Lori](#)
Subject: RE: Induced abortion case report form
Date: Thursday, October 22, 2015 12:55:00 PM
Attachments: [Technical Resouce for ITOP Reporting Medical Codes.pdf](#)

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From: Edgerton, Laurie [<mailto:laurie.edgerton@dhhs.nc.gov>]
Sent: Monday, October 05, 2015 1:08 PM
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Cc: Avery, Matt
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Thank you very much!

Laurie L. Edgerton

N.C. Department of Health and Human Services

Statistical Research Assistant

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From: [Avery, Matt](#)
To: [Jones-vessey, Kathleen](#); [Howell, Eleanor](#)
Subject: RE: Modification to the Induced Abortion Case Report Form
Date: Monday, November 02, 2015 11:59:47 AM

I agree w/Kathleen – zip is also included in the pregnancy file and used there as well.

Matt

Matt Avery
N.C. Department of Health and Human Services
Supervisor, Vital Statistics
State Center for Health Statistics – Division of Public Health
222 N. Dawson Street
Raleigh, NC 27603
Phone: 919-715-4572
Fax: 919-733-8485
Matt.Avery@dhhs.nc.gov
www.schs.state.nc.us

From: Jones-vessey, Kathleen
Sent: Monday, November 02, 2015 10:39 AM
To: Howell, Eleanor
Cc: Avery, Matt
Subject: RE: Modification to the Induced Abortion Case Report Form

If public health programs want to look at interventions, they are most often interested in city & zip code so that they can target these. We are also able to use city & zip code in cases where they don't supply adequate information regarding the state & county of residence (which is actually quite often). We never publish this data publicly however, to safeguard confidentiality. This might be a question for WCH to respond to as they are the ones that typically ask for this data. I've cc'd Matt here in case he wants to weigh in on this.

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
Physical Address: 222 North Dawson Street, Raleigh, NC 27603
Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1900
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From: Howell, Eleanor
Sent: Monday, November 02, 2015 10:31 AM
To: Jones-vessey, Kathleen
Subject: FW: Modification to the Induced Abortion Case Report Form

Thoughts?

Eleanor Howell, M.S.
N.C. Department of Health and Human Services
Director, State Center for Health Statistics - Division of Public Health
Physical Address: 222 North Dawson Street, Raleigh, NC 27603
Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1900
Phone: 919-715-7475
Fax: 919-733-8485
Eleanor.Howell@dhhs.nc.gov
www.schs.state.nc.us

From: Martin, Bob
Sent: Monday, November 02, 2015 10:26 AM
To: Howell, Eleanor
Subject: RE: Modification to the Induced Abortion Case Report Form

Thanks Eleanor. Do we need to collect the city and zipcode?

Would also suggest we add to form(?) or more likely to instructions statement that suggest about confidentiality of information reported is confidential and protected under HIPPA and state statute (130A-12).

Bob Martin
Public Health Program Manager
NC Division of Health and Human Services
Division of Public Health
5605 Six Forks Rd, Raleigh NC 27699
Mail Service Center 1931
Phone: 919 707-5179
Fax: 919 870-4840
bob.martin@dhhs.nc.gov
<http://publichealth.nc.gov/>

From: Howell, Eleanor
Sent: Thursday, October 29, 2015 2:06 PM
To: Martin, Bob
Subject: FW: Modification to the Induced Abortion Case Report Form

FYI

Eleanor Howell, M.S.
N.C. Department of Health and Human Services
Director, State Center for Health Statistics - Division of Public Health
Physical Address: 222 North Dawson Street, Raleigh, NC 27603
Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1900

Phone: 919-715-7475
Fax: 919-733-8485
Eleanor.Howell@dhhs.nc.gov
www.schs.state.nc.us

From: Jones-vessey, Kathleen
Sent: Thursday, October 15, 2015 9:28 AM
To: Dr. Randall Williams
Cc: Wooten, Maribeth T; Staley, Danny; Howell, Eleanor
Subject: Modification to the Induced Abortion Case Report Form

Dr. Williams,

The State Center for Health Statistics has modified our induced abortion case report form (Form #1891) pursuant to DHHS abortion reporting changes outlined in House Bill 465 §14-45.1: (<http://www.ncleg.net/gascripts/BillLookUp/BillLookUp.pl?Session=2015&BillID=h465>) These changes will be implemented for all induced abortions occurring from Jan 1, 2016 forward. As we discussed at our meeting in September, along with the case report forms, we will now be supplying facilities with detailed instructions outlining how to report this information as well as a brief description about why this information is being collected and the importance of this data for public health surveillance. A draft of the revised case report form & instructions are attached.

While making the changes related to HB 465, we also took this opportunity to make a few other minor modifications to the form to make it consistent with national reporting standards. A summary of all changes made to the Induced Abortion Case Report form can be found below:

- Modifications to race, marital status, education and method of abortion fields (*to be consistent with national reporting standards*)
- Removal of Date of Last Termination field (*to be consistent with national reporting standards*)
- Rearrangement of the order of existing fields (*to be consistent with national reporting standards*)
- Addition of fields for recording method of calculating gestational age for gestations ≥ 16 weeks (*to implement House Bill 465*)
- Addition of fields for recording measurements used for calculating gestational age for gestations ≥ 16 weeks (*to implement House Bill 465*)
- Addition of field for recording Ultrasound ID for gestations ≥ 16 weeks (*to implement House Bill 465*)
- Addition of guidance on including Ultrasound image along with form for gestations ≥ 16 weeks (*to implement House Bill 465*)
- Addition of field for specifying the reason for gestations ≥ 20 weeks (*to implement House Bill 465*)

Before we finalize the changes to this form and send to Public Affairs for approval, we were hoping that you would be willing to review the new form for us. Isa Cherin, an ob/gyn Medical Consultant with Women's and Children's Health Section of DPH, has previously reviewed and approved a draft of the changes to the form, however having another set of medical expert eyes on this form would be very helpful to us.

Please feel free to get in touch if you have any questions or need any additional information

about this.

Best regards,
Kathleen

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

—
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From: [Jones-vessey, Kathleen](#)
To: [Avery, Matt](#)
Subject: RE: Modifications to DHHS 1891 Induced Abortion Case Report form related to House Bill 465
Date: Thursday, October 08, 2015 10:10:41 AM

Or the patient's name. ☺

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

—
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From: Avery, Matt
Sent: Thursday, October 08, 2015 10:07 AM
To: Jones-vessey, Kathleen
Subject: RE: Modifications to DHHS 1891 Induced Abortion Case Report form related to House Bill 465

Yep. Or this – “Don’t be stupid and send us all of your ultrasounds with the same f—king ID.”

Matt Avery
N.C. Department of Health and Human Services
Supervisor, Vital Statistics
State Center for Health Statistics – Division of Public Health
222 N. Dawson Street
Raleigh, NC 27603
Phone: 919-715-4572
Fax: 919-733-8485
Matt.Avery@dhhs.nc.gov
www.schs.state.nc.us

From: Jones-vessey, Kathleen
Sent: Thursday, October 08, 2015 10:06 AM
To: Avery, Matt
Subject: RE: Modifications to DHHS 1891 Induced Abortion Case Report form related to House Bill 465

Honestly, this whole thing is giving me a headache. I'll just suggest what you say below b/c I really can't think of ten million different ways to say “Send us a copy of the darned ultrasound (w/o names) and make sure there's a flipping way for us to match it to this stupid form.” ☺

Kathleen Jones-Vessey, M.S.

N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

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From: Avery, Matt
Sent: Thursday, October 08, 2015 10:03 AM
To: Jones-vessey, Kathleen
Subject: RE: Modifications to DHHS 1891 Induced Abortion Case Report form related to House Bill 465

The ultrasound will accompany the form right? And that will have a facility code so if we do any type of search on ultrasound id's we just combine w/facility and so it won't matter if an ID is duplicated between facilities. So we just then need to make it clear on the report the ID has to be unique, maybe change the form to read:

Four-digit unique and unduplicated ID that can anonymously link this form to the Required Ultrasound Image submitted to N.C. DHHS:

Matt Avery
N.C. Department of Health and Human Services
Supervisor, Vital Statistics
State Center for Health Statistics – Division of Public Health
222 N. Dawson Street
Raleigh, NC 27603
Phone: 919-715-4572
Fax: 919-733-8485
Matt.Avery@dhhs.nc.gov
www.schs.state.nc.us

From: Jones-vessey, Kathleen
Sent: Thursday, October 08, 2015 9:51 AM
To: Avery, Matt
Subject: FW: Modifications to DHHS 1891 Induced Abortion Case Report form related to House Bill 465

Any ideas? My sinuses are making me kinda cranky & foggy-headed, and I can't seem to figure out how to respond to either Maribeth or Ann right now. :-/

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services

Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

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From: Farmer, Ann
Sent: Thursday, October 08, 2015 9:05 AM
To: Jones-vessey, Kathleen; Howell, Eleanor
Subject: RE: Modifications to DHHS 1891 Induced Abortion Case Report form related to House Bill 465

Kathleen,

My original thought was that each year a facility would start with 0001, however, would that leave it open for an outside person to narrow down info to a particular patient? Also, do we view 4-digits as numbers or could it be a mixture of numbers and letters? We may want to clarify (i.e., a 4-digit [numbers and/or letters] code).

Should we also mention the importance of keeping a tracking system so digits will not accidentally be repeated from a facility?

Do we need to reemphasize on the back of the form (bold IMPORTANT) that the 4-digit code on the form must also be the 4-digit code placed on the ultrasound image?

Just a little more fodder for thought.

BTW, Good morning!

Ann H. Farmer
N.C. Department of Health and Human Services
Publications Coordinator, State Center for Health Statistics — Division of Public Health
Physical Address: 222 North Dawson Street, Raleigh, NC 27603-1392
Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1900
Phone: 919-715-0262
Fax: 919-733-8485
ann.farmer@dhhs.nc.gov
www.schs.state.nc.us

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From: Jones-vessey, Kathleen
Sent: Wednesday, October 07, 2015 4:48 PM

To: Farmer, Ann; Howell, Eleanor

Subject: FW: Modifications to DHHS 1891 Induced Abortion Case Report form related to House Bill 465

Hi Ann & Eleanor,

Any ideas regarding how we might make it clear that the ultrasound ID should match what is reported on the ultrasound image would be great. All I can think of is this:

All abortions with estimated gestation ≥ 16 weeks are required to submit ultrasound images along with this report. The 4 digit ID reported here should also match the 4 digit ID supplied with the ultrasound image.

However, I'm not sure that's any clearer than what's on here. :-/

After we have this solidified, I'll send it off to Randall & cc Maribeth, Danny, and both of you.

Thanks!

KJ-V

Kathleen Jones-Vessey, M.S.

N.C. Department of Health & Human Services

Statistical Services Manager, State Center for Health Statistics-Division of Public Health

222 North Dawson Street

Raleigh, NC 27603-1392

Phone: 919-715-9692

Fax: 919-733-8485

Kathleen.Jones-Vessey@dhhs.nc.gov

www.schs.state.nc.us

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From: Wooten, Maribeth T

Sent: Wednesday, October 07, 2015 4:39 PM

To: Jones-vessey, Kathleen; Staley, Danny

Cc: Howell, Eleanor

Subject: RE: Modifications to DHHS 1891 Induced Abortion Case Report form related to House Bill 465

I would prefer ya'll be explicit on the form (re: US ID). If you'll make that edit and send to Randall (cc Danny/me) to see if he has suggestions then move to PA-2.

Thank you!

Maribeth T. Wooten, MPH, PT

Office of the State Health Director

N.C. Department of Health and Human Services

Division of Public Health

5605 Six Forks Road

Raleigh, NC 27609

Office: 919-707-5051

Fax: 919-870-4829

Maribeth.wooten@dhhs.nc.gov

www.publichealth.nc.gov

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From: Jones-vessey, Kathleen

Sent: Tuesday, October 06, 2015 11:03 AM

To: Wooten, Maribeth T; Staley, Danny

Cc: Howell, Eleanor

Subject: RE: Modifications to DHHS 1891 Induced Abortion Case Report form related to House Bill 465

Good questions. So we took the 7.6 rounded to 7 weeks directly from the national standard (see attached). I think they err on rounding down so that they don't risk overestimating gestation – although they don't specify exactly why they suggest that.

Yes, we would definitely want the ultrasound image to include an ID that we can match back to the case report form. Perhaps we need to spell that out more clearly in the form as well. We do spell that out in the instructions (draft also attached).

Just let me know if you have any other questions or need any additional info on any of this.

Thanks,
Kathleen

Kathleen Jones-Vessey, M.S.

N.C. Department of Health & Human Services

Statistical Services Manager, State Center for Health Statistics-Division of Public Health

222 North Dawson Street

Raleigh, NC 27603-1392

Phone: 919-715-9692

Fax: 919-733-8485

Kathleen.Jones-Vessey@dhhs.nc.gov

www.schs.state.nc.us

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From: Wooten, Maribeth T

Sent: Tuesday, October 06, 2015 10:03 AM

To: Jones-vessey, Kathleen; Staley, Danny

Cc: Howell, Eleanor

Subject: RE: Modifications to DHHS 1891 Induced Abortion Case Report form related to House Bill 465

Thank you Kathleen.

Agree on routing for Randall to read/edit before PA-2 done.

I have a couple of edits/questions below in red.

MB

Clinician's Estimate of Gestational Age, in Completed Weeks

(If a fraction of a week is given, round down to the next whole week; e.g., record 6.2 weeks as 6 weeks, *record 7.6 weeks as 7 weeks*) *Wouldn't 7.6 weeks be rounded up to 8 weeks?*

1 **Four-digit ID** that can anonymously link this form to the Required Ultrasound Image submitted to N.C. DHHS: ____ _

* *Attach to this form a copy or screenshot of the ultrasound, intact with the date on which the ultrasound was performed, and with the name of the mother redacted. **Would you want the 4 digit ID also included on the copy/screenshot?***

Maribeth T. Wooten, MPH, PT
Office of the State Health Director
N.C. Department of Health and Human Services
Division of Public Health
5605 Six Forks Road
Raleigh, NC 27609
Office: 919-707-5051
Fax: 919-870-4829
Maribeth.wooten@dhhs.nc.gov
www.publichealth.nc.gov

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From: Jones-vessey, Kathleen
Sent: Tuesday, October 06, 2015 9:29 AM
To: Wooten, Maribeth T; Staley, Danny
Cc: Howell, Eleanor
Subject: Modifications to DHHS 1891 Induced Abortion Case Report form related to House Bill 465

Maribeth & Danny,

Attached is a draft of the modifications to our Induced Abortion case report form (DHHS 1891) along with our quote for printing This has not gone through PA-2 yet – we thought it wise to have DPH & DHHS leadership review prior to submitting to Public Affairs.

While making the changes related to HB 465, we also took this opportunity to make a few other minor modifications to the form to make it consistent with national reporting standards. A summary of changes to the Induced Abortion Case Report form can be found below:

- Modifications to race, marital status, education and method of abortion fields
- Removal of Date of Last Termination field
- Addition of fields for recording method of calculating gestational age for gestations >=16 weeks

- Addition of fields for recording measurements used for calculating gestational age for gestations ≥ 16 weeks
- Addition of field for recording Ultrasound ID for gestations ≥ 16 weeks
- Addition of guidance on including Ultrasound image along with form for gestations ≥ 16 weeks
- Addition of field for specifying the reason for gestations ≥ 20 weeks

Along with the revised forms we will mail to facilities, we will supply a cover letter outlining the changes as well as detailed instructions for reporting each field collected.

Dr. Williams has been very much interested in abortion reporting over the course of the last few months, so it might be a good idea for us to run this past him. He is also an ob/gyn which could prove useful in determining how well we outlined new medical fields – such as clinical method(s) for estimating gestational age. Isa Cherin, an ob/gyn Medical Consultant with the Women's Health Branch, has already reviewed the form, but having another set of ob/gyn eyes look over this could be helpful.

In terms of a timeline, our print quote is good for 60 days after 9/28/15 and we would need time to print the forms & mail them off to facilities prior to the Jan 1, 2016 deadline – so the earlier we could get DHHS & PA approval, the better.

Feel free to give me a call if you'd like to discuss any of this further.

Best regards,
Kathleen

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

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From: [Wooten, Maribeth T](#)
To: [Howell, Eleanor](#)
Subject: RE: SB 604 ABORTION 03312015-2015
Date: Tuesday, March 31, 2015 4:36:23 PM

Not now

Maribeth T. Wooten, MPH, PT
Office of the State Health Director
N.C. Department of Health and Human Services
Division of Public Health
5605 Six Forks Road
Raleigh, NC 27609
Office: 919-707-5051
Fax: 919-870-4829
Maribeth.wooten@dhhs.nc.gov
www.publichealth.nc.gov

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From: Howell, Eleanor
Sent: Tuesday, March 31, 2015 4:29 PM
To: Wooten, Maribeth T
Subject: RE: SB 604 ABORTION 03312015-2015

Do you need anything else from us? I think that captures the impact to SCHS.

Eleanor Howell, M.S.
N.C. Department of Health and Human Services
Director, State Center for Health Statistics - Division of Public Health
Physical Address: 222 North Dawson Street, Raleigh, NC 27603
Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1908
Phone: 919-715-7475
Fax: 919-733-8485
Eleanor.Howell@dhhs.nc.gov
www.schs.state.nc.us

From: Wooten, Maribeth T
Sent: Tuesday, March 31, 2015 4:13 PM
To: Staley, Danny; Andersen, Peter; Hoke, Chris; Pettiford, Belinda; Howell, Eleanor
Subject: FW: SB 604 ABORTION 03312015-2015

Two inputs:

- SCHS staff estimated approximately \$9,000/year in additional costs will be incurred, which is mostly to support data entry (contracted out to a vendor) for the additional data points that will need to be captured to accommodate the additional information facilities will have to report if the bill passes.
- In addition, in order to comply with submitting information to the SCHS (the current form

plus the new requirement of an ultrasound image) facilities will have to "link" 2 separate documents with patient information redacted. This increases the chance that:

- o Confidential patient information could be received by staff at the SCHS (likely on the document containing the ultrasound image); or
- o Full information to comply with the law might not always be received (if the 2 documents become separated in transit).

MB

Maribeth T. Wooten, MPH, PT
Office of the State Health Director
N.C. Department of Health and Human Services
Division of Public Health
5605 Six Forks Road
Raleigh, NC 27609
Office: 919-707-5051
Fax: 919-870-4829
Maribeth.wooten@dhhs.nc.gov
www.publichealth.nc.gov

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From: Hoke, Chris
Sent: Tuesday, March 31, 2015 2:11 PM
To: Staley, Danny; Andersen, Peter; Pettiford, Belinda; Wooten, Maribeth T
Subject: FW: SB 604 ABORTION 03312015-2015

FYI and for possible comment as you see fit.

Chris Hoke, J.D.
N.C. Department of Health and Human Services
Division of Public Health
Director of Regulatory and Legal Affairs
5605 Six Forks Road
Raleigh, NC 27609
(Office) 919-707-5006
(Fax) 919-870-4829
chris.hoke@dhhs.nc.gov
<http://publichealth.nc.gov/>

From: Goodman, Jesse
Sent: Tuesday, March 31, 2015 11:59 AM
To: Hoke, Chris
Cc: Pratt, Drexdal; Conley, Azzie; Christian, Patsy; Ouimet, Cheryl; Sholar, Adam; Womble, C. Trent
Subject: FW: SB 604 ABORTION 03312015-2015

Hi Chris,

Attached is our bill review for the proposed abortion legislation. Please feel free to use this review as

you develop your comments.

Jesse

From: Conley, Azzie

Sent: Tuesday, March 31, 2015 11:54 AM

To: Goodman, Jesse

Subject: SB 604 ABORTION 03312015-2015

Public Health needs to be included. Thank you

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From: [Wooten, Maribeth T](#)
To: [Glasgow, Patricia](#); [Spurrier, Judy](#)
Cc: [Kulinski, Kelly](#); [Jones-vessey, Kathleen](#); [Howell, Eleanor](#)
Subject: RE: Secretary Wos inquiry: McClelland, K for Response by 6/9/15
Date: Friday, June 05, 2015 2:06:25 PM

Thanks Patricia.

I will handle and send you all a follow up email once done.

Maribeth T. Wooten, MPH, PT
Office of the State Health Director
N.C. Department of Health and Human Services
Division of Public Health
5605 Six Forks Road
Raleigh, NC 27609
Office: 919-707-5051
Fax: 919-870-4829
Maribeth.wooten@dhhs.nc.gov
www.publichealth.nc.gov

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From: Glasgow, Patricia
Sent: Friday, June 05, 2015 2:04 PM
To: Spurrier, Judy
Cc: Wooten, Maribeth T; Kulinski, Kelly
Subject: Secretary Wos inquiry: McClelland, K for Response by 6/9/15

Good Afternoon,

Kathy McClelland, a health care office professional, contacted the Secretary's office with a concern. She is wanting clarification on how the proposed abortion bill that is currently on the governor's desk is not a HIPPA violation. She feels the statistical information the physician's office will be sharing with DHHS is a violation. She states the bill says it will protect the patient but she feels it will not. Ms. McClelland can be reached at 925-392-8149.

Please provide follow up to Kelly.kulinski@dhhs.nc.gov also.

Thank you,

Patricia Glasgow
N.C. Department of Health & Human Services
Office of Government Affairs
101 Blair Drive, Raleigh, NC 27603
Office: 919-855-4869

Fax: 919-715-4645

Patricia.Glasgow@dhhs.nc.gov

www.ncdhhs.gov

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From: [Jones-vessey, Kathleen](#)
To: [Howell, Eleanor](#)
Subject: RE: bill
Date: Friday, June 05, 2015 4:54:50 PM

According to the nurse at DMA, it's reported as a ratio (<http://www.fetalultrasound.com/online/text/3-172.htm>). Honestly, we'll have no statistical use for any of this measurement data b/c I'm not sure how to judge the veracity of any of it, but we'll collect it in case the legislators ask for it. If I had to guess, we'll probably see an increase in reporting unknown gestation to circumvent the law. The legislation probably should have mandated that gestation be estimated& reported for all abortions in order to avoid that. :-/

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

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From: Howell, Eleanor
Sent: Friday, June 05, 2015 4:47 PM
To: Jones-vessey, Kathleen
Subject: RE: bill

Is a measurement needed with Cephalic index?

Eleanor Howell, M.S.
N.C. Department of Health and Human Services
Director, State Center for Health Statistics - Division of Public Health
Physical Address: 222 North Dawson Street, Raleigh, NC 27603
Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1908
Phone: 919-715-7475
Fax: 919-733-8485
Eleanor.Howell@dhhs.nc.gov
www.schs.state.nc.us

From: Jones-vessey, Kathleen
Sent: Friday, June 05, 2015 4:27 PM
To: Wooten, Maribeth T; Pettiford, Belinda; Andersen, Peter
Cc: Howell, Eleanor; Staley, Danny
Subject: RE: bill

Belinda & Peter,

Attached is a draft of the proposed new fields that we think would need to be added to the abortion reporting form to meet the requirements of the new legislation. The new fields for all records with gestations ≥ 16 weeks include the types of measurement used for estimating gestational age & the actual measurements. I imagine that we might see some facilities reporting that more than one measurement type was used, therefore each of the measurement types are saved as separate fields. For records with gestations ≥ 20 weeks, there are two new fields for documenting the reason that the abortion occurred.

There's no need to review the cost estimates – we would just need for someone to review the new fields & be sure they cover all of the bases. My main concern is that we have a comprehensive list of measurement types for estimating fetal gestation. I did some research & checked with a colleague at DMA (an ob/gyn nurse) & I *think* I have all of the measurement types covered here. However, before we solidify this, it would make sense for us to have an ob/gyn or two review the list to be sure that we've covered all of the different measurement types & that millimeter measurements are appropriate for all. As for the reasons for abortions occurring at ≥ 20 weeks, I included hard coded fields based on the Guttmacher Institute categories:

(http://www.guttmacher.org/statecenter/spibs/spib_ARR.pdf) I also included an “other specify” field for capturing additional information. Based on how the current legislation is written, I'm not entirely certain which of the reasons would require further elaboration – so feel free to weigh in on that as well.

<Maribeth & Eleanor – I made slight changes to the file layout b/c the legislation is slightly different than what we reviewed earlier. It now only specifies that the reason be recorded for abortions at 20+ weeks gestation>

After we have the fields solidified, I'll work with our forms coordinator, Ann Farmer, to generate the new abortion reporting form & devise new instructions for reporting. We're currently in the midst of sending the abortion data entry out for re-bid, so I may need to halt that process to accommodate these changes.

Feel free to get in touch if you have any questions about any of this or would like to meet to discuss further.

Thank you!
Kathleen

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

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including confidential information relating to an ongoing State procurement effort, is prohibited by law. If you have received this e-mail in error, please notify the sender immediately and delete all records of this e-mail.

From: Wooten, Maribeth T
Sent: Friday, June 05, 2015 1:12 PM
To: Jones-vessey, Kathleen; Pettiford, Belinda; Andersen, Peter
Cc: Howell, Eleanor; Staley, Danny
Subject: RE: bill

Kathleen, can you please provide a draft form with instructions to Belinda and Peter to review, comment, edit, etc. I expect they can assist with subject matter expertise as you have described

Maribeth T. Wooten, MPH, PT
Office of the State Health Director
N.C. Department of Health and Human Services
Division of Public Health
5605 Six Forks Road
Raleigh, NC 27609
Office: 919-707-5051
Fax: 919-870-4829
Maribeth.Wooten@dhhs.nc.gov
www.publichealth.nc.gov

Sent from my Verizon Wireless 4G LTE smartphone

----- Original message -----

From: "Jones-vessey, Kathleen" <kathleen.jones-vessey@dhhs.nc.gov>
Date: 06/05/2015 1:00 PM (GMT-05:00)
To: "Wooten, Maribeth T" <Maribeth.Wooten@dhhs.nc.gov>
Cc: "Howell, Eleanor" <eleanor.howell@dhhs.nc.gov>
Subject: Re: bill

Would it be possible to have an ob/gyn review the gestational estimation methods that we listed to ensure that they are comprehensive & accurate? I'm not an expert in that area & want to be sure we have this accurate before we finalize the new forms for printing. If you know anyone official that we might turn to for this, that would be wonderful. Otherwise I can try checking with one of my ob colleagues at UNC.

On Jun 5, 2015, at 12:50 PM, "Wooten, Maribeth T" <Maribeth.Wooten@dhhs.nc.gov> wrote:

<http://www.ncga.state.nc.us/gascripts/BillLookUp/BillLookUp.pl?Session=2015&BillID=H465>

Ya'll probably need to go ahead and draft changes to form that facilities currently use for reporting stats to SCHS, including any changes in instructions.

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Maribeth.wooten@dhhs.nc.gov
www.publichealth.nc.gov

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From: [Jones-vessey, Kathleen](#)
To: [Howell, Eleanor](#)
Subject: RE: link
Date: Thursday, April 23, 2015 3:34:48 PM

Fyi: <http://www.wral.com/nc-house-approves-three-day-abortion-waiting-period/14601698/>

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

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From: Howell, Eleanor
Sent: Wednesday, April 22, 2015 5:54 PM
To: Jones-vessey, Kathleen
Subject: FW: link

FYI – your estimates have been used formally

Eleanor Howell, M.S.
N.C. Department of Health and Human Services
Director, State Center for Health Statistics - Division of Public Health
Physical Address: 222 North Dawson Street, Raleigh, NC 27603
Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1908
Phone: 919-715-7475
Fax: 919-733-8485
Eleanor.Howell@dhhs.nc.gov
www.schs.state.nc.us

From: Wooten, Maribeth T
Sent: Tuesday, April 21, 2015 3:43 PM
To: Sholar, Adam
Cc: Staley, Danny; Howell, Eleanor; Hoke, Chris; Pettiford, Belinda; Andersen, Peter
Subject: link

<http://ncleg.net/Sessions/2015/FiscalNotes/House/PDF/HFN0465v1.pdf>

Adam,
Here's the link we discussed.

DPH folks,

This is the fiscal note on the bill we've recently discussed (H465). It accounts for increased SCHS costs of data entry (paid to a vendor) in order to capture the additional data that clinics would provide SCHS (on paper forms) – data that is used for SCHS' current annual report. US images would not be captured electronically and the fiscal note indicates as such. See me for any further details.

MB

Maribeth T. Wooten, MPH, PT
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Raleigh, NC 27609
Office: 919-707-5051
Fax: 919-870-4829
Maribeth.wooten@dhhs.nc.gov
www.publichealth.nc.gov

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From: [Martin, Bob](#)
To: [Howell, Eleanor](#)
Subject: Re: Modification to the Induced Abortion Case Report Form
Date: Tuesday, November 03, 2015 9:20:40 AM

Is address for facility or patient

Sent from my Verizon Wireless 4G LTE DROID

"Howell, Eleanor" <eleanor.howell@dhhs.nc.gov> wrote:

Bob,

Here's why we need city and Zip code, and the security that we use around the data.

Eleanor

Eleanor Howell, M.S.
N.C. Department of Health and Human Services
Director, State Center for Health Statistics - Division of Public Health
Physical Address: 222 North Dawson Street, Raleigh, NC 27603
Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1900
Phone: 919-715-7475
Fax: 919-733-8485
Eleanor.Howell@dhhs.nc.gov
www.schs.state.nc.us

From: Jones-vessey, Kathleen
Sent: Monday, November 02, 2015 10:39 AM
To: Howell, Eleanor
Cc: Avery, Matt
Subject: RE: Modification to the Induced Abortion Case Report Form

If public health programs want to look at interventions, they are most often interested in city & zip code so that they can target these. We are also able to use city & zip code in cases where they don't supply adequate information regarding the state & county of residence (which is actually quite often). We never publish this data publicly however, to safeguard confidentiality. This might be a question for WCH to respond to as they are the ones that typically ask for this data. I've cc'd Matt here in case he wants to weigh in on this.

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
Physical Address: 222 North Dawson Street, Raleigh, NC 27603
Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1900
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
www.schs.state.nc.us

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From: Howell, Eleanor
Sent: Monday, November 02, 2015 10:31 AM
To: Jones-vessey, Kathleen
Subject: FW: Modification to the Induced Abortion Case Report Form

Thoughts?

Eleanor Howell, M.S.
N.C. Department of Health and Human Services
Director, State Center for Health Statistics - Division of Public Health
Physical Address: 222 North Dawson Street, Raleigh, NC 27603
Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1900
Phone: 919-715-7475
Fax: 919-733-8485
Eleanor.Howell@dhhs.nc.gov
www.schs.state.nc.us

From: Martin, Bob
Sent: Monday, November 02, 2015 10:26 AM
To: Howell, Eleanor
Subject: RE: Modification to the Induced Abortion Case Report Form

Thanks Eleanor. Do we need to collect the city and zipcode?

Would also suggest we add to form(?) or more likely to instructions statement that suggest about confidentiality of information reported is confidential and protected under HIPPA and state statute (130A-12).

Bob Martin
Public Health Program Manager
NC Division of Health and Human Services
Division of Public Health
5605 Six Forks Rd, Raleigh NC 27699
Mail Service Center 1931
Phone: 919 707-5179
Fax: 919 870-4840
bob.martin@dhhs.nc.gov
<http://publichealth.nc.gov/>

From: Howell, Eleanor
Sent: Thursday, October 29, 2015 2:06 PM
To: Martin, Bob
Subject: FW: Modification to the Induced Abortion Case Report Form

FYI

Eleanor Howell, M.S.
N.C. Department of Health and Human Services
Director, State Center for Health Statistics - Division of Public Health
Physical Address: 222 North Dawson Street, Raleigh, NC 27603
Mailing Address: 1908 Mail Service Center, Raleigh, NC 27699-1900
Phone: 919-715-7475
Fax: 919-733-8485
Eleanor.Howell@dhhs.nc.gov
www.schs.state.nc.us

From: Jones-vessey, Kathleen
Sent: Thursday, October 15, 2015 9:28 AM
To: Dr. Randall Williams
Cc: Wooten, Maribeth T; Staley, Danny; Howell, Eleanor
Subject: Modification to the Induced Abortion Case Report Form

Dr. Williams,

The State Center for Health Statistics has modified our induced abortion case report form (Form #1891) pursuant to DHHS abortion reporting changes outlined in House Bill 465 §14-45.1: (<http://www.ncleg.net/gascripts/BillLookUp/BillLookUp.pl?Session=2015&BillID=h465>) These changes will be implemented for all induced abortions occurring from Jan 1, 2016 forward. As we discussed at our meeting in September, along with the case report forms, we will now be supplying facilities with detailed instructions outlining how to report this information as well as a brief description about why this information is being collected and the importance of this data for public health surveillance. A draft of the revised case report form & instructions are attached.

While making the changes related to HB 465, we also took this opportunity to make a few other minor modifications to the form to make it consistent with national reporting standards. A summary of all changes made to the Induced Abortion Case Report form can be found below:

- Modifications to race, marital status, education and method of abortion fields (*to be consistent with national reporting standards*)
- Removal of Date of Last Termination field (*to be consistent with national reporting standards*)
- Rearrangement of the order of existing fields (*to be consistent with national reporting standards*)
- Addition of fields for recording method of calculating gestational age for gestations ≥ 16 weeks (*to implement House Bill 465*)
- Addition of fields for recording measurements used for calculating gestational age for gestations ≥ 16 weeks (*to implement House Bill 465*)
- Addition of field for recording Ultrasound ID for gestations ≥ 16 weeks (*to implement House Bill 465*)
- Addition of guidance on including Ultrasound image along with form for gestations ≥ 16 weeks (*to implement House Bill 465*)

- Addition of field for specifying the reason for gestations ≥ 20 weeks (*to implement House Bill 465*)

Before we finalize the changes to this form and send to Public Affairs for approval, we were hoping that you would be willing to review the new form for us. Isa Cherin, an ob/gyn Medical Consultant with Women's and Children's Health Section of DPH, has previously reviewed and approved a draft of the changes to the form, however having another set of medical expert eyes on this form would be very helpful to us.

Please feel free to get in touch if you have any questions or need any additional information about this.

Best regards,
Kathleen

Kathleen Jones-Vessey, M.S.
N.C. Department of Health & Human Services
Statistical Services Manager, State Center for Health Statistics-Division of Public Health
222 North Dawson Street
Raleigh, NC 27603-1392
Phone: 919-715-9692
Fax: 919-733-8485
Kathleen.Jones-Vessey@dhhs.nc.gov
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